



**Village of Bourbonnais
Public Hearing before the Corporate Authorities
-Agenda-**

December 19, 2016

5:15 p.m.

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Hearing - Ordinance No. 16-2040 (An Ordinance Levying Taxes for all Corporate Purposes for the Village Of Bourbonnais, Kankakee County, Illinois for the Fiscal Year Commencing on the First Day of May 2016 and Ending on the 30th Day Of April 2017).**
- 4. Public Comments**
- 5. Adjournment**



Village of Bourbonnais

REGULAR VILLAGE BOARD MEETING ~ AGENDA ~

December 19, 2016

5:30 p.m.

CALL TO ORDER: President Paul Schore

PLEDGE OF ALLEGIANCE

1. ROLL CALL: Clerk Simeur

2. APPROVAL OF MINUTES: December 5, 2016

a. Regular Board Minutes

3. REPORTS FROM COMMISSIONS AND ADVISORY BOARDS

4. BIDS AND QUOTES

5. CORRESPONDENCE

6. FINANCE COMMITTEE
Trustee Vera Amiano, Chair

a. Consideration to Approve Accounts Payable December 19, 2016

b. Ordinance No. 16-2040 (An Ordinance Levying Taxes for all Corporate Purposes for the Village of Bourbonnais, Kankakee County, Illinois for the Fiscal Year Commencing on the First Day of May 2016 and ending on the 30th day of April 2017). Second Reading.

7. POLICE COMMITTEE
Trustee Bruce Greenlee, Chair

a. Ordinance 16-2041 (Ord Amending Chapter 27 Article 1, 27-1e Regarding Lateral Hiring of Police Officers of the Municipal Code of the Village of Bourbonnais). First Reading.

This notice posted this 16th day of December 2016 in accordance with the Open Meetings Act.

8. COMMUNITY & ECONOMIC DEVELOPMENT

Trustee Vera Amiano, Chair

- a. **Ordinance No. 16-2038 (An Ordinance Approving an Agreement for Professional Services and Assistance by and Between the Village of Bourbonnais, Illinois and Economic Development Resources, LLC.)
Second Reading.**

9. PUBLIC WORKS COMMITTEE

Trustee Bruce Greenlee, Chair

10. PARKS & RECREATION COMMITTEE

Trustee Jeff Keast, Chair

11. FRANCHISE, LICENSE & ADMINISTRATION

Trustee Rick Fischer, Chair

- a. **Ordinance No. 16-2042 (An Ordinance Amending Chapter 2, Article V, Division 2, Section 2-77 of the Municipal Code of the Village of Bourbonnais, Illinois, Regarding Competitive Bidding).
First Reading.**

12. ANNEXATION, BUILDING & ZONING COMMITTEE

Trustee Rick Fischer, Chair

13. COMMUNITY AFFAIRS & SERVICES COMMITTEE

Trustee Vera Amiano, Chair

14. UTILITY COMMITTEE

Trustee Jack Littrell, Jr., Chair

15. BUILDINGS & GROUNDS COMMITTEE

Trustee Randy King, Chair

16. COMMITTEE MEETINGS SET – See Calendars

17. VILLAGE ADMINISTRATOR’S REPORT

Michael Van Mill, Village Administrator

18. VILLAGE ATTORNEY’S REPORT

Patrick Dunn, Attorney

19. VILLAGE PRESIDENT’S REPORT

Paul Schore, Village President

- a. **Oath of Office: Craig King**

20. OLD BUSINESS
21. NEW BUSINESS
22. PUBLIC COMMENTS
23. ADJOURNMENT



Village of Bourbonnais
VILLAGE BOARD MEETING
~MINUTES~

December 5, 2016

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Village President Paul Schore. The pledge of allegiance was led by Austin Kenney from Mrs. Douglas's 3rd Grade class at St. Paul's Lutheran School.

1. **ROLL CALL:** Village Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Rick Fischer, Trustee Bruce Greenlee, Trustee Randy King, Trustee Jeff Keast and Trustee Jack Littrell. Also in attendance were Village Treasurer Ron Riebe, Village Attorney Patrick Dunn and Village Administrator Mike Van Mill.

2. **APPROVAL OF MINUTES:** Motion made by Trustee Amiano and seconded by Trustee Greenlee to suspend the reading and approve the Regular Board Meeting Minutes from November 21, 2016. Motion passed on a voice vote of 6-0.

19. a. **Proclamation 16-299: Proclamation Honoring the Bourbonnais Community High School Varsity Soccer Team.**

Motion made by Trustee Fischer and seconded by Trustee Keast to read the Proclamation in its entirety. Motion passed on a voice vote of 6-0.

Following the reading of the Proclamation by Village Clerk Simeur, a motion to adopt Proclamation 16-299 was made by Trustee Fischer and seconded by Trustee Keast. Motion passed on a voice vote of 6-0.

3. **REPORTS FROM COMMISSIONS AND ADVISORY BOARDS:** None.

4. **BIDS AND QUOTES:** None.

5. **CORRESPONDENCE:** None.

