Village of Bourbonnais

VILLAGE BOARD MEETING
~MINUTES~
December 7, 2015

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Village President Paul Schore. The pledge of allegiance was led by Carter Levesque of Ms. Brammer's class at Noel LeVasseur Elementary School.

1. **ROLL CALL:** Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Bruce Greenlee, Trustee Rick Fischer, Trustee Randy King, Trustee Jeff Keast, and Trustee Jack Littrell. Also in attendance were Village Treasurer Ron Riebe, Village Attorney Patrick Dunn, and new Village Administrator Michael Van Mill.

2. **APPROVAL OF MINUTES:** Motion made by Trustee Amiano and seconded by Trustee Fischer to suspend the reading and approve the regular board meeting minutes from November 16, 2015. Motion passed on a voice vote of 6-0.

- **Police Officer and Tele-Communicator LifeSaver Recognition - Officer Garcia, Officer Boudreau, Officer Phelps and Tele-Communicator Hennessy for their roles in saving the life of a teenager on 8/14/15 (moved up from 7a):**

  Motion made by Trustee Greenlee and seconded by Trustee Fischer to read the Village President's Commendations. Motion passed on a voice vote of 6-0.

  Following the reading by Clerk Simeur, Chief Phelps gave an account of what occurred that day and the great job the team did. Village President Schore said that he is very proud of their efforts and an excellent job was done by all of them.

3. **REPORTS FROM COMMISSIONS AND ADVISORY BOARDS:** None.

4. **BIDS AND QUOTES:**

   a. **Snow Plow Equipment Bid Opening**

      i. **Kankakee Equipment, Inc. $36,588.00**
      ii. **Teleward, Inc. $37,694.00**

Motion made by Trustee Fischer and seconded by Trustee Littrell to accept the low bid from Kankakee Equipment, Inc. in the amount of $36,588.00.

Prior to the vote, Public Works Director Chamness gave a description of what the Village is purchasing, which is our 4th cul-de-sac plow truck.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

5. **CORRESPONDENCE:** None.

6. **FINANCE COMMITTEE:**
Trustee Vera Amiano, Chair

a. **Consideration to Approve Accounts Payable November 16, 2015**

Motion made by Trustee Amiano and seconded by Trustee Greenlee to approve the bills as presented.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

b. **Treasurer's Report**

Following a summary by Village Treasurer Riebe, a motion made by Trustee Amiano and seconded by Trustee Fischer to accept the unaudited treasurer's report as presented (copy attached). Motion passed on a voice vote of 6-0.

c. **Ordinance No. 15-2007 (An Ordinance Abating the Tax Heretofore Levied for the Year 2015 to Pay the Principal of and Interest on $4,255,000 General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2012a, of the Village of Bourbonnais, Kankakee County, Illinois). Second Reading.**

Motion made by Trustee Amiano and seconded by Trustee Fischer to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Amiano and seconded by Trustee Greenlee to adopt said ordinance.

Prior to the vote, Finance Director Wolf gave an overview of the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

d. **Ordinance No. 15-2008 (An Ordinance Abating the Tax Heretofore Levied for the Year 2015 to Pay the Principal of and Interest on $1,645,000 General Obligation Refunding Bonds (Sewerage Alternate Revenue Source), Series 2012b, of the Village Of Bourbonnais, Kankakee County, Illinois). Second Reading.**

Motion made by Trustee Amiano and seconded by Trustee Fischer to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Amiano and seconded by Trustee Keast to adopt said ordinance.

Prior to the vote, Finance Director Wolf gave an overview of the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

e. **Ordinance No. 15-2009 (An Ordinance Levying Taxes for all Corporate Purposes for the Village Of Bourbonnais, Kankakee County, Illinois for the Fiscal Year Commencing on the First Day of May 2015 and Ending on the 30th Day Of April 2016). Second Reading.**

Motion made by Trustee Amiano and seconded by Trustee Fischer to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Amiano and seconded by Trustee Fischer to adopt said ordinance.

Prior to the vote, Finance Director Wolf gave an overview of the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Nay
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 5-1-0.

7. **POLICE COMMITTEE:** None
Trustee Bruce Greenlee, Chair

8. **COMMUNITY & ECONOMIC DEVELOPMENT:** None.
Trustee Vera Amiano, Chair

9. **PUBLIC WORKS COMMITTEE:**
Trustee Bruce Greenlee, Chair

Public Works Director Chamness noted that two new tractors (mowers) have arrived.

