



Village of Bourbonnais
VILLAGE BOARD MEETING
~MINUTES~

September 6, 2016

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Village President Paul Schore. The pledge of allegiance was led by students from Olivet Nazarene University.

1. **ROLL CALL:** Village Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Bruce Greenlee, Trustee Rick Fischer, Trustee Randy King, Trustee Jeff Keast and Trustee Jack Littrell. Also in attendance were Village Treasurer Ron Riebe, Village Attorney Patrick Dunn and Village Administrator Michael Van Mill.
2. **APPROVAL OF MINUTES:** Motion made by Trustee Amiano and seconded by Trustee Fischer to suspend the reading and approve the Regular Board meeting minutes from August 15, 2016. Motion passed on a voice vote of 6-0.
3. **REPORTS FROM COMMISSIONS AND ADVISORY BOARDS:** None.
4. **BIDS AND QUOTES:**
 - a. **Sanitary Reroute Near First Station** - A motion was made by Trustee Fischer and seconded by Trustee Keast to accept the low bid from EC of Kankakee County, Inc. in the amount of \$35,420.00.

Roll call vote: Trustee Amiano - Aye Trustee King - Aye
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 6-0.

- b. **Marcotte Park Paving** - Motion made by Trustee Amiano and seconded by Trustee Littrell to reject the bids due to Public Works not being able to prepare the lot for paving. Motion passed on a voice vote of 6-0.

- c. **Front Parking Lot at Public Works Building** - Motion made by Trustee Amiano and seconded by Trustee Greenlee to reject the bids due to Public Works not being able to prepare the lot for paving. Motion passed on a voice vote of 6-0.
- d. **Roof Replacement** - Motion made by Trustee Amiano and seconded by Trustee King to reject the bids and will solicit new bids in 2017. Motion passed on a voice vote of 6-0.

5. **CORRESPONDENCE:** None.

6. **FINANCE COMMITTEE:**
Trustee Vera Amiano, Chair

a. **Consideration to Approve Accounts Payable September 6, 2016**

Motion made by Trustee Amiano and seconded by Trustee Greenlee to approve the bills as presented.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

b. **Treasurer's Report - July 2016**

Following a summary by Village Treasurer Ron Riebe, a motion was made by Trustee Amiano and seconded by Trustee Keast to accept the unaudited July 2016 Treasurer's Report (copy attached). Motion passed on a voice vote of 6-0.

c. **Ordinance No. 16-2026 (An Ordinance Authorizing The Issuance of Sewerage Revenue Bonds of the Village of Bourbonnais, Kankakee County, Illinois) Second Reading.**

Motion made by Trustee Amiano and seconded by Trustee Greenlee to read said ordinance by title only. Motion passed on a voice vote of 6-0.

A motion was made by Trustee Amiano and seconded by Trustee Keast to adopt said ordinance. Prior to the vote, Finance Director Mike Wolf commented on the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

7. **POLICE COMMITTEE:**
Trustee Bruce Greenlee, Chair

- a. **Ordinance No. 16 - 2027 (An Ordinance Amending Chapter 22, Offenses And Miscellaneous Provisions Concerning Possession Of Cannabis In The Village Of Bourbonnais, Illinois) First Reading.**

Following first reading by Clerk Simeur, a motion was made by Trustee Greenlee and seconded by Trustee Amiano to suspend the rules and have the second reading of said ordinance tonight. Motion passed on a voice vote of 6-0.

Motion made by Trustee Greenlee, seconded by Trustee Amiano to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Greenlee and seconded by Trustee Amiano to adopt said ordinance.

Roll call vote: Trustee Amiano - Aye Trustee King - Aye
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 6-0.

8. **COMMUNITY & ECONOMIC DEVELOPMENT:** None.
Trustee Vera Amiano, Chair

9. **PUBLIC WORKS COMMITTEE:** None.
Trustee Bruce Greenlee, Chair

10. **PARKS & RECREATION COMMITTEE:**
Trustee Jeff Keast, Chair

- a. **Ordinance No. 16 -2028 (Intergovernmental Agreement Between The Bourbonnais Township Park District And The Village Of Bourbonnais Concerning Construction, Maintenance And Use Of An Events And Skate Park Plaza.) First Reading**

Following first reading by Clerk Simeur, Village Attorney Dunn explained what the agreement entails.

Trustee Keast noted that the painting of Marcotte Park and the concrete border at Meadows Park is being completed.