6. FINANCE COMMITTEE:
Trustee Vera Amiano, Chair

a. Consideration to Approve Accounts Payable December 5, 2016

Motion made by Trustee Amiano and seconded by Trustee Greenlee to approve the bills as presented.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

b. Treasurer's Report - October 2016

Following a summary by Village Treasurer Ron Riebe, a motion was made by Trustee Amiano and seconded by Trustee King to accept the unaudited October 2016 Treasurer's Report (copy attached). Motion passed on a voice vote of 6-0.

c. Ordinance No. 16-2033 Annual Abatement Ordinance (An Ordinance Abating the Tax Heretofore Levied for the Year 2016 to Pay the Principal of and Interest on \$4,255,000 General Obligation Bonds (Sales Tax Alternate Revenue Source), Series 2012A, of the Village of Bourbonnais, Kankakee County, IL). Second Reading.

Motion made by Trustee Amiano and seconded by Trustee King to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Amiano and seconded by Trustee Keast to adopt said ordinance.

Prior the vote, Finance Director Mike Wolf gave an overview of the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

d. Ordinance No. 16-2034 Annual Abatement Ordinance (An Ordinance Abating the Tax Heretofore Levied for the Year 2016 to Pay the

Principal of and Interest on \$1,645,000 General Obligation Refunding Bonds (Sewerage Alternate Revenue Source), Series 2012B, of the Village of Bourbonnais, Kankakee County, IL) Second Reading.

Motion made by Trustee Amiano and seconded by Trustee King to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Amiano and seconded by Trustee Littrell to adopt said ordinance.

Prior the vote, Finance Director Mike Wolf gave an overview of the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

- e. **Ordinance No. 16-2035 (An Ordinance Authorizing the Execution and Delivery of a Master Lease Agreement with Bancleasing, LLC dba Cashflow Lease, as Lessor, for the Acquisition, Purchase, Financing and Leasing of Certain Equipment within the Terms Herein Provided; Authorizing the Execution and Delivery of Other Documents Required in Connection Therewith; and Authorizing All Other Actions Necessary to the Consummation of the Transactions Contemplated By This Ordinance). Second Reading.**

Motion made by Trustee Amiano and seconded by Trustee Keast to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Amiano and seconded by Trustee King to adopt said ordinance.

Prior the vote, Finance Director Mike Wolf gave an overview of the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

- f. **Ordinance No. 16-2036 (An Ordinance Designating Depositories for the Village of Bourbonnais, Illinois) Second Reading.**

Motion made by Trustee Amiano and seconded by Trustee Keast to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Amiano and seconded by Trustee Keast to adopt said ordinance.

Prior the vote, Finance Director Mike Wolf gave an overview of the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

- g. Ordinance No. 16-2037 (An Ordinance Authorizing Abatement of the Tax Levy for the \$8,780,000 General Obligation Bonds (Sewerage System Alternate Revenue Source), Series 2016, of the Village of Bourbonnais, Kankakee County, Illinois for the 2016 Tax Levy Year). Second Reading.**

Motion made by Trustee Amiano and seconded by Trustee Keast to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Amiano and seconded by Trustee Fischer to adopt said ordinance.

Prior the vote, Finance Director Mike Wolf gave an overview of the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

- h. Ordinance No. 16-2040 (An Ordinance Levying Taxes for all Corporate Purposes for the Village of Bourbonnais, Kankakee County, Illinois for the Fiscal Year Commencing on the First Day of May 2016 and ending on the 30th day of April 2017). First Reading.**

Following first reading by Village Clerk Simeur, Finance Director Mike Wolf gave an overview of the ordinance.

7. POLICE COMMITTEE:

Trustee Bruce Greenlee, Chair

- a. **Ordinance 16-2039 (An Ordinance Amending Chapter 27, Article 1, Section 27-1 of the Municipal Code of the Village of Bourbonnais).
First Reading.**

Following first reading by Village Clerk Simeur, a motion was made by Trustee Greenlee and seconded by Trustee Amiano to suspend the rules and have the second reading of said ordinance tonight. Motion passed on a voice vote of 6-0.

Motion made by Trustee Greenlee and seconded by Trustee Amiano to read said ordinance by title only. Motion passed on a voice vote of 6-0.

Motion made by Trustee Greenlee and seconded by Trustee Littrell to adopt said ordinance.

Prior to vote, Police Chief Phelps and Village Attorney Dunn provided an explanation of the ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 6-0.

8. COMMUNITY & ECONOMIC DEVELOPMENT:

Trustee Vera Amiano, Chair

- a. **Ordinance No. 16-2038 (An Ordinance Approving an Agreement for Professional Services and Assistance by and Between the Village of Bourbonnais, Illinois and Economic Development Resources, LLC.)
First Reading.**

9. PUBLIC WORKS COMMITTEE:

Trustee Bruce Greenlee, Chair

Public Works Director Chamness reported that snow removal was keeping them busy. Mayor Schore reminded residents to move their vehicles off of the street to clear the way for the plows.

10. **PARKS & RECREATION COMMITTEE:**

Trustee Jeff Keast, Chair

Trustee Keast reported on the following:

- Fall planting of trees is complete.
- Holiday decorations are going up throughout the village.

Mayor Schore also noted that the process of converting the skateboard park to an ice rink will begin tomorrow.

