Village of Bourbonnais

VILLAGE BOARD MEETING

~MINUTES~

December 21, 2015

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Village President Paul Schore. The pledge of allegiance was led by village employee Laurie Wimberly's daughter, Carmen Cyr.

1. **ROLL CALL**: Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Bruce Greenlee, Trustee Rick Fischer, Trustee Randy King and Trustee Jack Littrell. Also in attendance were Village Treasurer Ron Riebe, Village Attorney Patrick Dunn, and Village Administrator Michael Van Mill. Absent was Trustee Jeff Keast.

2. **APPROVAL OF MINUTES:**

   a. **Public Hearing Minutes**

   b. **Regular Board Minutes**

   Motion made by Trustee Amiano and seconded by Trustee Fischer to suspend the reading and approve the Public Hearing and regular board meeting minutes from December 7, 2015. Motion passed on a voice vote of 5-0.

3. **REPORTS FROM COMMISSIONS AND ADVISORY BOARDS**: None.

4. **BIDS AND QUOTES**: None.

5. **CORRESPONDENCE**: None.

6. **FINANCE COMMITTEE:**
Trustee Vera Amiano, Chair

a. **Consideration to Approve Accounts Payable November 16, 2015**

Motion made by Trustee Amiano and seconded by Trustee Greenlee to approve the bills as presented.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Absent
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 5-0-1.

b. **Resolution No. 15-1237 (A Resolution Accepting and Approving a Compliance Report for the Bourbonnais Tax Increment Financing Districts, Village of Bourbonnais, Kankakee County, Illinois, for Fiscal Year Ending April 30th, 2015)**

Motion made by Trustee Amiano and seconded by Trustee Fischer to read said resolution by title only. Motion passed on a voice vote of 5-0.

Motion made by Trustee Amiano and seconded by Trustee Fischer to adopt said resolution.

Prior to the vote, Brian Creek from the accounting firm of Borschnack Pelletier & Co. reported that his firm found no instances of non-compliance regarding the village's TIF districts.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Absent
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 5-0-1.

c. **Resolution No. 15-1238 (A Resolution Accepting and Approving an Audit Report for the Village of Bourbonnais, Kankakee County, Illinois, for Fiscal Year Ending April 30, 2015)**

Motion made by Trustee Amiano and seconded by Trustee Fischer to read said resolution by title only. Motion passed on a voice vote of 5-0.

Motion made by Trustee Amiano and seconded by Trustee Fischer to adopt said resolution.

Prior to the vote, Brian Creek from the accounting firm of Borschnack Pelletier & Co. said that an unqualified opinion was given to the Village's financial records.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Absent
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 5-0-1.

7. **POLICE COMMITTEE:**
Trustee Bruce Greenlee, Chair

Trustee Greenlee said that gift baskets were donated to local families in need by the Police Department.

8. **COMMUNITY & ECONOMIC DEVELOPMENT:** None.
Trustee Vera Amiano, Chair

9. **PUBLIC WORKS COMMITTEE:** None.
Trustee Bruce Greenlee, Chair

10. **PARKS & RECREATION COMMITTEE:** None.
Trustee Jeff Keast, Chair

11. **FRANCHISE, LICENSE & ADMINISTRATION:** None.
Trustee Rick Fischer, Chair

a. **Ordinance No. 15-2012 (An Ordinance Amending Chapter 2, Article VIII, Section 2-128 of the Municipal Code of the Village of Bourbonnais, Illinois regarding Village Administration). First Reading.**

Following the first reading by Village Clerk Simeur, a motion was made by Trustee Fischer and seconded by Trustee Amiano to suspend the rules and have the second reading of said ordinance tonight. Motion passed on a voice vote of 5-0.

Motion made by Trustee Fischer and seconded by Trustee Greenlee to read said ordinance by title only. Motion passed on a voice vote of 5-0.

Motion made by Trustee Fischer and seconded by Trustee Amiano to adopt said ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Absent
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 5-0-1.

b. **Resolution No. 15-1239 (A Resolution Appointing Laurie Wimberly as Assistant Village Administrator)**

Motion made by Trustee Fischer and seconded by Trustee Amiano to read said resolution by title only. Motion passed on a voice vote of 5-0.

Motion made by Trustee Fischer and seconded by Trustee Amiano to adopt said resolution.

Prior to vote, Mayor Schore said that he was pleased that Ms. Wimberly is moving into the newly created position.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Absent
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 5-0-1.

c. **Resolution No. 15-1240 (A Resolution Approving an Intergovernmental Agreement between IMIC and the Village of Bourbonnais regarding Insurance)**

Motion made by Trustee Fischer and seconded by Trustee Amiano to read said resolution by title only. Motion passed on a voice vote of 5-0.

Motion made by Trustee Fischer and seconded by Trustee Amiano to adopt said resolution.

Prior to vote, Finance Director Wolf gave a brief explanation of the resolution.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Absent
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 5-0-1.

12. **ANNEXATION, BUILDING & ZONING COMMITTEE:** None.
Trustee Rick Fischer, Chair

13. **COMMUNITY AFFAIRS & SERVICES COMMITTEE:** None.
Trustee Vera Amiano, Chair

14. **UTILITY COMMITTEE:**
Trustee Jack Littrell, Jr., Chair

Trustee Littrell said that electric panel installation at River Front Park has been completed.

15. **BUILDINGS & GROUNDS COMMITTEE:**
Trustee Randy King, Chair

Trustee King reported the following:

- The three (3) new HVAC units at the Municipal Center have been installed.
- Ash trees on Brown Boulevard have been removed and the stumps will be removed - weather permitting.
- The key pad for Police Department's door is on hold for now.
- Still waiting on part for another Police door.
- Prices are being pulled together for the replacement of the Municipal Center roof.

16. **COMMITTEE MEETINGS SET:**

- December 30, 2015 at 4:00 p.m. Finance at the Administration Building

17. **VILLAGE ADMINISTRATOR'S REPORT:**

Village Administrator Van Mill said he met with the board members and department heads to better understand were things stand.

18. **VILLAGE ATTORNEY'S REPORT:** None.
Patrick Dunn, Attorney

19. **VILLAGE PRESIDENT'S REPORT:**
Paul Schore, Village President

Village President Schore wished all residents a Happy Holiday Season.

20. **OLD BUSINESS:** None.

21. **NEW BUSINESS:** None.

22. **PUBLIC COMMENTS:** None.

23. ADJOURNMENT:

A motion was made by Trustee Littrell and seconded by Trustee Fischer to adjourn the regular board meeting. Motion passed on a voice vote of 5-0 and the meeting adjourned at 5:45 p.m.

Respectfully Submitted by:

Brian Simeur, Village Clerk