



## RENTAL UNIT INSPECTION REQUEST

**Building Department**  
600 Main St. NW  
Bourbonnais, IL 60914  
815-937-3575 • Fax 815-937-3467  
CLICK LINK TO SUBMIT COMPLETED FORM:  
[building@villageofbourbonnais.com](mailto:building@villageofbourbonnais.com)  
[www.villageofbourbonnais.com](http://www.villageofbourbonnais.com)

DATE: \_\_\_\_\_

OWNER'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL: \_\_\_\_\_ CELL #: \_\_\_\_\_

BUSINESS #: \_\_\_\_\_ HOME #: \_\_\_\_\_

ADDRESS OF RENTAL UNIT: \_\_\_\_\_

SINGLE FAMILY \_\_\_\_\_ DUPLEX \_\_\_\_\_ TOWNHOUSE/CONDO \_\_\_\_\_ APARTMENT \_\_\_\_\_

NUMBER OF UNITS: \_\_\_\_\_ NUMBER OF BEDROOMS: \_\_\_\_\_ NUMBER OF OCCUPANTS: \_\_\_\_\_

NUMBER OF PARKING PLACES: \_\_\_\_\_ DUMPSTERS ON PROPERTY: YES \_\_\_\_\_ NO \_\_\_\_\_

DATE REQUESTED FOR INSPECTION: \_\_\_\_\_ TIME: \_\_\_\_\_

### INSPECTIONS CONDUCTED MONDAY - FRIDAY 8:30 A.M. - 4:00 P.M.

- **INSPECTION FEE: \$35.00 FOR EACH SINGLE-FAMILY HOME - MULTI UNIT COST IS \$35.00 FOR THE FIRST UNIT PLUS \$10.00 FOR EACH UNIT THEREAFTER PER BUILDING.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

### DO NOT WRITE BELOW THIS LINE (Office Use Only)

Amount Collected: \_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_

Check Number: \_\_\_\_\_ Cash: \_\_\_\_\_ CC Authorization Number: \_\_\_\_\_