



Village of Bourbonnais
VILLAGE BOARD MEETING
-MINUTES-
Monday, May 2, 2016

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Village President Paul Schore. The Pledge of Allegiance was led by Jack Siemsen, a 3rd grade student in Ms. Bevis' class at Maternity BVM.

Village President Schore asked for a moment of silence to recognize the passing of Lynn Nixon, wife of Police Sgt. Glenn Nixon.

1. **ROLL CALL:** Village Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Bruce Greenlee, Trustee Rick Fischer, Trustee Jeff Keast and Trustee Jack Littrell. Also in attendance were Village Treasurer Ron Riebe, Village Attorney Patrick Dunn, and Village Administrator Michael Van Mill. Absent was Trustee Randy King.

2. **APPROVAL OF MINUTES:**

a. **Public Hearing Minutes**

A motion was made by Trustee Amiano and seconded by Trustee Fischer to suspend the reading and approve the Public Hearing minutes from April 18, 2016. Motion passed on a voice vote of 5-0.

b. **Regular Board Meeting Minutes**

A motion was made by Trustee Amiano and seconded by Trustee Fischer to suspend the reading and approve the regular board meeting minutes from April 18, 2016. Motion passed on a voice vote of 5-0.

19a. **Proclamation No. 16-294 (A Proclamation Honoring Terry Granger as Principal of the Year by Lewis University)** - This agenda item was moved up in the meeting by Mayor Schore.

Motion made by Trustee Fischer and seconded by Trustee Keast to have Clerk Simeur read said proclamation in its entirety. Motion passed voice vote 5-0.

Motion made by Trustee Fischer and seconded by Trustee Amiano to adopt said proclamation.

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|-----------------|------------------------|------------------------|
| Roll call vote: | Trustee Amiano - Aye | Trustee King - Absent |
| | Trustee Fischer - Aye | Trustee Keast - Aye |
| | Trustee Greenlee - Aye | Trustee Littrell - Aye |

Motion passed on a vote of 5-0.

3. **REPORTS FROM COMMISSIONS AND ADVISORY BOARDS:** None.

4. **BIDS AND QUOTES:** None.

5. **CORRESPONDENCE:** None.

6. **FINANCE COMMITTEE:**
Trustee Vera Amiano, Chair

a. **Consideration to Approve Accounts Payable May 2, 2016:**

Motion made by Trustee Amiano and seconded by Trustee Greenlee to approve the bills as presented.

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| Roll call vote: | Trustee Amiano - Aye | Trustee King - Absent |
| | Trustee Fischer - Aye | Trustee Keast - Aye |
| | Trustee Greenlee - Aye | Trustee Littrell - Aye |

Motion passed on a vote of 5-0.

b. **Resolution No. 16-1244 (A Resolution Approving And Adopting Various Budgets For The Village Of Bourbonnais, Kankakee County, Illinois For Fiscal Year 2016-2017)**

Motion made by Trustee Amiano and seconded by Trustee Fischer to read said resolution by title only. Motion passed on a voice vote 5-0.

Finance Director Mike Wolf commented that this year's budget is \$8,458,932, which is a 1.6% reduction from the prior year. These numbers are for the General Fund budget only.

Motion made by Trustee Amiano and seconded by Trustee Fischer to adopt said resolution.

Prior to the vote, Mayor Schore thanked the Trustees and the village staff for their hard work with the budgeting process.

Roll call vote: Trustee Amiano - Aye Trustee King - Absent
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 5-0.

7. POLICE COMMITTEE:

Trustee Bruce Greenlee, Chair

Trustee Greenlee noted that in recognition of National Police Week there will be a Kankakee County Memorial service held on Friday, May 13th at 11:00am on the Kankakee County Court House’s north lawn.

Trustee Littrell asked how the Emergency Preparedness event at ONU went last Saturday. Chief Phelps said that things went very well and that there is a “lessons learned” meeting coming soon with the leaders of the groups that were involved.

8. COMMUNITY & ECONOMIC DEVELOPMENT: None.

Trustee Vera Amiano, Chair

9. PUBLIC WORKS COMMITTEE:

Trustee Bruce Greenlee, Chair

- a. **Resolution 16-1245 (A Resolution For Maintenance Of Streets and Highways by Municipality under the Illinois Highway Code)**

Motion made by Trustee Greenlee and seconded by Trustee Littrell to read said resolution by title only. Motion passed on a voice vote of 5-0.

Trustee Fischer pointed out that there is an error in the resolution and the addresses on Hatteras Dr. need to be changed to 1608 Hatteras Dr. through 1625 Hatteras Dr.

Motion made by Trustee Greenlee and seconded by Trustee Littrell to adopt said resolution with changes noted by Trustee Fischer.

Roll call vote: Trustee Amiano - Aye Trustee King - Absent
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 5-0.

Motion made by Trustee Greenlee and seconded by Trustee Fischer to have Mayor Schore and Village Clerk Simeur to sign documents for the road program.

Roll call vote: Trustee Amiano - Aye Trustee King - Absent
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 5-0.

10. PARKS & RECREATION COMMITTEE:

Trustee Jeff Keast, Chair

Trustee Keast said that the drainage project at Marcotte Park should be completed this week - weather permitting.

