



Village of Bourbonnais
VILLAGE BOARD MEETING
~MINUTES~

August 15, 2016

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Village President Paul Schore. The pledge of allegiance was led by Public Works Director Mike Chamness.

1. **ROLL CALL:** Village Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Bruce Greenlee, Trustee Rick Fischer, Trustee Randy King, Trustee Jeff Keast and Trustee Jack Littrell. Also in attendance were Village Treasurer Ron Riebe, Village Attorney Patrick Dunn and Village Administrator Michael Van Mill.
2. **APPROVAL OF MINUTES:** Motion made by Trustee Amiano and seconded by Trustee Fischer to suspend the reading and approve the Regular Board meeting minutes from August 1, 2016. Motion passed on a voice vote of 6-0.
3. **REPORTS FROM COMMISSIONS AND ADVISORY BOARDS:** None.
4. **BIDS AND QUOTES:** None.
5. **CORRESPONDENCE:** None.
6. **FINANCE COMMITTEE:**
Trustee Vera Amiano, Chair
 - a. **Consideration to Approve Accounts Payable August 15, 2016**
Motion made by Trustee Amiano and seconded by Trustee Greenlee to approve the bills as presented.

Roll call vote: Trustee Amiano - Aye Trustee King - Aye
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 6-0.

b. Treasurer's Report - May 2016

Following a summary by Village Treasurer Ron Riebe, a motion was made by Trustee Amiano and seconded by Trustee Littrell to accept the unaudited May 2016 Treasurer's Report (copy attached). Motion passed on a voice vote of 6-0.

c. Ordinance No. 16-2024 (An Ordinance Ascertaining The Prevailing Wage For Public Works Of The Village Of Bourbonnais, Kankakee County, Illinois) Second Reading.

Motion made by Trustee Amiano and seconded by Trustee Fischer to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Amiano and seconded by Trustee Keast to adopt said ordinance.

Prior the vote, Village Attorney Pat Dunn gave an overview of the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Nay	Trustee Littrell - Aye

Motion passed on a vote of 5-1.

d. Ordinance No. 16-2026 (An Ordinance Authorizing The Issuance of Sewerage Revenue Bonds of the Village of Bourbonnais, Kankakee County, Illinois) First Reading.

Following the first reading by Village Clerk Brian Simeur, Robert Vail, Senior Vice President and Managing Director of Public Finance from Bernardi Securities, gave an overview of the ordinance, the bonds, and the process, including the approximate timing.

7. POLICE COMMITTEE:

Trustee Bruce Greenlee, Chair

Trustee Greenlee said that Chief Phelps has some things to review and he asked the Board members to try to attend the next Police Committee Meeting.

Chief Phelps also asked residents to be mindful that school starts soon and more traffic will be on the roads.

He also said that the Bear's Camp went very well this year with no issues reported.

8. **COMMUNITY & ECONOMIC DEVELOPMENT:** None.
Trustee Vera Amiano, Chair

9. **PUBLIC WORKS COMMITTEE:**
Trustee Bruce Greenlee, Chair

Public Works Director Chamness said that his crews were out cleaning storm drains throughout the Village in advance of the rain that is coming. He also asked that homeowners refrain from blowing grass clippings into the street.

10. **PARKS & RECREATION COMMITTEE:** None.
Trustee Jeff Keast, Chair

11. **FRANCHISE, LICENSE & ADMINISTRATION:** None.
Trustee Rick Fischer, Chair

12. **ANNEXATION, BUILDING & ZONING COMMITTEE:** None.
Trustee Rick Fischer, Chair

13. **COMMUNITY AFFAIRS & SERVICES COMMITTEE:**
Trustee Vera Amiano, Chair

Trustee Amiano reported that members of the Bourbonnais Police Department were at Culver's, raising funds for the Special Olympics.

14. **UTILITY COMMITTEE:**
Trustee Jack Littrell, Jr., Chair

Trustee King asked who was responsible for painting the fire hydrants in the Village. Melissa Kahoun from Aqua said that they are responsible and if we have a list of those that need painting to send it to her.

15. **BUILDINGS & GROUNDS COMMITTEE:**
Trustee Randy King, Chair

Trustee King reported that the Goselin Park Pavilion roofing project will get started in late September and parking lot striping will occur this fall.

16. **COMMITTEE MEETINGS SET:**

- Finance - Wednesday, August 31st at 4:00 pm at the Administration Building

17. **VILLAGE ADMINISTRATOR'S REPORT:** Refer to his memo that is attached.