11. **FRANCHISE, LICENSE & ADMINISTRATION:** None.
Trustee Rick Fischer, Chair

12. **ANNEXATION, BUILDING & ZONING COMMITTEE:** None.
Trustee Rick Fischer, Chair

13. **COMMUNITY AFFAIRS & SERVICES COMMITTEE:**
Trustee Vera Amiano, Chair

Trustee Amiano reported that our “pledgers” will start at the next meeting. She thanked the ONU students in attendance at tonight’s meeting for leading us tonight.

14. **UTILITY COMMITTEE:** None.
Trustee Jack Littrell, Jr., Chair

15. **BUILDINGS & GROUNDS COMMITTEE:**
Trustee Randy King, Chair

Trustee King reported the following on the Kan Comm merger:

- Materials have been ordered for the partition
- The garage door sensors have been installed and work will commence on installing the security devices.

16. **COMMITTEE MEETINGS SET:**

- Franchise, License and Administration - Monday, Sept 12th at 4:00 pm at the Administration Building
- Finance - Wednesday, Sept 14th at 4:00 pm at the Administration Building

17. **VILLAGE ADMINISTRATOR’S REPORT:** Refer to his memo that is attached.

18. **VILLAGE ATTORNEY’S REPORT:** None.
Patrick Dunn, Attorney

19. **VILLAGE PRESIDENT’S REPORT:**
Paul Schore, Village President

- Resolution No. 16-1251 (A Resolution Appointing Susan E. Cellini As A Deputy Clerk)

Motion made by Trustee Fischer and seconded by Trustee Keast to read said resolution by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Fischer and seconded by Trustee Keast to adopt said resolution.

Roll call vote: Trustee Amiano - Aye Trustee King - Aye
 Trustee Fischer - Aye Trustee Keast - Aye
 Trustee Greenlee - Aye Trustee Littrell - Aye

Motion passed on a vote of 6-0.

- Village President Schore gave an update on the I-57 Interchange project:
 - a. The grade crossing work will begin this fall
 - b. 6000N Road paving will also occur this fall
 - c. The current overpass will be removed over the winter - weather permitting

20. **OLD BUSINESS:** None.

21. **NEW BUSINESS:** None.

22. **PUBLIC COMMENTS:** None.

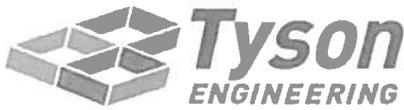
23. **ADJOURNMENT:**

A motion was made by Trustee Amiano and seconded by Trustee Littrell to adjourn the regular board meeting. Motion passed on a voice vote of 6-0 and the meeting adjourned at 5:49 p.m.

Respectfully Submitted by:



Brian Simeur, Village Clerk



David A. Tyson, PE, IPLS
Office Phone: (815) 932-7406
E-mail: dtyson@tysoneng.com

August 30, 2016
Project No. 15-T0631

President and Board of Trustees
Village of Bourbonnais
600 Main Street, NW
Bourbonnais, IL 60914

RE: VILLAGE OF BOURBONNAIS
SEWER REROUTE NEAR FIRE STATION
AWARD RECOMMENDATION

Gentlemen:

Bids were opened on August 30, at 10:01 a.m. at the Village Hall for the referenced project. Following are the results of the bid opening.

Sewer Reroute Near Fire Station

E C of Kankakee County, Inc., Bourbonnais, IL	\$35,420.00
Ruben E. Smith Const. and R&R, Inc., d/b/a R&R, Inc., Bradley, IL	38,843.00
Tenco Excavating, Inc., Bourbonnais, IL	61,900.00
Kankakee Valley Construction Co., Inc., Kankakee, IL	71,855.00

It is recommended that the Village Board award a contract in the amount of \$35,420.00 to E C of Kankakee County, Inc.

If the proposal is approved, please have the Village President and Clerk be authorized to sign the contract documents in order to be able to proceed with contracts in a timely manner.

Should you have any questions or require additional information, please contact this office.

Very truly yours,

TYSON ENGINEERING, INC.

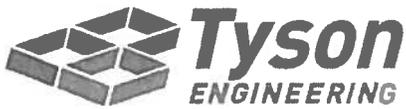
A handwritten signature in black ink, appearing to read "David A. Tyson", written over a horizontal line.