11. **FRANCHISE, LICENSE & ADMINISTRATION:** None.

Trustee Rick Fischer, Chair

12. **ANNEXATION, BUILDING & ZONING COMMITTEE:** None.

Trustee Rick Fischer, Chair

13. **COMMUNITY AFFAIRS & SERVICES COMMITTEE:**

Trustee Vera Amiano, Chair

Trustee Amiano commented that the Village looks festive with all of the holiday decorations that are on display.

14. **UTILITY COMMITTEE:**

Trustee Jack Littrell, Jr., Chair

Trustee Littrell reported on the following:

- Tyson Engineering is just waiting in the permit in order to get started on the interceptor sewer project.
- The Bourbonnais Parkway (6000N) lift station upgrade is now complete.

15. **BUILDINGS & GROUNDS COMMITTEE:**

Trustee Randy King, Chair

Trustee King reported on the following:

- The new camera in the Police entrance is operational and the remaining cameras will be installed soon.
- New gutters have been installed on the Goselin Park pavilion.

16. **COMMITTEE MEETINGS SET:**

- Finance - Wednesday, December 14 at 4:00 pm. at the Administration Building.

17. **VILLAGE ADMINISTRATOR'S REPORT:**

Village Administrator VanMill reminded everyone about the food drive that the Village is hosting for the Northern Illinois Food Bank, through December 2016.

18. **VILLAGE ATTORNEY'S REPORT:** None.

Patrick Dunn, Attorney

19. **VILLAGE PRESIDENT'S REPORT:**

Paul Schore, Village President

Village President Schore reported on the following:

- The dispatch transition to the County went well. He thanked all of the Village dispatchers for their hard work over the years.
- The Village of Bourbonnais will be hosting a Town Hall Meeting/Open House on December 7, 2016 from 6pm-8pm in the Community Room.

20. **OLD BUSINESS:** None.

21. **NEW BUSINESS:** Mayor Schore recognized two scouts that were in attendance tonight and said that they were working on their citizenship and community merit badges.

22. **PUBLIC COMMENTS:** None.

23. **ADJOURNMENT:**

A motion was made by Trustee Keast and seconded by Trustee Fischer to adjourn the regular board meeting. Motion passed on a voice vote of 6-0 and the meeting adjourned at 6:00 p.m.

Respectfully Submitted by:

-----PENDING BOARD APPROVAL-----

Brian Simeur, Village Clerk

VILLAGE OF BOURBONNAIS, ILLINOIS

ORDINANCE NO. 16-2040

**AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF BOURBONNAIS,
KANKAKEE COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY 2016 AND
ENDING ON THE 30TH DAY OF APRIL 2017**

**ADOPTED BY THE
BOARD OF TRUSTEES OF THE
VILLAGE OF BOURBONNAIS
THIS ____ DAY OF _____, 2016.**

Published in pamphlet form by authority of the Board of Trustees of the Village of Bourbonnais, Kankakee
County, Illinois this ____ day of _____, 2016

ORDINANCE NO. 16-2040

**AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF BOURBONNAIS,
KANKAKEE COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY 2016 AND
ENDING ON THE 30TH DAY OF APRIL 2017**

WHEREAS, the Village President and the board of Trustees of the Village of Bourbonnais, in the County of Kankakee and the State of Illinois, did on July 18, 2016 approve the annual Appropriation Ordinance for said Village for the fiscal year beginning on the first day of May 2016, as Ordinance 16-2021.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF BOURBONNAIS, KANKAKEE COUNTY, ILLINOIS AS FOLLOWS.

Section One: That the total amount of appropriations for all corporate purposes legally made to be collected from the tax levy of the current fiscal year is hereby ascertained to be the sum of One-Million-Five-Hundred-Fifteen-Thousand-Three-Hundred-Seventy-Two-and -No-Cents (\$1,515,372.00)

Section Two: That the sum of One Million-Five-Hundred-Fifteen-Thousand-Three-Hundred-Seventy-Two-and-No-Cents (\$1,515,372.00) being the total of appropriations heretofore legally made which are to be collected from the tax levy of the current fiscal year of the Village of Bourbonnais for all corporate purposes of the village as appropriated for the current fiscal year by the annual appropriation ordinance of the Village of Bourbonnais for the year 2017, passed by the President and the Board of Trustees of the Village at the legally convened meeting of the board on July 18, 2016, be, as shown in Exhibit A, which is attached to and considered part of this ordinance, and the same is hereby levied upon all of the taxable property in the Village of Bourbonnais subject to taxation for the current year, the specific amounts as levied for the various funds hereto named, the total of which has been ascertained and being as follows:

ITEM	HEREIN LEVIED
GENERAL FUND	342,041
CIVIL DEFENSE	25,535
IMRF	121,683
PARKS	66,516
LIABILITY INSURANCE	136,185
POLICE PROTECTION	225,713
POLICE PENSION	211,843
AUDIT	38,775
SOCIAL SECURITY	153,208
SCHOOL CROSSING GUARDS	35,622
STREET LIGHTING	121,683
WORKERS COMPENSATION	18,284
UNEMPLOYMENT INSURANCE	18,284
SUBTOTAL	1,515,372

