



Village of Bourbonnais
VILLAGE BOARD MEETING
~MINUTES~

August 1, 2016

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Village President Paul Schore. The pledge of allegiance was led by Caleb Kendregan, son of Sgt. Scott Kendregan of the Bourbonnais Police Department.

1. **ROLL CALL:** Village Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Bruce Greenlee, Trustee Rick Fischer, Trustee Jeff Keast and Trustee Jack Littrell. Also in attendance were Village Treasurer Ron Riebe, Village Attorney Patrick Dunn and Village Administrator Michael Van Mill. Trustee Randy King was absent.
2. **APPROVAL OF MINUTES:** Motion made by Trustee Amiano and seconded by Trustee Fischer to suspend the reading and approve the Public Hearing and the Regular Board meeting minutes from July 18, 2016. Motion passed on a voice vote of 5-0.

LETTER OF COMMENDATION-SCOTT KENDREGAN: Following the reading of the letter by Village Clerk Simeur, Mayor Schore commented on what a wonderful job he did during what could have been a tragic event and for all he has done in all of his years of service with the Village of Bourbonnais.

PROCLAMATION NO. 16-296 BRADLEY-BOURBONNAIS COMMUNITY HIGH SCHOOL MUSIC DEPT: Motion made by Trustee Fischer and seconded by Jeff Keast to read the Proclamation in its entirety. Motion passed on a voice vote of 5-0. Proclamation read by Village Clerk Simeur.

Motion to adopt Proclamation 16-296 made by Trustee Fischer and seconded by Trustee Keast. Motion passed on a voice vote of 5-0.

3. **REPORTS FROM COMMISSIONS AND ADVISORY BOARDS:** None.

4. BIDS AND QUOTES:

- a. Stone Mill Farms-Curb and Gutter Improvements: Motion to accept low bid from Davis Concrete in the amount of \$30,509.50 was made by Trustee Fischer and seconded by Trustee Greenlee.

Roll call vote: Trustee Amiano - Aye Trustee King - Absent
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 5-0-1.

- b. Stone Mill Farms-Street Improvements: Motion to accept sole bid from KVCC in the amount of \$216,810.00 was made by Trustee Fischer and seconded by Trustee Amiano.

Roll call vote: Trustee Amiano - Aye Trustee King - Absent
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 5-0-1.

- c. Event and Skate Plaza-Base Bid and Alternates: Motion to accept the low bid from PSI (for base bid plus alternates 1 and 2) in the amount of \$146,296.00 was made by Trustee Fischer and seconded by Trustee Amiano.

Roll call vote: Trustee Amiano - Aye Trustee King - Absent
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Prior to vote, Trustee Keast asked Mayor Schore if the Intergovernmental Agreement was in place yet. Mayor Schore responded that the Bourbonnais Township Park District is currently reviewing the agreement.

Motion passed on a vote of 5-0-1.

- d. Event and Skate Plaza-Components: Motion to accept the low bid from Spohn Ranch in the amount of \$45,000.00 was made by Trustee Greenlee and seconded by Trustee Keast.

Roll call vote: Trustee Amiano - Aye Trustee King - Absent
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 5-0-1.

5. **CORRESPONDENCE:**

Mayor Schore read a letter that he drafted and sent to the KRMA Board regarding the make-up of the Board among the communities that participate in KRMA (copy attached).

6. **FINANCE COMMITTEE:**

Trustee Vera Amiano, Chair

a. **Consideration to Approve Accounts Payable July 18, 2016**

Motion made by Trustee Amiano and seconded by Trustee Greenlee to approve the bills as presented.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Absent
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 5-0-1.

b. **Ordinance No. 16-2024 (An Ordinance Ascertaining The Prevailing Wage For Public Works Of The Village Of Bourbonnais, Kankakee County, Illinois) First Reading.**

7. **POLICE COMMITTEE:** None.

Trustee Bruce Greenlee, Chair

8. **COMMUNITY & ECONOMIC DEVELOPMENT:**

Trustee Vera Amiano, Chair

a. **Resolution No. 16-1250 (A Resolution Authorizing And Approving An Agreement And Risk Disclosures Between Bernardi Securities And The Village Of Bourbonnais Concerning Underwriting Services)**

Motion made by Trustee Amiano and seconded by Trustee Fischer to read said resolution by title only. Motion passed on a voice vote of 5-0.

Motion made by Trustee Amiano and seconded by Trustee Fischer to adopt said resolution.

Prior to vote, Finance Director Wolf gave a brief statement on what the resolution was for and said that it pertains to bonds for the sewer interceptor project.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Absent
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 5-0-1.