David A. Tyson, PE, IPLS
President
/mc

Y:\Tyson\15-T0631\Village Award Letter Recommendation - 08-30-16

Encl.

xc: Mr. Mike VanMill, Village Administrator, Village of Bourbonnais (w/Encl.)
Ms. Laurie Wimberly, Assistant Village Administrator, Village of Bourbonnais (w/Encl.)
Mr. Mike Wolf, Finance Department, Village of Bourbonnais (w/Encl.)
Mr. Mike Chamness, Director, Village of Bourbonnais Department of Public Works w/Encl.)



David A. Tyson, PE, IPLS
Office Phone: (815) 932-7406
E-mail: dtyson@tysoneng.com

August 30, 2016
Project No. 16-T0491

President and Board of Trustees
Village of Bourbonnais
600 Main Street, NW
Bourbonnais, IL 60914

RE: VILLAGE OF BOURBONNAIS
MARCOTTE PARK – PARKING LOT PAVING
AWARD RECOMMENDATION

Gentlemen:

Bids were opened on August 30, at 10:06 a.m. at the Village Hall for the referenced project. Following are the results of the bid opening.

Marcotte Park – Parking Lot Paving

Oakwood Enterprises, Kankakee, IL	\$38,200.50
Kankakee Valley Construction Company, Inc., Kankakee, IL	51,000.00

Since the Village of Bourbonnais Department of Public Works will not be able to prepare the Marcotte Park parking lot for pavement this construction season, it is recommended that the Village Board reject all bids and solicit bids during 2017.

Should you have any questions or require additional information, please contact this office.

Very truly yours,

TYSON ENGINEERING, INC.

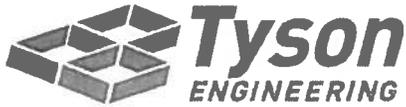
A handwritten signature in dark ink, appearing to read "D.A. Tyson", with a long horizontal flourish extending to the right.

David A. Tyson, PE, IPLS
President
/mc

Y:\Tyson\16-T0491\Village Award Letter Recommendation – 08-30-16

Encl.

xc: Mr. Mike VanMill, Village Administrator, Village of Bourbonnais (w/Encl.)
Ms. Laurie Wimberly, Assistant Village Administrator, Village of Bourbonnais (w/Encl.)
Mr. Mike Wolf, Finance Department, Village of Bourbonnais (w/Encl.)
Mr. Mike Chamness, Director, Village of Bourbonnais Department of Public Works (w/Encl.)



David A. Tyson, PE, IPLS
Office Phone: (815) 932-7406
E-mail: dtyson@tysoneng.com

August 30, 2016
Project No. 16-T0492

President and Board of Trustees
Village of Bourbonnais
600 Main Street, NW
Bourbonnais, IL 60914

RE: VILLAGE OF BOURBONNAIS
FRONT PARKING LOT AT PUBLIC WORKS BUILDING
PARKING LOT PAVING
AWARD RECOMMENDATION

Gentlemen:

Bids were opened on August 30, at 10:11 a.m. at the Village Hall for the referenced project. Following are the results of the bid opening.

Front Parking Lot at Public Works Building – Parking Lot Paving

Oakwood Enterprises, Kankakee, IL	\$32,721.00
Kankakee Valley Construction Company, Inc., Kankakee, IL	45,390.00

Since the Village of Bourbonnais Department of Public Works will not be able to prepare the Front Parking Lot of their building for pavement this construction season, it is recommended that the Village Board reject all bids and solicit bids during 2017.

Should you have any questions or require additional information, please contact this office.

Very truly yours,

TYSON ENGINEERING, INC.

David A. Tyson, PE, IPLS
President
/mc

Y:\Tyson\16-T0492\Village Award Letter Recommendation – 08-30-16

Encl.

xc: Mr. Mike VanMill, Village Administrator, Village of Bourbonnais (w/Encl.)
Ms. Laurie Wimberly, Assistant Village Administrator, Village of Bourbonnais (w/Encl.)
Mr. Mike Wolf, Finance Department, Village of Bourbonnais (w/Encl.)
Mr. Mike Chamness, Director, Village of Bourbonnais Department of Public Works (w/Encl.)



Village of Bourbonnais

600 Main Street NW • Bourbonnais Illinois 60914

Telephone: (815) 937-3570

Fax: (815) 937-3467

September 1, 2016

Bids were opened on August 31, 2016 at 10:05 am at the Village Administration Office for the Roof Replacement. Following are the results of the bid Opening:

Roof Replacement:

Langlois Roofing, Kankakee, IL

\$30,225.00

At this time, the Village reject all bids and solicit bids during 2017.