SERVICE/SPECIAL DEBT LEVIES

ITEM	APPROPRIATION	SPECIAL LEVIES
DEBT SERVICE	0.00	0.00
SUBTOTAL	0.00	0.00

TOTAL 1,515,372

RECAPITULATION

ITEM	HEREIN LEVIED
GENERAL FUND	342,041
CIVIL DEFENSE	25,535
IMRF	121,683
PARKS	66,516
LIABILITY INSURANCE	136,185
POLICE PROTECTION	225,713
POLICE PENSION	211,843
AUDIT	38,775
SOCIAL SECURITY	153,208
SCHOOL CROSSING GUARDS	35,622
STREET LIGHTING	121,683
WORKERS COMPENSATION	18,284
UNEMPLOYMENT INSURANCE	18,284
SUBTOTAL	1,515,372

DEBTSERVICE/SPECIAL LEVIES

DEBT SERVICE	0
--------------	---

TOTAL 1,515,372

Section Three: That the total amount of One-Million-Five-Hundred-Fifteen-Thousand-Three-Hundred-Seventy-Two-and-No-Cents (\$1,515,372.00) ascertained above, be and is hereby levied and assessed on all property subject to taxation within the Village of Bourbonnais according to the value of said property as assessed and equalized for state and county purposes in the current year.

Section Four: This Levy Ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code.

Section Five: That there is hereby certified to the Kankakee County Clerk, the several sums above, constituting said total amount and the total amount of One-Million-Five-Hundred-Fifteen-Thousand-Three-Hundred-Seventy-Two-and-No-Cents (\$1,515,372.00) which total amount the Village of Bourbonnais requires to be raised by taxation for the current fiscal year of the Village, and the Village Clerk of the Village is hereby

ordered and directed to file with the Kankakee County Clerk on or before December 27, 2016, a certified copy of this Ordinance.

Section Six: That it is hereby found and determined that the total tax extended by the County Clerk of the County of Kankakee for Corporate and other purposes of the Village of Bourbonnais was One-Million-Five-Hundred-Four-Thousand-Eight-Hundred-Thirty-Eight-and-Sixteen-Cents (\$1,504,838.16) for the tax year 2015, and that the forgoing proposed levy represents an increase from 2015, including amounts levied for debt service.

Section Seven: That if any time or part of the foregoing shall, for any reason, be deemed invalid, it shall not be held to affect the validity of any other item or items or any other part of this Ordinance which would otherwise be valid.

Section Eight: This Ordinance shall become effective from and after its passage, approval and publication in pamphlet form, as provided by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bourbonnais, Kankakee County, Illinois this _____ day of _____, 2016 by the following vote:

Trustee Litrell	Aye - _____	Nay - _____	Absent - _____
Trustee Amiano	Aye - _____	Nay - _____	Absent - _____
Trustee Greenlee	Aye - _____	Nay - _____	Absent - _____
Trustee King	Aye - _____	Nay - _____	Absent - _____
Trustee Keast	Aye - _____	Nay - _____	Absent - _____
Trustee Fischer	Aye - _____	Nay - _____	Absent - _____
TOTALS:	AYE - _____	NAY - _____	ABSENT - _____

PAUL SCHORE, Village President

ATTEST:

BRIAN SIMEUR, Village Clerk

STATE OF ILLINOIS)
) SS.
COUNTY OF KANKAKEE)

CERTIFICATION OF ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk for the Village of Bourbonnais, Kankakee County, Illinois (the "Municipality"), and that as such official I am the keeper of the records and files of the Municipality and its President and Board of Trustees (the "Corporate Authorities").

I do further certify that the foregoing is a full, true and complete excerpt from the proceedings of the meeting of the Corporate Authorities held on the ____ day of _____ 2016, insofar as the same relates to the adoption of an ordinance numbered and entitled:

ORDINANCE NO. 16-2040

AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF BOURBONNAIS, KANKAKEE COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY 2016 AND ENDING ON THE 30TH DAY OF APRIL 2017

a true, correct and complete copy of which ordinance as adopted at such meeting appears in the proceedings of such meeting.

I do hereby further certify that the deliberations of the Corporate Authorities on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly and was preceded by a public recital of the matter being considered and such other information as would inform the public of the business being conducted, that such meeting was held at a specified time and place, convenient to the public, that notice of such meeting was duly given to all news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the open meetings laws of the State of Illinois, as amended, and that the Corporate Authorities have complied with all of the procedural rules of the Corporate Authorities.

IN WITNESS WHEREOF, I hereunto affix my official signature, and the Municipality's seal, this ____ day of _____, 2016.

(SEAL)

Brian Simeur, Village Clerk

**TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE**

I, THE UNDERSIGNED, HEREBY CERTIFY THAT I AM THE PRESIDING OFFICER OF THE Village of Bourbonnais, Kankakee County, Illinois, and as such presiding officer, I certify that the levy ordinance, a copy of which is attached hereto, was adopted pursuant to, and in all respects in compliance with the provisions of Sections 18-60 through 18-785 of the "Truth in Taxation" law.