9. **PUBLIC WORKS COMMITTEE:**

Trustee Bruce Greenlee, Chair

Public Works Director Chamness explained that his staff is still working to remove all of the brush from the last storm and that they have all been very busy getting the Village cleaned up.

10. **PARKS & RECREATION COMMITTEE:**

Trustee Jeff Keast, Chair

Trustee Keast acknowledged the brush removal project of the Public Works Department and thanked Director Chamness and his staff for their efforts.

11. **FRANCHISE, LICENSE & ADMINISTRATION:** None.

Trustee Rick Fischer, Chair

12. **ANNEXATION, BUILDING & ZONING COMMITTEE:**

Trustee Rick Fischer, Chair

Trustee Fischer noted that his committee met and they are looking to cleanup some verbiage in our Ordinances.

13. **COMMUNITY AFFAIRS & SERVICES COMMITTEE:**

Trustee Vera Amiano, Chair

Trustee Amiano reported that the Bourbonnais Little League baseball team (11-12 team) lost in the State Tournament but they need to be commended for their efforts.

14. **UTILITY COMMITTEE:**

Trustee Jack Littrell, Jr., Chair

Trustee Littrell said that work continues on the water main projects in the village.

15. **BUILDINGS & GROUNDS COMMITTEE:** None.

Trustee Randy King, Chair

16. **COMMITTEE MEETINGS SET:**

- Finance - Wednesday, August 10 at 4:00 pm at the Administration Building
- Police - Wednesday, August 17 at 4:00 pm at the Administration Building
- Public Works - Wednesday, August 17 at 4:30 pm at the Administration Building

17. **VILLAGE ADMINISTRATOR'S REPORT:** Refer to his memo that is attached.

18. **VILLAGE ATTORNEY'S REPORT:** None.
Patrick Dunn, Attorney

19. **VILLAGE PRESIDENT'S REPORT:**
Paul Schore, Village President

Village President Schore reported on the following items:

- He congratulated once again, the accomplishments of the BBCHS Music Department and band members.
- He also reported that Bears' Camp is in full swing and going well.

20. **OLD BUSINESS:** None.

21. **NEW BUSINESS:**

Trustee Greenlee confirmed with Deputy Chief Dave Anderson that the National Night Out event from 4:00 pm to 9:00 pm tomorrow night (08/02/2016) will be held at Perry Farm. Fireworks will cap off the night.

22. **PUBLIC COMMENTS:** Dave Kimmel spoke to the board about the upcoming Out of the Darkness Walk to benefit the American Foundation for Suicide Prevention (AFSP). H noted that they are looking for both participants and sponsors. If anyone is interested in doing either, they can contact Anne King, walk chairperson.

23. **ADJOURNMENT:**

A motion was made by Trustee Littrell and seconded by Trustee Keast to adjourn the regular board meeting. Motion passed on a voice vote of 5-0 and the meeting adjourned at 6:10 p.m.

Respectfully Submitted by:



Brian Simeur, Village Clerk



Village of Bourbonnais

600 Main Street NW • Bourbonnais, Illinois 60914

(815) 937-3570

Fax (815) 937-3467

www.villageofbourbonnais.com

Letter of Commendation

07/22/16

I, James Phelps Chief of Police, Mayor Paul Schore, and the entire Village Board of Trustees, do hereby proudly commend:

Sergeant Scott Kendregan

In recognition of your outstanding efforts on July 20, 2016, to alert and assist the residents of 467 Kathy Drive out of their burning residence, which was quickly filling with smoke, without regard for your own personal safety.

Your commitment to duty and selfless service to our community is to be commended! You went above and beyond to fulfill your commitment of "To Protect and Serve."

Keep up the great work!

James Phelps

Chief of Police

Paul Schore

Mayor

Village of Friendship



David A. Tyson, PE, IPLS
Office Phone: (815) 932-7406
E-Mail: dtyson@tysoneng.com

July 26, 2016
Project 16-T0438

President and Board of Trustees
Village of Bourbonnais
600 Main Street, NW
Bourbonnais, IL 60914

Attention: Mayor Paul Schore

RE: VILLAGE OF BOURBONNAIS
STONE MILL FARMS – CURB AND GUTTER IMPROVEMENTS
RECOMMENDATION OF AWARD

Gentlemen:

Bids were opened on July 26, 2016, at 10:01 a.m. at the Village Hall for the referenced project. Following are the results of the bid opening.

