



Village of Bourbonnais

Public Hearing before the Corporate Authorities

-Minutes-

September 19, 2016

5:15 p.m.

1. Call to Order - The meeting was called to order at 5:15 p.m. by Village President Paul Schore.
2. Roll Call - Village Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Bruce Greenlee, Trustee Rick Fischer, Trustee Randy King, Trustee Jeff Keast and Trustee Jack Littrell. Also in attendance were Village President Paul Schore, Village Treasurer Ron Riebe, Village Attorney Patrick Dunn and Village Administrator Michael Van Mill.
3. Public Hearing - Public hearing concerning the intent of the President and Board of Trustees of the Village to sell not to exceed \$13,500,000 Sewerage Refunding Revenue Bonds (Alternate Revenue Source) to pay the costs of improving the sewerage system of the Village and refund the Sewerage Refunding Revenue Bonds, Series 2006, of the Village.
 - Robert Vail, Senior Vice President and Managing Director of Public Finance from Bernardi Securities discussed the bond process and next steps. Village Administrator Van Mill read a statement that outlined the need for the Public Hearing and that public comments were welcome.

Trustee Greenlee asked for clarification on how the process worked. Mr. Vail responded that two series of bonds will be issued.
4. Public Comments - None.
5. Adjournment - A motion was made by Trustee Fischer and seconded by Trustee Amiano to adjourn the Public Hearing. Motion passed on a voice vote of 6-0 and the Public Hearing adjourned at 5:20 p.m.

Respectfully Submitted by:



Brian Simeur, Village Clerk



Village of Bourbonnais
VILLAGE BOARD MEETING
-MINUTES-

September 19, 2016

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Village President Paul Schore. The pledge of allegiance was led by Kate and Jack Dole, the niece and nephew of Village Administrator Mike Van Mill.

1. **ROLL CALL:** Village Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Bruce Greenlee, Trustee Rick Fischer, Trustee Randy King, Trustee Jeff Keast and Trustee Jack Littrell. Also in attendance were Village Treasurer Ron Riebe, Village Attorney Patrick Dunn and Village Administrator Michael Van Mill.

2. **APPROVAL OF MINUTES:** Motion made by Trustee Amiano and seconded by Trustee Fischer to suspend the reading and approve the Regular Board meeting minutes from September 6, 2016. Motion passed on a voice vote of 6-0.

SWEARING IN OF OFFICER: Chief Phelps performed the swearing in of our newest patrolman Lazarus Hughes and the Village Board wished him well at the police academy.

3. **REPORTS FROM COMMISSIONS AND ADVISORY BOARDS:** None.

4. **BIDS AND QUOTES:**

a. **Monument Sign Project** - A motion was made by Trustee Fischer and seconded by Trustee Keast to reject the low bid from Fast Signs of Kankakee, due to project being over budget. Motion passed on a voice vote of 6-0.

5. **CORRESPONDENCE:** None.

6. **FINANCE COMMITTEE:**
Trustee Vera Amiano, Chair

a. **Consideration to Approve Accounts Payable September 19, 2016**

Motion made by Trustee Amiano and seconded by Trustee Greenlee to approve the bills as presented.

Roll call vote: Trustee Amiano - Aye Trustee King - Aye
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 6-0.

b. **Ordinance No. 16-2030 (Ordinance Authorizing and Approving an Equipment Lease with People's Bank of Kankakee County) First Reading.**

Following first reading by Village Clerk Simeur, a motion was made by Trustee Amiano and seconded by Trustee Keast to suspend the rules and have the second reading of said ordinance tonight. Motion passed on a voice vote of 6-0.

Motion made by Trustee Amiano and seconded by Trustee Keast to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Prior to vote Village Administrator Van Mill explained what the ordinance is for.

Roll call vote: Trustee Amiano - Aye Trustee King - Aye
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 6-0.