CHECK ONE

The Taxing District published a notice in the newspaper and conducted a hearing, meeting the requirements of the Truth in Taxation law.

The Taxing District's aggregate levy did not exceed a five (5) percent increase over the prior year's extension. Therefore, notice and a hearing were not necessary.

The proposed aggregate levy did not exceed a five (5) percent over the year's extension. Therefore a hearing was not held.

The adopted aggregate levy exceeded five (5) percent of the prior year's extension and a notice was published within fifteen (15) days of its adoption in accordance with the Truth in Taxation Law.

The adopted levy exceeded the amount stated in the published notice. A Second notice was published within fifteen (15) days of the adoption in accordance with the Truth in Taxation law.

Certificate applies to the 2016 levy.

Date: _____

Presiding Officer: _____

VILLAGE OF BOURBONNAIS

ORDINANCE NO. 16 - 2041

**AN ORDINANCE AMENDING CHAPTER 27, ARTICLE 1, SECTION 27-1(e)
REGARDING LATERAL ENTRY POLICE OFFICERS OF THE MUNICIPAL CODE
OF THE VILLAGE OF BOURBONNAIS, ILLINOIS**

**ADOPTED BY THE
BOARD OF TRUSTEES OF THE
VILLAGE OF BOURBONNAIS
THIS ____ DAY OF _____, 2016.**

Published in pamphlet form by authority of the Board of Trustees of the Village of Bourbonnais,
Kankakee County, Illinois this ____ day of _____, 2016.

ORDINANCE NO. 16 - 2041

**AN ORDINANCE AMENDING CHAPTER 27, ARTICLE 1, SECTION 27-1(e)
REGARDING LATERAL ENTRY POLICE OFFICERS OF THE MUNICIPAL CODE
OF THE VILLAGE OF BOURBONNAIS, ILLINOIS**

WHEREAS, The President and Board of Trustees (the “Corporate Authorities”) of the Village of Bourbonnais, Kankakee County, Illinois, an Illinois Municipal Corporation, (the “Village”), desire to promote an efficient and cost effective police department; and

WHEREAS, The Illinois Municipal Code in general and more specifically in § 65 ILCS 5/10-2.1-18 authorizes the Village to modify, restructure or reduce the police department; and

WHEREAS, the Illinois Municipal Code in general, and more specifically in 65 ILCS 5/10-2.1-14 allows the creation and use of a separate register or list of candidates for Police Department hiring that have previously been police officers; and

WHEREAS, The Corporate Authorities determine that Chapter 27, Article 1, Section 27-1 of the Code of Ordinances of the Village should be amended by repealing the following language marked with a strike through and inserting the following underlined language:

Sec. 27-1. Department created, composition.

- (a) There is hereby created a police department, an executive department of the village. The police department shall consist of the office of the chief of police, deputy chief of police, sergeant, patrol officer, and such additional members as may be determined, from time to time, by the village president and the village trustees.
- (b) One deputy chief of police and six sergeant positions be and hereby are created.
- (c) There shall be in the village police department the position of deputy chief who shall be appointed by the chief of the police department. The deputy chief position shall be an exempt rank immediately below that of chief. The deputy chief may be appointed from any rank of sworn, full-time officers of the village police department, but must have at least five years of full-time service as a police officer in the department. The deputy chief shall serve at the discretion of the chief and, if removed from the position, shall revert to the rank held immediately prior to appointment to the deputy chief position. A deputy chief of police having been appointed from any rank of sworn officers of the village police department, shall be permitted, regardless of rank, to take promotional exams and

be promoted to a higher classified rank than he or she currently holds, without having to resign as deputy chief of police.

- (d) The board of fire and police commissioners shall appoint all police officers of the police department, except the chief of police, deputy chief of police and civilian staff. Any and all promotion of such officers of the department shall require validated testing and certification and be in accordance with the provisions of 65 ILCS 5/10-2.1-15. In accordance with those provisions, the village president, with the advice and consent of the board of trustees, shall appoint and remove the chief of police. No person shall be entitled to appointment or promotion as a matter of right under this section.
- (e) ~~A condition precedent to appointment to promotion to the rank of lieutenant shall be that the appointee holds the rank of sergeant in the Bourbonnais Police Department at the time of his or her appointment.~~ Lateral Entry Police Officers: The board of fire and police commissioners may consider and appoint to the Police Department an individual who is certified by the State of Illinois as a Police Officer and who has a minimum of two (2) years experience out of the last five (5) years employed as a fulltime Police Officer in another jurisdiction. To carry out the intention of this ordinance, the board of fire and police commissioners shall prepare and keep a second register of persons who have previously been full-time sworn officers of a regular police department in any municipal, county, university, or State law enforcement agency, provided they are certified by the Illinois Law Enforcement Training Standards Board and have been with their respective law enforcement agency within the State for at least 2 years as allowed by 65 Ill. Comp. Stat. Ann. 5/10-2.1-14. Officers who meet the above criteria shall have the physical agility examination and written examination waived.
- (1) The board of fire and police commissioners shall require that candidates for lateral entry to the Police Department shall, at a minimum, complete the following steps:
- i. Submit to the board a completed application and all other necessary forms and documents as required by the board.
 - ii. Oral interview with the board.
 - iii. Background investigation.
 - iv. Psychological investigation and evaluation.

v. Second oral interview by the board if requested by the board.