10. **PARKS & RECREATION COMMITTEE:**
Trustee Jeff Keast, Chair

Trustee Keast said that work continues on the back stop at Latham Park.

11. **FRANCHISE, LICENSE & ADMINISTRATION:** None.
Trustee Rick Fischer, Chair

a. **Ordinance No. 15-2010 (An Ordinance Amending Chapter 2, Article VIII, Section 2-128 of the Municipal Code of the Village of Bourbonnais, Illinois regarding the Village Administrator). First Reading.**

Following the first reading by Village Clerk Simeur, a motion was made by Trustee Fischer and seconded by Trustee Greenlee to suspend the rules and have the second reading of said ordinance tonight. Motion passed on a voice vote of 6-0.

Motion made by Trustee Fischer and seconded by Trustee Greenlee to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Fischer and seconded by Trustee Keast to adopt said ordinance.

Prior to the vote, Village Attorney Dunn gave an overview of the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

b. **Ordinance No. 15-2011 (An Ordinance Authorizing, Approving and Ratifying a Personal Service Contract for the Village Administrator). First Reading.**

Following the first reading by Village Clerk Simeur, a motion was made by Trustee Fischer and seconded by Trustee Greenlee to suspend the rules and have the second reading of said ordinance tonight. Motion passed on a voice vote of 6-0.

Motion made by Trustee Fischer and seconded by Trustee Greenlee to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Fischer and seconded by Trustee Amiano to adopt said ordinance.

Prior to the vote, Village Attorney Dunn gave an overview of the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

c. **Resolution No. 15-1236 (A Resolution Appointing Michael J. Van Mill as Village Administrator)**

Motion made by Trustee Fischer and seconded by Trustee Amiano to read said resolution by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Fischer and seconded by Trustee Amiano to adopt said resolution.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

12. **ANNEXATION, BUILDING & ZONING COMMITTEE:**
Trustee Rick Fischer, Chair

Trustee Fischer said that discussions on the Belson project are moving forward.

13. **COMMUNITY AFFAIRS & SERVICES COMMITTEE:**
Trustee Vera Amiano, Chair

Trustee Amiano thanked Public Works for the great job decorating the village for the holidays.

14. **UTILITY COMMITTEE:** None.
Trustee Jack Littrell, Jr., Chair

15. **BUILDINGS & GROUNDS COMMITTEE:**
Trustee Randy King, Chair

Trustee King reported the following:

- The three (3) new HVAC units are on order.
- Still waiting for parts for the Police department doors.
- Trustees received a quote for replacing the remaining HVAC units.
- Prices are also being sought for a new roof at the Municipal Center.
- Work is being planned for the entry door at the Police department.

16. **COMMITTEE MEETINGS SET:**

- December 14, 2015 at 3:30 p.m. Annexation, Building and Zoning at the Administration Building
- December 16, 2015 at 4:00 p.m. Finance at the Administration Building

17. **VILLAGE ADMINISTRATOR'S REPORT:**

Newly appointed Village Administrator Van Mill thanked the staff for the warm welcome today, which was his first day with the Village.

18. **VILLAGE ATTORNEY'S REPORT:** None.
Patrick Dunn, Attorney

19. **VILLAGE PRESIDENT'S REPORT:**
Paul Schore, Village President

Village President Schore recognized the Dunn Family who donated $4,378.00 for three (3) Tasers for the Bourbonnais Police Department.

20. **OLD BUSINESS:** None.

21. NEW BUSINESS:

Trustee Greenlee noted that today is the anniversary of the attack on Pearl Harbor that occurred in 1941.

22. PUBLIC COMMENTS:

David Kimell, a resident of Bourbonnais who resides on Viking Drive commented on the tax levy and the property tax increase, which he felt was acceptable for what is received in return. Village President Schore thanked Mr. Kimell for his kind and much appreciated words.

23. ADJOURNMENT:

A motion was made by Trustee King and seconded by Trustee Keast to adjourn the regular board meeting. Motion passed on a voice vote of 6-0 and the meeting adjourned at 6:02 p.m.

Respectfully Submitted by:

Brian Simeur, Village Clerk