7. **POLICE COMMITTEE:** None.
Trustee Bruce Greenlee, Chair

8. **COMMUNITY & ECONOMIC DEVELOPMENT:** None.
Trustee Vera Amiano, Chair

9. **PUBLIC WORKS COMMITTEE:** None.
Trustee Bruce Greenlee, Chair

10. **PARKS & RECREATION COMMITTEE:**

Trustee Jeff Keast, Chair

- a. **Ordinance No. 16 -2028 (Intergovernmental Agreement Between The Bourbonnais Township Park District And The Village Of Bourbonnais Concerning Construction, Maintenance And Use Of An Events And Skate Park Plaza.) Second Reading**

Motion made by Trustee Keast and seconded by Trustee Fischer to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Following second reading by Village Clerk Simeur, Village Attorney Pat Dunn noted what the ordinance was for.

Motion made by Trustee Keast and seconded by Trustee Littrell to adopt said ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

Trustee Keast said that the painting of Marcotte Park equipment is now complete.

11. **FRANCHISE, LICENSE & ADMINISTRATION:** None.

Trustee Rick Fischer, Chair

12. **ANNEXATION, BUILDING & ZONING COMMITTEE:** None.

Trustee Rick Fischer, Chair

13. **COMMUNITY AFFAIRS & SERVICES COMMITTEE:**

Trustee Vera Amiano, Chair

Trustee Amiano announced that Trick or Treat hours for Halloween will be from 5:00 pm to 7:00 pm on October 31, 2016.

14. **UTILITY COMMITTEE:**

Trustee Jack Littrell, Jr., Chair

Trustee Littrell reported that there was a Public Hearing held tonight regarding the issuance of the \$13,500.00 sewer bonds. He also said that the water line work by Aqua in the village will be completed in 2 to 3 weeks.

15. **BUILDINGS & GROUNDS COMMITTEE:**
Trustee Randy King, Chair

Trustee King reported the following:

- The parking lots are all striped
- The southwest door exit door at the village hall has been cleaned and re-painted
- The roofing materials for the Goselin Park pavilion should be in by end of October.
- Quotes will be brought to the Finance committee for the security camera and door at the Police department.

16. **COMMITTEE MEETINGS SET:**

- Finance - Wednesday, September 28th at 4:00 pm. at the Administration Building
- Utility - Tuesday, October 4th at 4:00 pm at the Administration Building.

17. **VILLAGE ADMINISTRATOR'S REPORT:** Refer to his memo that is attached.

18. **VILLAGE ATTORNEY'S REPORT:** None.
Patrick Dunn, Attorney

19. **VILLAGE PRESIDENT'S REPORT:**
Paul Schore, Village President

Village President Schore reported that the Skate Park behind the Administration building is progressing well. Trustee King asked if the area will be checked prior to winter to ensure that it holds water for the skating rink in the winter. Village President Schore said that it will be tested prior to winter to ensure it does what it should.

20. **OLD BUSINESS:** Village Administrator Van Mill reminded the Board that there is a Utility Committee meeting scheduled for 4:30 pm on Tuesday September 20, 2016.

21. **NEW BUSINESS:** None.

22. **PUBLIC COMMENTS:** None.

23. **ADJOURNMENT:**

A motion was made by Trustee King and seconded by Trustee Littrell to adjourn the regular board meeting. Motion passed on a voice vote of 6-0 and the meeting adjourned at 5:46 p.m.

Respectfully Submitted by:



Brian Simeur, Village Clerk

Administrator's Report
September 19, 2016

On Sunday September 11, the Chief, representatives of the Police Department and I participated in the 911 ceremony prior to the 5K race organized in the parking lot of the municipal center. It was a very nice event.

I have started regular meetings with Mike Chamness and Jim Patterson at Public Works. We are meeting on Tuesdays and Thursdays at 8 am. The meetings are an opportunity to improve communication lines and ensure coordination of activities.

To enhance and keep good communication lines with Board members, I have started meeting individually with Board members to provide updates on activities and receive feedback.

Last Wednesday, I attended the property auction at the Quality Inn. The Village was interested in acquiring two properties in the Stone Mill Farms area. We were successful in acquiring both properties