



## Notice

Application for the position of  
**Lateral Entry Police Officer**  
For the Bourbonnais Police Department  
**Immediate Positions Available**  
**\*Sign on Bonus**



The Board of Police and Fire Commissioners for the Village of Bourbonnais will be accepting applications for the position of Lateral Entry Police Officer for the Bourbonnais Police Department.

### All applicants must meet the following requirements:

- **Citizenship:** Must be a U.S. citizen.
- **Drivers License:** Must possess a valid Illinois Drivers License.
- **Certification:** Must currently be an ILETSB Certified Illinois Officer with at least 2 years of full time police experience with no break in service.
- **Education:** Must have an Associate Degree, 64 credit hours, or military experience.
- **Character:** Must be of good moral character with no misdemeanor or felony convictions.
- **Salary:** Dependant on experience, minimum base salary of \$62,129- \$82,908/year.
- **Residency:** Must live within 30 miles of village limits within 1 year of employment.
- **Testing:** Successfully pass background investigation including polygraph, psychological evaluation, and medical examination.
- **Hiring Process:** Each phase of the process listed is a pass/fail and a "pass" is required to remain in the process. Completion of an application packet. Pre-Screening and review of application materials, oral interview(s) with the Police Commission, and successful completion of the test listed above.

Application packets are available online at: [www.villageofbourbonnais.com](http://www.villageofbourbonnais.com)

All completed packets must be returned to the Bourbonnais Police Department by February 01, 2023 at 4:00pm. Packets can be mailed, emailed, or dropped off in person.

Email applications to: [hr@villageofbourbonnais.com](mailto:hr@villageofbourbonnais.com)

Mail or drop off applications to:

Bourbonnais Police Department  
**ATTN: Fire & Police Commissioners**  
700 Main St NW  
Bourbonnais, IL 60914

**The Village of Bourbonnais is an Equal Opportunity Employer**

**\*(A sign on bonus will be paid upon successful completion of 1-year probationary period and based upon the Patrol Collective Bargaining Agreement language currently in negotiations.)**



**Bourbonnais Police  
Department  
Lateral Entry Officer**



**BENEFITS**

**A sign on bonus will be paid upon successful completion of 1-year probationary period and based upon the Patrol Collective Bargaining Agreement language currently in negotiations.**

**Initial starting pay scale- \$29.87/hr.-\$39.86/hr. up to 5-year level based on years of experience**

**3 Personal Days/year**

**12 Sick Days/year**

**12 Paid Holidays/year**

**2 Week's Paid Vacation after 1 year, (5 days upon hire if 5 years of experience or more)**

**\$1200 Annual Clothing Allowance (paid by check)**

**\$350 Annual cleaning Allowance (paid by check)**

**5/2, 5/3, 5/2 work schedule (every other week 3 days off in a row)**

**Initial issue uniforms and equipment provided except for firearms**

**Blue Cross Health Insurance, \$217.68 per pay period for family plan, (probably the best healthcare plan available and \$0 out of pocket for most prescriptions)**

**Metlife Dental insurance and VSP Optical insurance available**

**Downstate Police Pension (well-funded)**

**Earn and accrue up to 80 hours of Comp Time annually**

**Can accrue up to 200 hours of Holiday Comp Time**

**\$50,000 life insurance provided for employee**

**Education Incentive- \$100/month for Associates, \$200/month for Bachelors, \$250/month for Masters**

**\*Military Experience Pay-based on length of service (cannot combine with education incentive)**

**Additional Longevity Pay increases after 5 years of employment with the Bourbonnais Police Department**

**Crime Scene Technician Pay**

**FTO Pay**

**Detective Pay**

**Officer in Charge Pay**

**Must live within 30 miles of village limits within 1 year**

# APPLICATION FOR EMPLOYMENT

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ United States Citizen: \_\_\_\_\_ YES \_\_\_\_\_ NO

Previously Employed by Bourbonnais Police Department? \_\_\_\_\_ YES \_\_\_\_\_ NO

Any relatives employed by Bourbonnais Police Department? \_\_\_\_\_ YES \_\_\_\_\_ NO

Currently an ILETSB Certified Illinois Police Officer: \_\_\_\_\_ YES \_\_\_\_\_ NO How many years: \_\_\_\_\_

## **EMPLOYMENT HISTORY:**

Employer: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**EDUCATION HISTORY:**

High School Attended: \_\_\_\_\_

Graduate? \_\_\_\_YES \_\_\_\_NO

College/University Attended: \_\_\_\_\_

City/State: \_\_\_\_\_

Major/Minor: \_\_\_\_\_ Degree received, if any: \_\_\_\_\_

College/University Attended: \_\_\_\_\_

City/State: \_\_\_\_\_

Major/Minor: \_\_\_\_\_ Degree received, if any: \_\_\_\_\_

**SPECIAL QUALIFICATIONS & SKILLS:**

List any special licenses you currently hold. \_\_\_\_\_

---

---

---

---

**BACKGROUND INFORMATION:**

Have you ever been arrested, detained by police, or summoned into court for any other than traffic violations or LAW ENFORCEMENT EMPLOYMENT related?

\_\_\_\_ YES \_\_\_\_ NO If yes, complete the following:

Offense Charged	Police Agency	Date	Disposition
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**MILITARY RECORD:**

Have you served in the U.S. Armed Forces? \_\_\_\_ YES \_\_\_\_ NO Branch of Service: \_\_\_\_\_

Dates of Service: from: \_\_\_\_\_ to: \_\_\_\_\_

**REFERENCES:**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Number of years acquainted: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Number of years acquainted: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Number of years acquainted: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Please include the following documents when submitting your application: resume, training certifications, copies of Driver's License, Birth Certificate, and College transcripts showing credit hours earned or degree received.**

**Application packets are available online at: [www.villageofbourbonnais.com](http://www.villageofbourbonnais.com)**

**All completed packets must be returned to the Bourbonnais Police Department by February 01, 2023 at 4:00pm. Packets can be mailed, emailed, or dropped off in person.**

**Email applications to: [hr@villageofbourbonnais.com](mailto:hr@villageofbourbonnais.com)**

**Mail or drop off applications to:**

Bourbonnais Police Department  
**ATTN: Fire & Police Commissioners**  
700 Main St NW  
Bourbonnais, IL 60914

**The Village of Bourbonnais is an Equal Opportunity Employer**

**\*(Signing bonus will be paid upon successful completion of 1 year probationary period)**