- (2) Officers who qualify for lateral entry to the Police Department may be recommended by the board for hire. If candidates are deemed eligible and no position exists at the time, the candidate's application may be retained by the board for a period of time as set by the board.
- (3) The board of fire and police commissioners may elect to fill vacancies in the Police Department by use of lateral entry as the need warrants.
- (4) All lateral entry police officers shall have a one (1) year probationary period from the date of hire with the Village of Bourbonnais Police Department.

(f) The chief of police and all police officers shall, before entering upon their duties, take and subscribe to the oath provided by law. If a newly hired officer has received training paid for by the Village, his or her oath shall not become effective until after the officer has signed an agreement with the Village regarding reimbursement of said training expenses on a form provided by the Village.

(g) Uniforms:

1. Each police officer shall wear an appropriate uniform or a badge of office.
2. The chief of police shall appoint and regulate the style and quality of the uniforms to be worn by all members of the police department in accordance with subsection (a) of this section. All uniforms shall be alike in style and cut, material used, color, and in accordance with the samples furnished and approved by the chief of police.
3. All members of the police department, while on duty, shall keep themselves neatly dressed and clean.

(h) Powers and Duties of Members- Each member of the police department shall have the powers conferred upon police officers and conservators of the peace by law, and such other powers and duties as may from time to time be lawfully provided by United States or state law, or by the provisions of this Code or by village ordinance. Each police officer shall be a conservator of the peace and aid in the preservation of the public peace and the observance and enforcement of the provisions of this Code or other ordinances of the village and the laws of the state.

- (i) Resignation- To resign in good standing, a police officer shall submit his resignation in writing one calendar month in advance of the effective date of his resignation.
- (j) Return of Equipment- Upon the termination of the office or employment by a member of the police department, any badge, weapon or other property belonging to the village shall be returned to the chief of police in as good condition as received.

WHEREAS, the Corporate Authorities of the Village find that it is necessary, appropriate and in the best interests of the Village and its citizens to amend the above section by repealing the language marked with a strike through and inserting the underlined language as written above.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BOURBONNAIS, KANKAKEE, COUNTY, ILLINOIS AS FOLLOWS:

SECTION ONE: The foregoing recitals are hereby found to be true and correct and shall be and are hereby incorporated into and made part of this Section One as though they were fully set forth in this Section One.

SECTION TWO: Chapter 27, Article 1, Section 27-1 of the Code of Ordinances of the Village of Bourbonnais, Kankakee County, Illinois should be amended to read as follows:

Sec. 27-1. Department created, composition.

- (a) There is hereby created a police department, an executive department of the village. The police department shall consist of the office of the chief of police, deputy chief of police, sergeant, patrol officer, and such additional members as may be determined, from time to time, by the village president and the village trustees.
- (b) One deputy chief of police and six sergeant positions be and hereby are created.
- (c) There shall be in the village police department the position of deputy chief who shall be appointed by the chief of the police department. The deputy chief position shall be an exempt rank immediately below that of chief. The deputy chief may be appointed from any rank of sworn, full-time officers of the village police department, but must have at least five years of full-time service as a police officer in the department. The deputy chief shall serve at the discretion of the chief and, if

removed from the position, shall revert to the rank held immediately prior to appointment to the deputy chief position. A deputy chief of police having been appointed from any rank of sworn officers of the village police department, shall be permitted, regardless of rank, to take promotional exams and be promoted to a higher classified rank than he or she currently holds, without having to resign as deputy chief of police.

- (d) The board of fire and police commissioners shall appoint all police officers of the police department, except the chief of police, deputy chief of police and civilian staff. Any and all promotion of such officers of the department shall require validated testing and certification and be in accordance with the provisions of 65 ILCS 5/10-2.1-15. In accordance with those provisions, the village president, with the advice and consent of the board of trustees, shall appoint and remove the chief of police. No person shall be entitled to appointment or promotion as a matter of right under this section.

- (e) Lateral Entry Police Officers: The board of fire and police commissioners may consider and appoint to the Police Department an individual who is certified by the State of Illinois as a Police Officer and who has a minimum of two (2) years experience out of the last five (5) years employed as a fulltime Police Officer in another jurisdiction. To carry out the intention of this ordinance, the board of fire and police commissioners shall prepare and keep a second register of persons who have previously been full-time sworn officers of a regular police department in any municipal, county, university, or State law enforcement agency, provided they are certified by the Illinois Law Enforcement Training Standards Board and have been with their respective law enforcement agency within the State for at least 2 years as allowed by 65 Ill. Comp. Stat. Ann. 5/10-2.1-14. Officers who meet the above criteria shall have the physical agility examination and written examination waived.
 - (1) The board of fire and police commissioners shall require that candidates for lateral entry to the Police Department shall, at a minimum, complete the following steps:
 - i. Submit to the board a completed application and all other necessary forms and documents as required by the board.
 - vi. Oral interview with the board.
 - vii. Background investigation.

viii. Psychological investigation and evaluation.

ix. Second oral interview by the board if requested by the board.