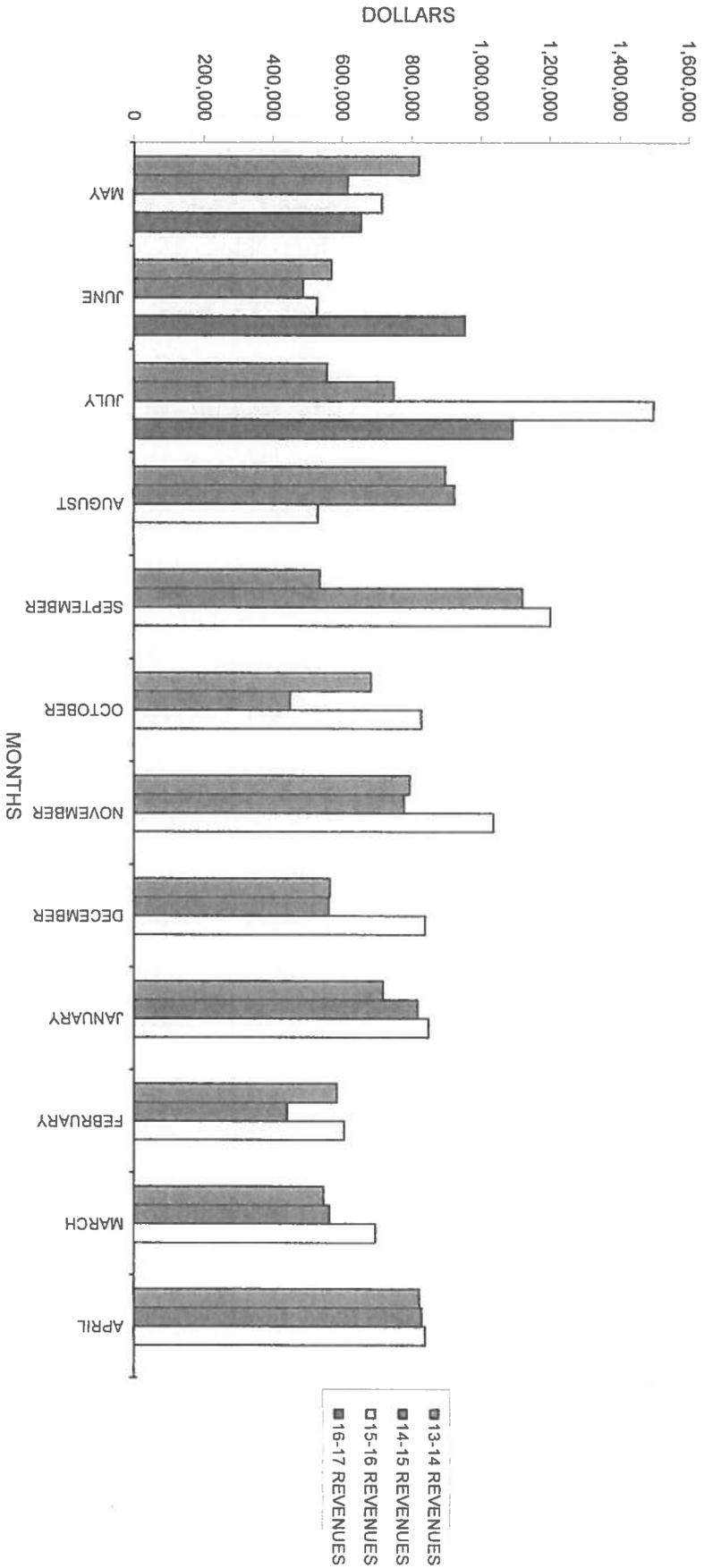
VILLAGE OF BOURBONNAIS

FINANCIAL SUMMARY

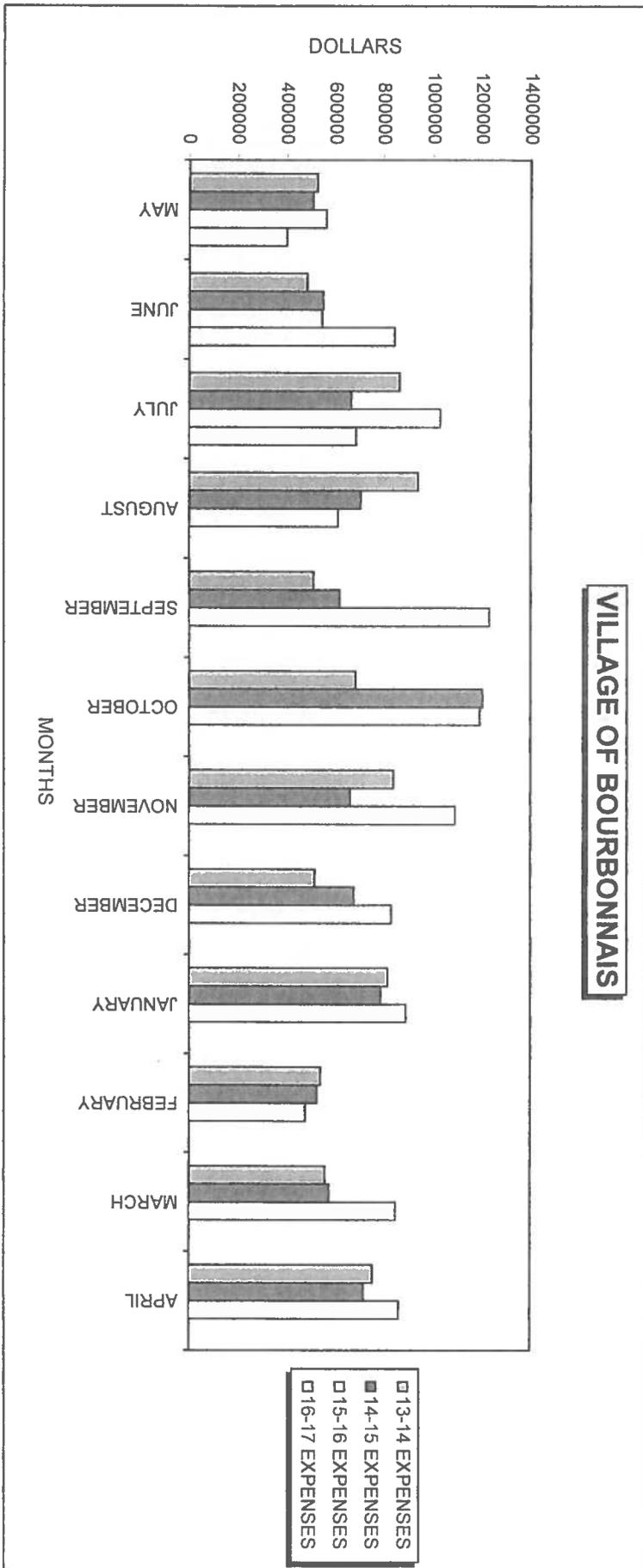
2016-17

	YEAR TO DATE JULY
REVENUES	
TAX	\$2,298,557
LICENSE	\$0
FINE	\$40,870
REIMBURSEMENT	\$203,940
FRANCHISE	\$105,796
PERMIT	\$35,858
MISCELLANEOUS	\$13,440
TOTAL REVENUE	\$2,698,461
EXPENSES	
ADMINISTRATION	\$55,562
FINANCE	\$68,263
COMMUNITY DEVELOPMENT	\$6,898
POLICE	\$940,222
PUBLIC WORKS	\$308,444
CODE	\$91,474
STREETS	\$29,390
PARKS	\$31,275
BOARD	\$17,764
CENTRAL SERVICES	\$286,016
CAPITAL PROJECTS	\$90,003
TOTAL EXPENSES	\$1,925,311
DIFFERENCE	\$773,150

VILLAGE OF BOURBONNAIS



VILLAGE OF BOURBONNAIS



Administrator's Report
September 6, 2016

Staff is continuing to meet on the closing of the dispatch center. Renovation work continues. We continue to meet with the FOP and displaced dispatchers. Next meeting is tentatively next week.

Regular coordination meetings are occurring with our design team and staffs of the Village and Park District. We conducted a conference call today with a representative of the components to review best practices for moving the equipment. This afternoon was a construction coordination meeting. Forms are in place; the pouring of the concrete is expected by the end of the week.

Bids will be open on our digital sign on Friday at 1 pm

We are seeing increased interest on housing development in the Village.

Laurie, Mike Wolf, Tara, and I met with Aqua representatives to review Aqua's process for prioritizing and measuring the cost benefits capital projects. We are looking to adapt some of their practices into our process in the future