18. **VILLAGE ATTORNEY'S REPORT:** None.
Patrick Dunn, Attorney

19. **VILLAGE PRESIDENT'S REPORT:**
Paul Schore, Village President

Village President Schore reported that Bear's Camp was a huge success again this year. Thank you to all those that made it happen.

20. **OLD BUSINESS:** None.

21. **NEW BUSINESS:** None.

22. **PUBLIC COMMENTS:** None.

23. **ADJOURNMENT:**

A motion was made by Trustee Amiano and seconded by Trustee Keast to adjourn the regular board meeting. Motion passed on a voice vote of 6-0 and the meeting adjourned at 5:47 p.m.

Respectfully Submitted by:



Brian Simeur, Village Clerk

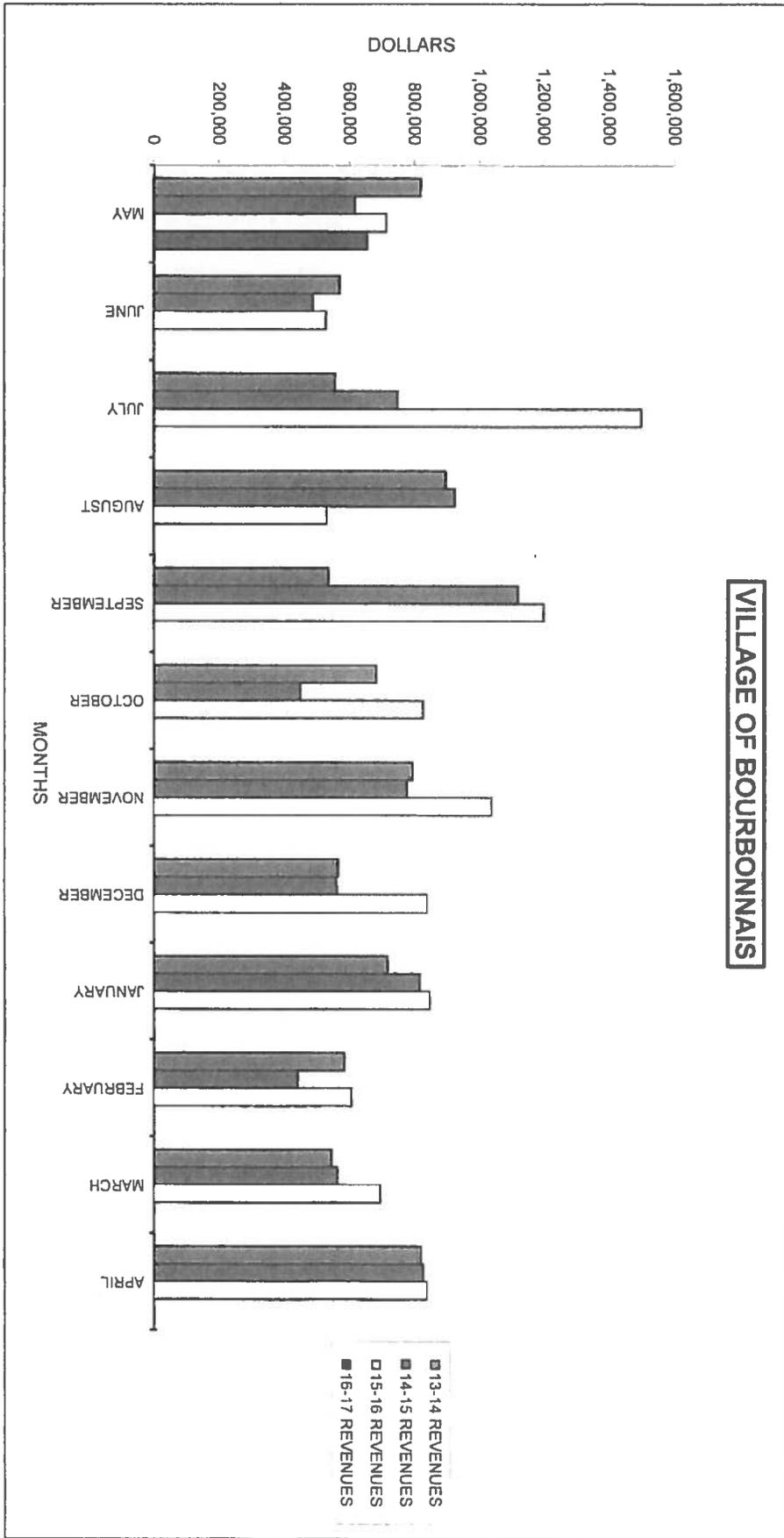
VILLAGE OF BOURBONNAIS

FINANCIAL SUMMARY

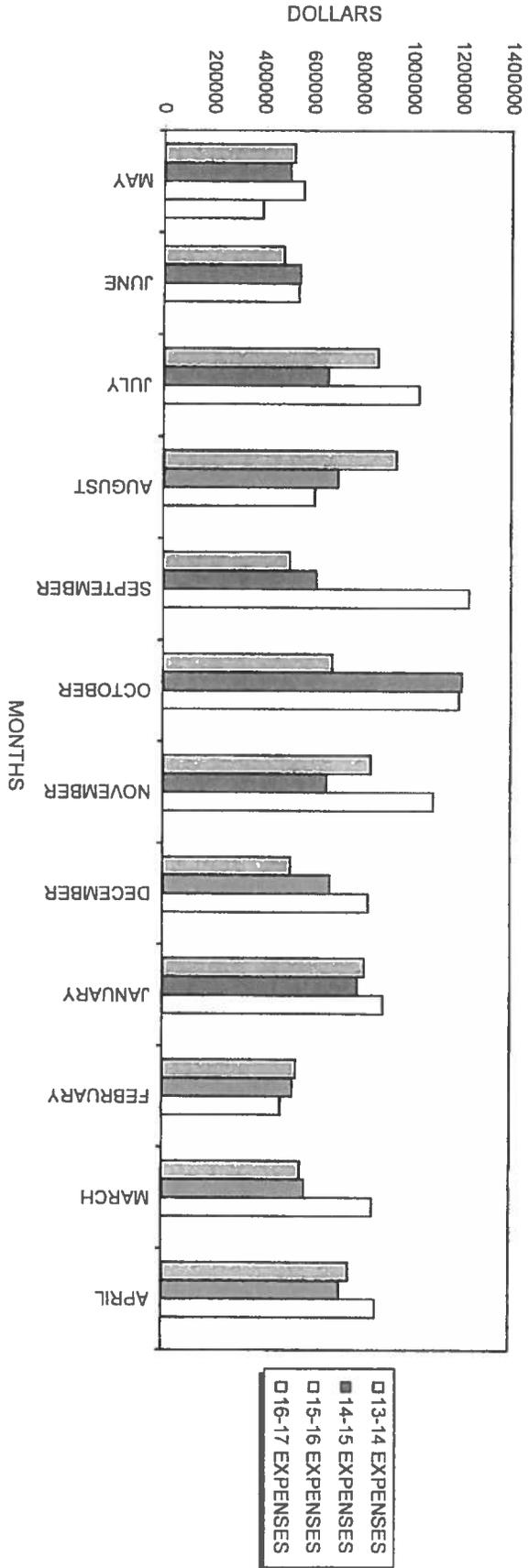
2016-17

	YEAR TO DATE MAY
REVENUES	
TAX	\$360,279
LICENSE	\$0
FINE	\$17,497
REIMBURSEMENT	\$174,540
FRANCHISE	\$80,330
PERMIT	\$15,461
MISCELLANEOUS	\$4,787
TOTAL REVENUE	<u>\$652,894</u>
EXPENSES	
ADMINISTRATION	\$11,908
FINANCE	\$14,657
COMMUNITY DEVELOPMENT	\$106
POLICE	\$201,380
PUBLIC WORKS	\$70,418
CODE	\$23,125
STREETS	(\$138)
PARKS	(\$2,697)
BOARD	(\$3,823)
CENTRAL SERVICES	\$84,457
CAPITAL PROJECTS	(\$447)
TOTAL EXPENSES	<u>\$398,946</u>
DIFFERENCE	<u>\$253,948</u>

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Administrator's Report
August 15, 2016

On August 11 and 12, Laurie and I attended the Global Leadership Summit hosted by ONU at Gathering Point church. The sessions were very educational and provided practical tips for managers and leaders of organizations. I would strongly recommend that we include our department heads in next year's event.

We met with our architect who is preparing the design specifications for our new sign. The final design was approved by the board and we should now be finalizing the RFP.

Next week, staff is meeting with an economic development consultant to review the feasibility of implementing a new economic development tool in the Village.

Signs recognizing the success of the BBCHS Music Department are being installed at the entryways of the Village.

Mayor Schore has directed me to begin planning for town hall meetings with the community. The purpose of the event is to get the word out on what the Village and its staff does for the community. We are tentatively looking into November to have the first town hall meeting.