



LANDLORD REGISTRATION

Building Department
600 Main St. NW
Bourbonnais, IL 60914
815-937-3575 • Fax 815-937-5606
CLICK LINK TO SUBMIT COMPLETED FORM:
building@villageofbourbonnais.com
www.villageofbourbonnais.com

DATE: _____ TYPE OF APPLICATION: NEW _____ RENEWAL _____ CHANGE _____

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____ CELL #: _____

BUSINESS #: _____ HOME #: _____

PLEASE LIST ALL RENTAL PROPERTIES & NUMBER OF UNITS:

ADDRESS: _____

SINGLE FAMILY _____ DUPLEX _____ TOWNHOUSE/CONDO _____ APARTMENT _____

NUMBER OF UNITS _____

ADDRESS: _____

SINGLE FAMILY _____ DUPLEX _____ TOWNHOUSE/CONDO _____ APARTMENT _____

NUMBER OF UNITS _____

ADDRESS: _____

SINGLE FAMILY _____ DUPLEX _____ TOWNHOUSE/CONDO _____ APARTMENT _____

NUMBER OF UNITS _____

***INCLUDE ALL ADDITIONAL ADDRESSES ON A SEPARATE SHEET OF PAPER.

REQUIRED 24-HOUR EMERGENCY CONTACT:

NAME: _____ PHONE #: _____



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IS THE PROPERTY HELD IN A TRUST? YES _____ NO _____

IF YES, TRUST NAME OR NUMBER: _____

BENEFICIARY OR TRUST HOLDER INFORMATION:

NAME: _____ ADDRESS: _____

BUSINESS #: _____ CELL #: _____ HOME #: _____

MORTGAGE HOLDER: _____ ADDRESS: _____

LOCAL AGENT INFORMATION:

REQUIRED FOR ALL OWNERS NOT LIVING WITHIN 15 MILES OF THE VILLAGE OF BOURBONNAIS.

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____ CELL #: _____

BUSINESS #: _____ HOME #: _____

- REGISTRATION FEE = \$25.00 PER YEAR
- ALL LANDLORD REGISTRATIONS **EXPIRE DECEMBER 31ST** OF EACH YEAR. IT IS THE LANDLORD'S RESPONSIBILITY TO SUBMIT A NEW FORM AND FEES ANNUALLY.

SIGNATURE

DATE

DO NOT WRITE BELOW THIS LINE (Office Use Only)

Registration Number: _____ - _____ License Number: _____

Date Received: _____ Amount Paid: _____

Check Number: _____ Cash: _____ CC Authorization Number: _____