(2) Officers who qualify for lateral entry to the Police Department may be recommended by the board for hire. If candidates are deemed eligible and no position exists at the time, the candidate's application may be retained by the board for a period of time as set by the board.

(3) The board of fire and police commissioners may elect to fill vacancies in the Police Department by use of lateral entry as the need warrants.

(4) All lateral entry police officers shall have a one (1) year probationary period from the date of hire with the Village of Bourbonnais Police Department.

(f) The chief of police and all police officers shall, before entering upon their duties, take and subscribe to the oath provided by law. If a newly hired officer has received training paid for by the Village, his or her oath shall not become effective until after the officer has signed an agreement with the Village regarding reimbursement of said training expenses on a form provided by the Village.

(g) Uniforms:

4. Each police officer shall wear an appropriate uniform or a badge of office.

5. The chief of police shall appoint and regulate the style and quality of the uniforms to be worn by all members of the police department in accordance with subsection (a) of this section. All uniforms shall be alike in style and cut, material used, color, and in accordance with the samples furnished and approved by the chief of police.

6. All members of the police department, while on duty, shall keep themselves neatly dressed and clean.

(h) Powers and Duties of Members- Each member of the police department shall have the powers conferred upon police officers and conservators of the peace by law, and such other powers and duties as may from time to time be lawfully provided by United States or state law, or by the provisions of this Code or by village ordinance. Each police officer shall be a conservator of the peace and aid in the preservation of the public peace and the observance and

enforcement of the provisions of this Code or other ordinances of the village and the laws of the state.

- (i) Resignation- To resign in good standing, a police officer shall submit his resignation in writing one calendar month in advance of the effective date of his resignation.
- (j) Return of Equipment- Upon the termination of the office or employment by a member of the police department, any badge, weapon or other property belonging to the village shall be returned to the chief of police in as good condition as received.

SECTION THREE: Should any provision or section of this Ordinance be declared invalid by any Court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part hereof other than the part so declared to be invalid.

SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK, VOTING RECORD AND SIGNATURE PAGE TO IMMEDIATELY FOLLOW]

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bourbonnais, Kankakee County, Illinois this _____ day of _____, 2016 by the following vote:

Trustee Amiano	Aye - _____	Nay - _____	Absent - _____
Trustee Greenlee	Aye - _____	Nay - _____	Absent - _____
Trustee Fischer	Aye - _____	Nay - _____	Absent - _____
Trustee King	Aye - _____	Nay - _____	Absent - _____
Trustee Keast	Aye - _____	Nay - _____	Absent - _____
Trustee Littrell	Aye - _____	Nay - _____	Absent - _____

TOTALS: AYE - _____ NAY - _____ ABSENT- _____

PAUL SCHORE
Village President

ATTEST:

BRIAN SIMEUR
Village Clerk

STATE OF ILLINOIS)
)
COUNTY OF KANKAKEE) SS.

CERTIFICATION OF ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk for the Village of Bourbonnais, Kankakee County, Illinois (the "Municipality"), and that as such official I am the keeper of the records and files of the Municipality and its President and Board of Trustees (the "Corporate Authorities").

I do further certify that the foregoing is a full, true and complete excerpt from the proceedings of the meeting of the Corporate Authorities held on the _____ day of _____ 2016, insofar as the same relates to the adoption of an ordinance numbered and entitled:

ORDINANCE NO. 16 - 2041

**AN ORDINANCE AMENDING CHAPTER 27, ARTICLE 1, SECTION 27-1(e)
REGARDING LATERAL ENTRY POLICE OFFICERS OF THE MUNICIPAL CODE
OF THE VILLAGE OF BOURBONNAIS, ILLINOIS**

a true, correct and complete copy of which ordinance as adopted at such meeting appears in the proceedings of such meeting.

I do hereby further certify that the deliberations of the Corporate Authorities on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly and was preceded by a public recital of the matter being considered and such other information as would inform the public of the business being conducted, that such meeting was held at a specified time and place, convenient to the public, that notice of such meeting was duly given to all news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the open meetings laws of the State of Illinois, as amended, that this ordinance was published in pamphlet form on the date written upon its face and that the Corporate Authorities have complied with all of the procedural rules of the Corporate Authorities.

IN WITNESS WHEREOF, I hereunto affix my official signature, and the Municipality's seal, this _____ day of _____, 2016.

(SEAL)

Village Clerk

VILLAGE OF BOURBONNAIS

ORDINANCE NO. 16 - 2038

**AN ORDINANCE APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES
AND ASSISTANCE BY AND BETWEEN THE VILLAGE OF BOURBONNAIS,
ILLINOIS AND ECONOMIC DEVELOPMENT RESOURCES, LLC.**

**ADOPTED BY THE
BOARD OF TRUSTEES OF THE
VILLAGE OF BOURBONNAIS
THIS ____ DAY OF _____, 2016.**

Published in pamphlet form by authority of the Board of Trustees of the Village of Bourbonnais,
Kankakee County, Illinois this ____ day of _____, 2016.