Base Bid

Engineer's Estimate	\$47,754.00
Davis Concrete Construction, Alsip, IL	\$30,509.50
E.C. of Kankakee County, Inc., Bourbonnais, IL	\$34,868.00
Kevin Nugent Construction, Bourbonnais, IL	\$52,302.00
Ruben E. Smith Const./R&R, Inc. d/b/a R&R, Inc., Bradley, IL	\$52,605.20
Kankakee Valley Construction Company, Inc., Kankakee, IL	\$53,060.00

It is recommended that the Village Board award a contract in the amount of \$30,509.50 to Davis Concrete Construction Company and that the Village President and Clerk be authorized to sign the contract documents in order to be able to proceed with contracts in a timely manner.

Should you have any questions or require additional information, please contact this office.

Very truly yours,

TYSON ENGINEERING, INC.

David A. Tyson, PE, IPLS
President

/mc

Y:\Tyson\16-T0438 - Recommendation of Award Letter to Village - 07-26-16

Encl.

- xc: Mr. Mike Vanmill, Village Administrator, Village of Bourbonnais (w/Encls.)
- Ms. Laurie Wimberly, Assistant Village Administrator, Village of Bourbonnais (w/Encls.)
- Mr. Mike Chamness, Supt., Department of Public Works, Village of Bourbonnais (w/Encls.)
- Mr. Mike Wolf, Finance Director, Village of Bourbonnais (w/Encls.)



David A. Tyson, PE, IPLS
Office Phone: (815) 932-7406
E-Mail: dtyson@tysoneng.com

July 26, 2016
Project 16-T0438

President and Board of Trustees
Village of Bourbonnais
600 Main Street, NW
Bourbonnais, IL 60914

Attention: Mayor Paul Schore

RE: VILLAGE OF BOURBONNAIS
STONE MILL FARMS – STREET IMPROVEMENTS
RECOMMENDATION OF AWARD

Gentlemen:

Bids were opened on July 26, 2016, at 10:06 a.m. at the Village Hall for the referenced project. Following are the results of the bid opening.

Base Bid

Engineer's Estimate	\$340,200.00
Kankakee Valley Construction Company, Inc., Kankakee, IL	\$216,810.00

It is recommended that the Village Board award a contract in the amount of \$216,810.00 to Kankakee Valley Construction Company, Inc. and that the Village President and Clerk be authorized to sign the contract documents in order to be able to proceed with contracts in a timely manner.

Should you have any questions or require additional information, please contact this office.

Very truly yours,

TYSON ENGINEERING, INC.

David A. Tyson, PE, IPLS
President
/mc

Y:\Tyson\16-T0438 - Recommendation of Award Letter to Village – 07-26-16

Encl.

xc: Mr. Mike Vanmill, Village Administrator, Village of Bourbonnais (w/Encls.)
Ms. Laurie Wimberly, Assistant Village Administrator, Village of Bourbonnais (w/Encls.)
Mr. Mike Chamness, Supt, Department of Public Works, Village of Bourbonnais (w/Encls.)
Mr. Mike Wolf, Finance Director, Village of Bourbonnais (w/Encls.)

367 S. Schuyler Avenue • Kankakee, IL 60901 3811 • (815) 932-7406 • Fax (815) 932-2951 • www.tysoneng.com



July 26, 2016

Laurie Wimberly
Assistant Administrator
Village of Bourbonnais
600 Main Street, NW
Bourbonnais, IL 60914

RE: Event and Skate Plaza

Dear Laurie,

After the bid opening on July 19, 2016, and reviewing the bids, Johnson Downs Construction Company is the apparent low bidder for the base bid plus alternate #2.

Piggush Simoneau is the apparent low bidder for base bid plus alternates #1 and #2.

Per our discussion following the bid opening, the Village intends to award base bid and alternates #1 and #2 for \$146,296.00.

The following table identifies the bid results:

Contractor	Base Bid	Alternate 1	Alternate 2
Johnson Downs Construction Co.	\$125,402.24	\$26,542.50	\$2,340.00
Piggush Simoneau	\$128,483.00	\$17,318.00	\$495.00
Ruben E. Smith / R&R Construction	\$131,890.45	\$ 21,460.00	\$ 2,168.00
KVCC - Kankakee Valley Construction Co.	\$175,084.00	\$24,696.00	\$3,360.00

225 W. Jefferson Avenue
Naperville, Illinois 60540
630.961.1787

hitchcockdesigngroup.com

We contacted Piggush Simoneau, Inc's references, and asked the following questions:

Communications

1. Were they easy to communicate with?
2. Did they initiate communications when problems arose?
3. Were they good problem solvers, did they want to be involved in the solution?
4. Did they follow standard procedures for RFIs, payout applications, etc?

