



VILLAGE OF BOURBONNAIS  
600 Main Street NW  
Bourbonnais, Illinois 60914  
Phone: 815-937-3570 Fax: 815-937-3467  
villageofbourbonnais.com

**APPLICATION FOR SITE PLAN APPROVAL**

**Purpose.** The site plan and design review process recognizes that even those uses and developments that have been determined to be generally suitable for location in a particular district are capable of adversely affecting the purposes for which our Code was enacted unless careful consideration is given to critical design elements. It is the purpose of this Section to provide a vehicle for the review of the developer's attention to such elements.

Petitioner(s) \_\_\_\_\_

Petitioner's Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

If owner, proof of ownership provided:  yes  no

Interest in the property, if not the owner: \_\_\_\_\_

If petitioner is different than owner, please list name and address of owner(s)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

NOTE: If the owner is a corporation, trust, partnership, and/or LLC, the names and addresses of all officers and directors and of all stockholder/shareholders owning in excess of 20% shall be submitted with and attached to this application.

Petitioner's Attorney: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Registered architect or civil engineer \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

The total lot area of the subject property, in acres and in square feet \_\_\_\_\_

Is the development within the Business District:  yes  no

Percent of the total development area devoted to:

_____ Residential uses, by type of structure	_____ Open space
_____ Commercial uses, office uses	_____ Rights-of-way
_____ Industrial uses	_____ Streets off-street parking and loading areas
_____ Institutional use	

A site plan illustrating the proposed use, construction or development and providing at least the following data and information, on one or more sheets, will be submitted as part of the application. A graphic rendering which depicts:

- ✓ All significant natural, topographical and physical features of the subject property including topographical contours at one-foot intervals
- ✓ The location and extent of tree cover including single trees in excess of eight inches in diameter at five feet above ground level
- ✓ The location and extent of water bodies and courses, wetlands, marshes and special flood hazard areas and floodways on or within 100 feet of the subject property
- ✓ Existing drainage structures and patterns
- ✓ Soil conditions as they affect development
- ✓ The location, use, size and height in stories and feet of structures and other land uses on adjacent properties
- ✓ For areas within any required yard or setback, any proposed regarding of the subject property.
- ✓ Data concerning proposed structures and existing structures that will remain, including:
  - i. Location, size, use and arrangement, including height in stories and feet
  - ii. Where relevant, floor area ratio, gross floor area and net floor area
  - iii. Where relevant, number and size of dwelling units, by dwelling unit type and number of bedrooms
  - iv. Building coverage
  - v. Table that describes calculation computing all required statistics shown.
- ✓ Minimum yard and setback dimensions and, where relevant, relation of yard and setback dimensions to the height, width and depth of any structure.
- ✓ A vehicular and pedestrian circulation plan showing the location, dimensions, gradient and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs and curb cuts; parking spaces, loading spaces and circulation aisles; sidewalks, walkways and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways
- ✓ All existing and proposed surface and sub-surface drainage and retention and detention facilities and existing and proposed water, sewer, gas, electric, telephone and cable communications lines and easements and all other utility facilities
- ✓ Location, size and arrangements of all outdoor signs and lighting
- ✓ Location and height of fences or screen plantings and the type or kind of building materials or plantings to be used for fencing or screening
- ✓ Location, designation and total area of all usable open space

- ✓ A detailed landscaping plan, showing location, size and species of all trees, shrubs and other plant material
- ✓ A traffic study, if required by the Zoning Administrator or the Board or Commission hearing the application
- ✓ An erosion control plan for the period during which construction will be taking place, if required by the Zoning Administrator or the Board or Commission hearing the application
- ✓ Hard line elevations and floor plans

The Undersigned Petitioner(s) having been duly sworn under oath, hereby affirm that the forgoing information is true and correct to the best of his/her knowledge.

The undersigned further acknowledges that they shall be financially responsible for any review costs as may be incurred by the Village in consideration of the application.

Petitioner's Signature: \_\_\_\_\_

Petitioner's Signature: \_\_\_\_\_

Petitioner's Signature: \_\_\_\_\_

Office Use Only

Date Filed: \_\_\_\_\_

Deposit Paid: \_\_\_\_\_