



Village of Bourbonnais
PUBLIC HEARING BEFORE THE CORPORATE AUTHORITIES
-MINUTES-

Monday, May 16, 2016

1. **Call to Order:** The Public Hearing was called to order at 5:15 p.m. by Village President Paul Schore.
2. **Roll Call:** Village Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Bruce Greenlee, Trustee Rick Fischer, Trustee Randy King, Trustee Jeff Keast and Trustee Jack Littrell. Also in attendance were Village Treasurer Ron Riebe, Village Attorney Patrick Dunn and Village Administrator Michael Van Mill.

Mayor Schore also asked everyone in attendance to sign the sign in sheet, which is a requirement of the Public Hearing for this project.

3. **Public Hearing:** Mayor Schore talked about the reason this Public Hearing is being held and the need for the project (New Bike Trail-ITEP Grant Application).
4. **Engineer's Explanation of Project:** Village Engineer Dave Tyson noted the following:
 - The proposed trail would run from Bethel Drive to Diamond Point Park
 - The Project is estimated to cost \$1,700,000.00
 - The State of Illinois' ITEP would cover 80% of the project, or \$1,360,000.00.
 - The trail covers approximately 2.75 miles (see attached map).

5. **Public Comments:** None.

6. **Adjournment:**

A motion was made by Trustee Fischer and seconded by Trustee Amiano to adjourn the Public Hearing. Motion passed on a voice vote of 6-0 and the meeting adjourned at 5:18 p.m.

Respectfully Submitted by:

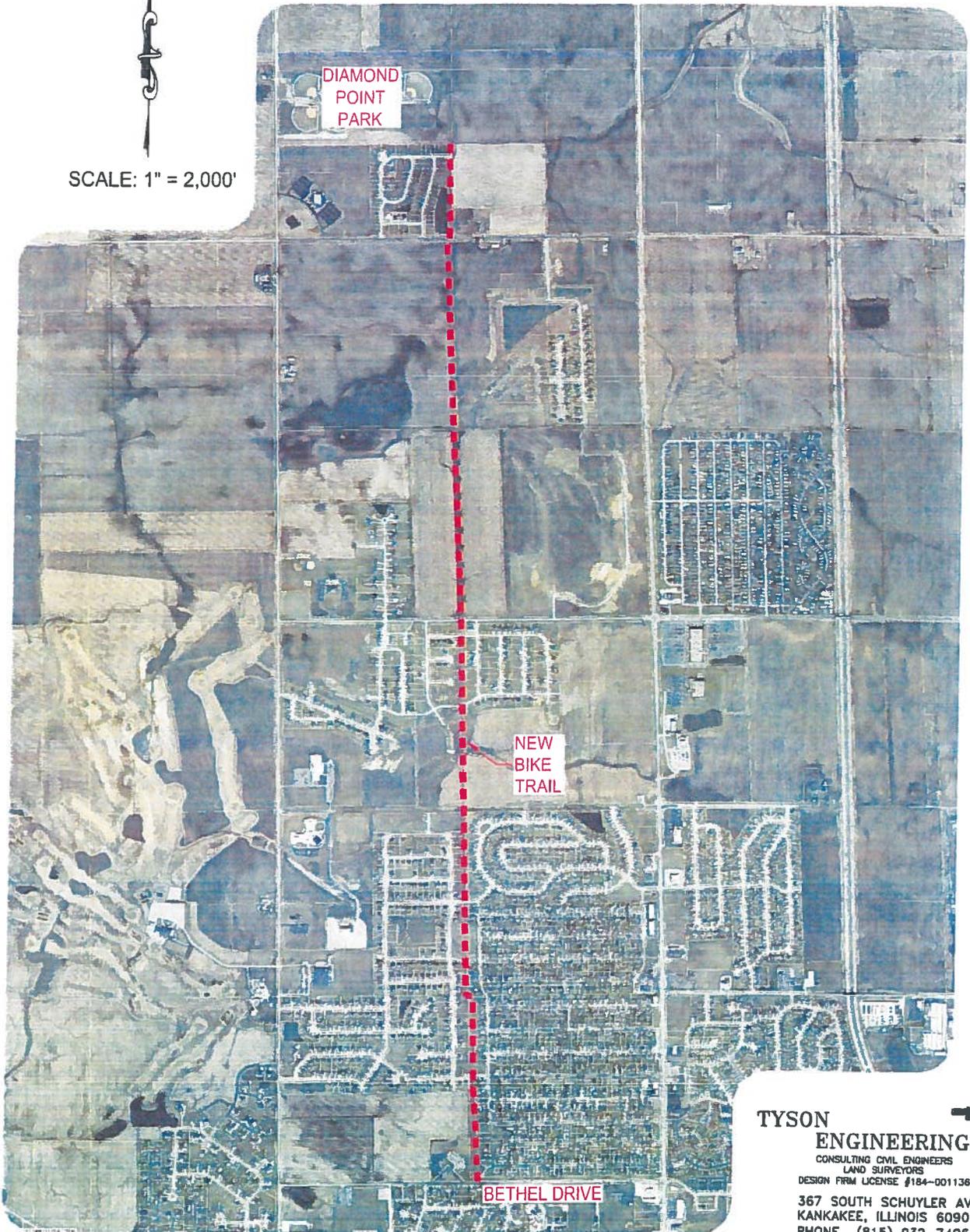


Brian Simeur, Village Clerk

BIKE TRAIL
FROM BETHEL DRIVE TO DIAMOND POINT PARK
BOURBONNAIS, ILLINOIS



SCALE: 1" = 2,000'



TYSON
ENGINEERING,
CONSULTING CIVIL ENGINEERS
LAND SURVEYORS
DESIGN FIRM LICENSE #184-001136
INC.
367 SOUTH SCHUYLER AVENUE
KANKAKEE, ILLINOIS 60901
PHONE (815) 932-7406



Village of Bourbonnais

VILLAGE BOARD MEETING

~MINUTES~

Monday, May 16, 2016

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Village President Paul Schore. The Pledge of Allegiance was led by Isabelle Cresswell, a 3rd grade student in Ms. Bevis' class at Maternity BVM.

1. **ROLL CALL:** Village Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Bruce Greenlee, Trustee Rick Fischer, Trustee Randy King, Trustee Jeff Keast and Trustee Jack Littrell. Also in attendance were Village Treasurer Ron Riebe, Village Attorney Patrick Dunn, and Village Administrator Michael Van Mill.

2. **APPROVAL OF MINUTES:**

a. **Regular Board Meeting Minutes**

A motion was made by Trustee Amiano and seconded by Trustee Fischer to suspend the reading and approve the regular board meeting minutes from May 2, 2016. Motion passed on a voice vote of 6-0.

3. **REPORTS FROM COMMISSIONS AND ADVISORY BOARDS:** None.

4. **BIDS AND QUOTES:** None.

5. **CORRESPONDENCE:** None.

6. **FINANCE COMMITTEE:**

Trustee Vera Amiano, Chair

a. **Consideration to Approve Accounts Payable May 16, 2016:**

Motion made by Trustee Amiano and seconded by Trustee Greenlee to approve the bills as presented.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

b. Treasurer's Report - March 2016

Following a summary by Village Treasurer Ron Riebe, a motion was made by Trustee Amiano and seconded by Trustee Keast to accept the unaudited March 2016 Treasurer's Report (copy attached). Motion passed on a voice vote of 6-0.

c. Resolution No. 16-1247 (A Resolution Approving and Adopting Various Budgets for the Village of Bourbonnais, Kankakee County, Illinois for Fiscal Year 2016-2017)

Motion was made by Trustee Amiano and seconded by Trustee Fischer to read said resolution by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Amiano and seconded by Trustee Littrell to adopt said resolution. Prior to the vote, Finance Director Mike Wolf noted that this is the budget for the Special Funds and is at \$6,011,904.00, which is about 5% over last year and the increase is the result the design work for the Bourbonnais Parkway interceptor.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

7. POLICE COMMITTEE:

Trustee Bruce Greenlee, Chair

Trustee Greenlee noted that work is progressing on selection of a new Deputy Police Chief to replace the retiring Vern Mitchell.

8. COMMUNITY & ECONOMIC DEVELOPMENT: None.

Trustee Vera Amiano, Chair

9. PUBLIC WORKS COMMITTEE: None.

Trustee Bruce Greenlee, Chair

10. PARKS & RECREATION COMMITTEE:

Trustee Jeff Keast, Chair

a. Resolution No. 16-1246 (A Resolution Supporting The ITEP Grant Application To The State Of Illinois For The New Bike Trail From Bethel Drive To Diamond Point)

Motion was made by Trustee Keast and seconded by Trustee Fischer to read said resolution by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Keast and seconded by Trustee Littrell to adopt said resolution.

Roll call vote: Trustee Amiano - Aye Trustee King - Aye
Trustee Fischer - Aye Trustee Keast - Aye
Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 6-0.

11. **FRANCHISE, LICENSE & ADMINISTRATION:** None.
Trustee Rick Fischer, Chair

12. **ANNEXATION, BUILDING & ZONING COMMITTEE:** None.
Trustee Rick Fischer, Chair

13. **COMMUNITY AFFAIRS & SERVICES COMMITTEE:** None.
Trustee Vera Amiano, Chair

14. **UTILITY COMMITTEE:**
Trustee Jack Littrell, Jr., Chair

Trustee Littrell reported on the following:

- The utility study for the new interchange is moving along.
- I&I work continues in Cobblestone subdivision and is going well.