Quality

1. Would you describe their work as detailed oriented?
2. Were there any quality/craftsmanship issues with their or their sub-contractors work?
3. Was any work removed and re-done due to poor quality or non-passing test results?

Budget/Schedule

1. Did they initiate a lot of change orders?
2. Was their pricing for Owner requested change orders reasonable?
3. Did they meet the project deadline? If no, why not?

Miscellaneous

1. If given the opportunity to hire or recommend them would you?



Our conclusions, after reviewing Piggush Simoneau, Inc's bid and based on their references:

1. It appears that Piggush Simoneau, Inc. has completed many projects that feature good quality construction.
2. It appears that Piggush Simoneau, Inc. has good problem solving skills and is good at coordinating and communicating with all of the involved parties.
3. It appears that Piggush Simoneau, Inc. consistently completes their work on time.

We have reviewed the bid forms and found everything in order. Piggush Simoneau, Inc. has produced reasonable references, and has met the bidding and experience requirements.

Please advise us of your decision so we may prepare the AIA contract document and schedule the pre-construction meeting.

Sincerely,
Hitchcock Design Group

Andy Howard
Principal

cc: Paul Schore, Village of Bourbonnais
Mike VanMill, Village of Bourbonnais
Hollice Clark III, Bourbonnais Township Park District
Bob Steinke, Friendship Festival Chairman
Dave Tyson, Tyson Engineering
Bill Inman, Hitchcock Design Group

Laurie Wimberly

From: Andy Howard <ahoward@hitchcockdesigngroup.com>
Sent: Tuesday, July 26, 2016 9:59 AM
To: Laurie Wimberly
Cc: Paul Schore (Mayor); Hollice Clark III; Michael VanMill
Subject: Skate components - recommendation and costs
Attachments: 20160714 Spohn Ranch-skate components proposal.pdf; 20160714 American Ramp Company-skate components proposal.pdf

Laurie,

We support Travis's recommendation to go with Spohn Ranch for the skate components based on the below quotes.

American Ramp Company:	\$53,639.10
Spohn Ranch:	<u>\$45,000</u>
	(difference) 8,639.10

I attached the proposals again for your reference.

Please fill out the paperwork in the attached Spohn Ranch's proposal and send to Spohn Ranch when you are ready to place the order.

The payment schedule on attached PDF indicates 40% upon contracting, 40% due prior to shipping, 20% due within 15 days of completion of Spohn's scope of work.

Are you able to place the skate component order this week?

Let us know if you have any questions.

Thank you,

Andy Howard
Principal

221 West Jefferson Avenue
Naperville, Illinois 60540
630.961.1787 main
331.229.5417 direct
630.310.0711 mobile

Chicago Naperville Indianapolis



Village of Bourbonnais

600 Main Street NW • Bourbonnais Illinois 60914

Telephone: (815) 937-3570

Fax: (815) 937-3467

July 6, 2016

Donald Green, Chairman
Kankakee River Metropolitan Agency
1600 W. Brookmont Blvd.
Kankakee, IL 60901

Dear Chairman Green:

On behalf of the Village of Bourbonnais, let this correspondence serve to respectfully request a review, discussion, and consideration of amendments to the Municipal Joint Sewage Treatment Agency Intergovernmental Agreement (IGA) to better reflect the current apportionments of its corporate authorities.

When KRMA was established certain criteria was used to calculate equitable ownership (and Board of Directors composition), including each participant's contribution toward debt service. Today, almost 30 years later, the dynamics of ownership and debt service liability have significantly changed. For example, the Village of Bourbonnais now owns 30% of the capacity and is responsible for the commensurate debt service. With these changes, the Village of Bourbonnais believes the timing is appropriate to revisit the IGA, including the composition of the Board of Directors, to better reflect these current conditions.

I would welcome the opportunity to discuss this matter further with you. I look forward to this matter being addressed at an appropriate time at the KRMA meeting.

Sincerely,

Paul Schore
Mayor

Administrator's Report

August 1, 2016

Bears Camp: Developer's Day was held on July 28, 2016 and was a great success! We had over 50 attendees, realtors and developers who listened to a presentation of the benefits of developing projects in the Village of Bourbonnais and Kankakee at large.

Staff and I attended the Law Enforcement Torch Run for Special Olympics held at Texas Road House in Bradley on July 29, 2016. Our Officers donated time to be servers and our table raised \$79 in donations for the cause.

Bourbonnais Day at Bear's Camp was held on July 30, 2016. We had a great time handing out tons of free stuff to camp visitors.