



**Village of Bourbonnais**  
**VILLAGE BOARD MEETING**  
**-MINUTES-**  
October 19, 2015

**CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Village President Paul Schore. The pledge of allegiance was led by Olivet Nazarene University's Policy class in attendance at the meeting.

1. **ROLL CALL:** Village Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Bruce Greenlee, Trustee Rick Fischer, Trustee Randy King, Trustee Jeff Keast, and Trustee Jack Littrell. Also in attendance were Village Treasurer Ron Riebe and Village Attorney Patrick Dunn.
2. **APPROVAL OF MINUTES:** Motion made by Trustee Amiano and seconded by Trustee Greenlee to suspend the reading and approve the regular board meeting minutes from October 5, 2015. Motion passed on a voice vote of 6-0.
3. **REPORTS FROM COMMISSIONS AND ADVISORY BOARDS:** None.
4. **BIDS AND QUOTES:** None.
5. **CORRESPONDENCE:** None.
6. **FINANCE COMMITTEE:**  
*Trustee Vera Amiano, Chair*

a. **Consideration to Approve Accounts Payable October 19, 2015**

Motion made by Trustee Amiano and seconded by Trustee Greenlee to approve the bills as presented.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

7. **POLICE COMMITTEE:**  
*Trustee Bruce Greenlee, Chair*

- Chief Phelps said that every five years a disaster training program is held locally and Bourbonnais will be the host this year and it will be held at ONU.

8. **COMMUNITY & ECONOMIC DEVELOPMENT:** None.  
*Trustee Vera Amiano, Chair*

9. **PUBLIC WORKS COMMITTEE:**  
*Trustee Bruce Greenlee, Chair*

a. **Resolution No. 15-1234 (A Resolution for Improvements by Municipality under the Illinois Highway Code)**

Motion made by Trustee Greenlee and seconded by Trustee Fischer to read said resolution by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Greenlee and seconded by Trustee Fischer to adopt said resolution.

Prior to vote, Village Engineer Dave Tyson stated this is for work on Bourbonnais Parkway west of Route 45 and is for about 1,300 feet of roadway. The work will be paid for with MFT funds and the Village's share is \$215,000.00.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

10. **PARKS & RECREATION COMMITTEE:**  
*Trustee Jeff Keast, Chair*

Trustee Keast reminded residents that the Village parks close at dusk. If residents see anyone after dusk, please call the non-emergency Police department number.

11. **FRANCHISE, LICENSE & ADMINISTRATION:**  
*Trustee Rick Fischer, Chair*

Trustee Fischer noted that interviews for the open Village Administrator's position are continuing.

**12. ANNEXATION, BUILDING & ZONING COMMITTEE:**

*Trustee Rick Fischer, Chair*

- a. Ordinance No. 15-2004 (An Ordinance Authorizing the Execution of an Annexation Agreement by the Village Of Bourbonnais, Illinois with Cornerstone Church in the Village of Bourbonnais, Kankakee County, Illinois). Second Reading.

Motion made by Trustee Fischer and seconded by Trustee Amiano to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Fischer and seconded by Trustee Amiano to adopt said ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

**13. COMMUNITY AFFAIRS & SERVICES COMMITTEE:**

*Trustee Vera Amiano, Chair*

- Trustee Amiano stated that the Village’s Halloween hours are 5:00 p.m. to 7:00 p.m. on Saturday, October 31, 2015.
- Trustee Amiano thanked the Public Works department for all of the decorating that they have done throughout the Village. She said it looks great and the board members agreed.

**14. UTILITY COMMITTEE:**

*Trustee Jack Littrell, Jr., Chair*

- Trustee Littrell stated that there are 37 sewer manholes that will be replaced throughout the Village, which will help correct water infiltration issues.

**15. BUILDINGS & GROUNDS COMMITTEE:**

*Trustee Randy King, Chair*

Trustee King stated the following:

- **Police Door Project:** PSI Inc. is still waiting on the special order door frame parts for one remaining door for the Municipal Building (Police Department). PSI Inc. has estimated receipt of these parts to be another 10-14 days. Installation to follow.

- **Carpet Cleaning:** A Touch of Glass Service Inc. is scheduled to clean the Police department and board room in the Municipal Building on Friday, November 13<sup>th</sup> and Public Works carpeting is scheduled to be cleaned on Saturday, November 14<sup>th</sup>.
- **Ash Tree Removal Project Update:** Dave's Tree Service has removed one ash tree from the front of the Administration Building, one from the west side of the Municipal Building, and another nine trees from our parks. Public Works Director Chamness will provide an update on this project after Public Works has completed preparation for Fall/Winter 2015.
- **Building Mechanical Equipment Inventory:** Public Works Director Chamness and Assistant Public Works Director Patterson are still working on this project. Original estimation for completion was October 2015 but it is still a work in progress.
- **Diaper Changing Tables:** These have been installed in the public restrooms just outside the Municipal Room.

16. **COMMITTEE MEETINGS SET:**

- Wednesday, October 21, 2015, Franchise, License, and Administration Committee at 5:15 p.m. at the Administration Building
- Thursday, October 22, 2015, Franchise, License, and Administration Committee at 3:15 p.m. at the Administration Building
- Wednesday, October 28, 2015, Finance Committee at 4:00 p.m. at the Administration Building

17. **VILLAGE ADMINISTRATOR'S REPORT:** None.

18. **VILLAGE ATTORNEY'S REPORT:**

*Patrick Dunn, Attorney*

**Request for a motion to hold a closed meeting to discuss the minutes of meetings lawfully closed under the Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes pursuant to Section 2.06 of the Act as allowed by 5 ILCS 120/2 (c) (21) with no final action to be taken in closed session or after reopening into regular session.**

Motion made by Trustee Amiano and seconded by Trustee King to move into Executive Session following Public Comments with no action to be taken. Motion passed on a voice vote of 6-0.

19. **VILLAGE PRESIDENT'S REPORT:**

*Paul Schore, Village President*

Village President Schore congratulated ONU on their 75<sup>th</sup> anniversary.

20. **OLD BUSINESS:** None.

21. **NEW BUSINESS:**

Public Works Director Chamness asked that residents not sweep their leaves out into the street. They can use bags &/or cans.

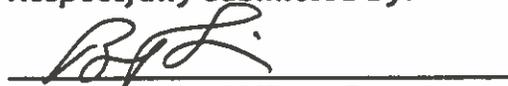
22. **PUBLIC COMMENTS:** None.

- Motion made by Trustee Fischer and seconded by Trustee Keast to enter into Executive Session as provided for in the Village Attorney's section above. Motion passed on a voice vote of 6-0.
- Following the Executive Session, a motion was made by Trustee Fischer and seconded by Trustee Keast to enter back into the regular board meeting. Motion passed on a voice vote of 6-0.

23. **ADJOURNMENT:**

A motion was made by Trustee Fischer and seconded by Trustee Keast to adjourn the regular board meeting. Motion passed on a voice vote of 6-0 and the meeting adjourned at 5:51 p.m.

*Respectfully Submitted by:*



*Brian Simeur, Village Clerk*