15. **BUILDINGS & GROUNDS COMMITTEE:**
Trustee Randy King, Chair

Trustee King reported that the Ash tree removal and replacement project throughout the village has been completed.

a. **Ordinance No. 16-2019 (Approving Ruder Communications Contract for Police Department Improvements).** First Reading.

Following the first reading of said ordinance by Village Clerk Simeur, a motion was made by Trustee King and seconded by Trustee Keast to suspend the rules and have the second reading tonight. Motion passed on a voice vote of 6-0.

Motion was made by Trustee King and seconded by Trustee Keast to read said resolution by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee King and seconded by Trustee Keast to adopt said resolution.

Roll call vote: Trustee Amiano - Aye Trustee King - Aye
Trustee Fischer - Aye Trustee Keast - Aye
Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 6-0.

16. COMMITTEE MEETINGS SET:

- Finance - Wednesday, June 1, 2016 at 4:00 p.m. at the Administration Building.
- Buildings and Grounds - Wednesday, June 1, 2016 at 5:15 p.m. at the Administration Building.
- Franchise, License and Administration - Wednesday, June 13, 2016 at 4:00 p.m. at the Municipal Center.

17. VILLAGE ADMINISTRATOR'S REPORT:

Refer to the Village Administrator memo that is attached.

18. VILLAGE ATTORNEY'S REPORT: None.

Patrick Dunn, Attorney

19. VILLAGE PRESIDENT'S REPORT:

Paul Schore, Village President

Village President Paul Schore and Assistant Administrator Laurie Wimberly spoke to the 8th grade students at Bourbonnais Upper Grade Center recently about village government.

- a. **Proclamation No. 16-295 (Honoring Vernon Mitchell For 30 Years of Service with the Village of Bourbonnais Police Department).**

Motion was made by Trustee Fischer and seconded by Trustee Greenlee to read said Proclamation in its entirety. Motion passed on a voice vote of 6-0.

Following the reading of said proclamation by Village Clerk Simeur, Mayor Schore present Deputy Chief Mitchell with a copy of the proclamation and the board congratulated him on his many years of dedicated service to the community.

20. OLD BUSINESS: None.

21. NEW BUSINESS: None.

22. PUBLIC COMMENTS: None.

23. ADJOURNMENT:

A motion was made by Trustee Littrell and seconded by Trustee King to adjourn the regular board meeting. Motion passed on a voice vote of 6-0 and the meeting adjourned at 5:54 p.m.

Respectfully Submitted by:



Brian Simeur, Village Clerk

Administrator's Report

May 16, 2016

Retention Visits

During the past two weeks, we were able to conduct three (3) business retention meetings. We met with two restaurants and a commercial property owner.

Overall, the responses are positive:

- First, the participants are extremely pleased that the Village is reaching out to them to get feedback.
- All are experiencing good sales
- There is some concern about traffic volumes and the ability to generate more clientele.
- There is support for a business registration program

Meeting with CN Railroad

On May 12, Mayor, Laurie and I met with Scott Anderson, Manager of the Business Development and Real Estate Division, of Canadian National Rail Road.

We wanted to learn from Scott of any prospects of development that may be looking along the CN line. We shared with Scott the area within the Bourbonnais industrial TIF and site of the new interchange.

Scott said things are a bit quiet right now but is interested in learning about our development area and the opening of the I-57 interchange.

We were also able to discuss with him the challenges we are having in completing an interconnect agreement. Mark was able to provide us with a CN contact.

Preparation for the RECON conference

The International Council of Shopping Centers conference is coming up May 22 – 25. The Village has sent e-blasts to the 30,000 attendees and last week we customized meeting requests to 300 franchises/retail establishments and 200 developers in IL, WI, and IN.

The effort has resulted in a full day of meetings on Monday, and additional meetings on Tuesday.

A side benefit is that we now have an updated contact list of retail developers across IL. We will use the list and contact information to begin the framework of a "Developers' Day" at this year's Bears Camp. This event would provide us the opportunity to showcase the community and potential development sites.

Continue to make progress on the Dispatch Plan

Management is meeting with the FOP on dispatch staff's concerns. Chief is working through an intergovernmental agreement with KanComm.

Public Outreach - Home Visits

One aspect of the job that I feel is important is to reach out to residents. I made three (3) home visits in the past 2 weeks to address issues. Two of the issues were related to the construction of fences. The other was a drainage issue. Residents have expressed appreciation with the extra effort made.

ONU interns started today

Two interns are working under the direction of Mike Wolf to document the Village's capital assets. The information provides a base for the 5 year capital plan.

Strategic Plan Session

We will reconvene our Strategic Plan exercise in June, Monday 13 from 4 to 6. In the next couple weeks I will be sending out a series of information.