Mayor Schore asked Mr. Chamness if Public Works could spread some sand on infield of the ball diamond behind the Municipal Center as it is holding water.

11. FRANCHISE, LICENSE & ADMINISTRATION: None.

Trustee Rick Fischer, Chair

12. ANNEXATION, BUILDING & ZONING COMMITTEE:

Trustee Rick Fischer, Chair

- a. **Ordinance No. 16-2018 (An Ordinance Amending An Annexation Agreement For Certain Property Owned By IM Steel On Larry Power Road) First Reading**

13. COMMUNITY AFFAIRS & SERVICES COMMITTEE:

Trustee Vera Amiano, Chair

Trustee Amiano reported that on Thursday, April 21, 2016, the Village Board met with the BESD 53 Board to discuss various items.

Also, on Saturday, April 23, 2016 some of the Board Members attended the disaster preparedness drill at ONU and she said that a great job was done by all that were involved.

14. UTILITY COMMITTEE:

Trustee Jack Littrell, Jr., Chair

Trustee Littrell reported that televising of the sewers was completed at Stone Mill Farms and the same work will begin at Cobblestone Subdivision this week.

15. **BUILDINGS & GROUNDS COMMITTEE:** None.
Trustee Randy King, Chair

16. **COMMITTEE MEETINGS SET:**

- Wednesday, May 11, 2016 at 4:00 p.m. - Finance at the Administration Building.

17. **VILLAGE ADMINISTRATOR'S REPORT:**

- a. Refer to the Village Administrator memo that is attached.
- b. Jerry Kuntz, the village's representative on the Greater Kankakee Airport Authority, and Victoria Ruble, Airport Manager, presented an update of airport activities.

18. **VILLAGE ATTORNEY'S REPORT:**
Patrick Dunn, Attorney

- a. **Resolution No. 16-1243 (A Resolution Authorizing the Release of Certain Minutes from Meetings of the Board of Trustees of the Village Of Bourbonnais)**

Motion made by Trustee Fischer and seconded by Trustee Amiano to read said resolution by title only. Motion passed on a voice vote 5-0.

Motion made by Trustee Fischer and seconded by Trustee Amiano to adopt said resolution.

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|-----------------|------------------------|------------------------|
| Roll call vote: | Trustee Amiano - Aye | Trustee King - Absent |
| | Trustee Fischer - Aye | Trustee Keast - Aye |
| | Trustee Greenlee - Aye | Trustee Littrell - Aye |

Motion passed on a vote of 5-0.

19. **VILLAGE PRESIDENT'S REPORT:**
Paul Schore, Village President

Mayor Schore reported on the following:

- Ground has been broken for the new gun range located on Mooney Drive in Bourbonnais
- The Jewel store in Bourbonnais is currently undergoing a renovation project
- The Cigna call center on Latham Drive is up and running

20. **OLD BUSINESS:** None.
21. **NEW BUSINESS:** None.
22. **PUBLIC COMMENTS:** None.
23. **ADJOURNMENT:**

A motion was made by Trustee Littrell and seconded by Trustee Keast to adjourn the regular board meeting. Motion passed on a voice vote of 5-0 and the meeting adjourned at 6:09 p.m.

Respectfully Submitted by:



Brian Simeur, Village Clerk

Monday May 2, 2016

Village Administrators Report to the Board

- Introduced Jerry Kuntz, Bourbonnais' appointee to the Kankakee Airport Authority, and Victoria Ruble, Airport Manager. Jerry and Victoria gave a brief presentation on activities at the airport.
- April 22, Mayor Schore, Laurie Wimberly and I traveled to Springfield and met with the current and previous Planning Director of the City along with current economic development staff. The purpose of the visit was to discuss the challenges the City faces in marketing and attracting businesses to a new interchange location. The City has an existing interchange that has all the commercial development and is challenged to find business for the new one.

City officials were very helpful and provided a considerable amount of good information and forwarded to us copies of marketing material and a business plan.

- On April 24, Mayor Schore, Trustee Vera Amiano, and I met with Mr. Barberi – President of Bank of Bourbonnais.
- On April 29, I attended the 13th Annual Industrial Summit in Oak Brook. There was a panel discussion on trends in industrial development in NE IL. Much was mentioned of the I-55 corridor, particularly the Wilmington development. I spoke to a number of industrial developers who mentioned that attractive industrial land along I-55 is starting to be scarce. It was also mentioned from the developer of the Amazon facility in Joliet, that current infrastructure was certainly a challenge for them.

This was good intelligence as we formulate our marketing strategy for the Bourbonnais Parkway industrial corridor.

- Mayor Schore, Laurie Wimberly and I conducted our first business retention visit today. The meeting went well and the business was very receptive to offering good information on how to make the Village a better place to do business. The individual we met with was very appreciative that the Village is taking time to meet and listen to business concerns.
- Lastly, I received the most recent new housing start report for January 2016 – April 2016. So far, to date, the Village has issued 14 permits for new homes. This number is compared to 6 during the same period in 2015. It appears that housing is starting to gain some momentum.