ORDINANCE NO. 16 - 2038

AN ORDINANCE APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES AND ASSISTANCE BY AND BETWEEN THE VILLAGE OF BOURBONNAIS, ILLINOIS AND ECONOMIC DEVELOPMENT RESOURCES, LLC.

WHEREAS, The President and Board of Trustees (the “Corporate Authorities”) of the Village of Bourbonnais, Kankakee County, Illinois, an Illinois Municipal Corporation, (the “Village”), desire to promote economic growth within the Village of Bourbonnais; and

WHEREAS, there is now before the Corporate Authorities of the Village for their consideration a document entitled “Agreement for Professional Services and Assistance By and Between the Village of Bourbonnais, Illinois and Economic Development Resources, LLC”, attached hereto and made part hereof as Exhibit “A”, concerning professional services to assist the Village in creation of a business district; and

WHEREAS, The State of Illinois passed 65 Ill. Comp. Stat. Ann. 5/11-74.3-1 et al which promotes the planning and creation of business districts by Illinois municipal corporations; and

WHEREAS, The corporate authorities hereby find and determine it is essential that plans for business districts be created and implemented and that business districts be created, developed, improved, maintained, and redeveloped and time is of the essence in starting the process of creating said district; and

WHEREAS, The corporate authorities hereby find and determine In order to reduce threats to and to promote and protect the health, safety, morals, and welfare of the public and to provide incentives which will create employment and job opportunities, will retain commercial businesses in the Village and related job opportunities and will eradicate blighting conditions if blighting conditions are present, and for the relief of unemployment and the maintenance of existing levels of employment, it is essential that plans for business districts be created and

implemented and that business districts be created, developed, improved, maintained, and redeveloped; and

WHEREAS, The Village is authorized by the Illinois Municipal Code, 65 ILCS 5/1-1-1 et al, and more specifically at 65 Ill. Comp. Stat. Ann. 5/11-74.3-3 to make and enter into all contracts necessary or incidental to the implementation and furtherance of a business district plan; and

WHEREAS, Economic Development Resources LLC has provided services concerning economic development tools including but not limited to business districts for many years, and has experience and expertise concerning the Kankakee County area and the Village of Bourbonnais, that is unique or uncommon in nature when compared to other such service providers; and

WHEREAS, the Corporate Authorities of the Village find that it is necessary, appropriate and in the best interests of the Village and its citizens in this particular case to accept and approve the Agreement from Economic Development Resources LLC as attached.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BOURBONNAIS, KANKAKEE COUNTY, ILLINOIS AS FOLLOWS:

SECTION ONE: The foregoing recitals are hereby found to be true and correct and shall be and are hereby incorporated into and made part of this Section One as though they were fully set forth in this Section One.

SECTION TWO: The Agreement, as shown in Exhibit "A" is hereby accepted and approved without using further competitive bidding. The Village President, and the Village Clerk and anyone they so designate are hereby authorized to take any and all necessary actions to carry out the intent of this Ordinance, including but not limited to entering into the Agreement as detailed in Exhibit "A".

SECTION THREE: This Ordinance has been approved by a 2/3 majority of the Trustees of the Village of Bourbonnais as required by the Illinois Municipal Code in § 65 ILCS 5/8-9-1 and the Village of Bourbonnais Code of Ordinance Sec 2-77.

SECTION FOUR: Should any provision or section of this Ordinance be declared invalid by any Court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part hereof other than the part so declared to be invalid.

SECTION FIVE: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK, VOTE TALLY AND SIGNATURE PAGE TO IMMEDIATELY FOLLOW]

ADOPTED AND APPROVED this _____ day of _____, 2016, by the following vote:

Trustee Amiano	Aye - _____	Nay - _____	Absent - _____
Trustee Greenlee	Aye - _____	Nay - _____	Absent - _____
Trustee Fischer	Aye - _____	Nay - _____	Absent - _____
Trustee King	Aye - _____	Nay - _____	Absent - _____
Trustee Keast	Aye - _____	Nay - _____	Absent - _____
Trustee Littrell	Aye - _____	Nay - _____	Absent - _____

TOTALS: AYE - _____ NAY - _____ ABSENT- _____

PAUL SCHORE
Village President

ATTEST:

BRIAN SIMEUR
Village Clerk

STATE OF ILLINOIS)
)
COUNTY OF KANKAKEE) SS.

CERTIFICATION OF ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk for the Village of Bourbonnais, Kankakee County, Illinois (the “Municipality”), and that as such official I am the keeper of the records and files of the Municipality and its President and Board of Trustees (the “Corporate Authorities”).

I do further certify that the foregoing is a full, true and complete excerpt from the proceedings of the meeting of the Corporate Authorities held on the _____ day of _____ 2016, insofar as the same relates to the adoption of an ordinance numbered and entitled:

ORDINANCE NO. 16-2038

AN ORDINANCE APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES AND ASSISTANCE BY AND BETWEEN THE VILLAGE OF BOURBONNAIS, ILLINOIS AND ECONOMIC DEVELOPMENT RESOURCES, LLC.

a true, correct and complete copy of which ordinance as adopted at such meeting appears in the proceedings of such meeting.

I do hereby further certify that the deliberations of the Corporate Authorities on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly and was preceded by a public recital of the matter being considered and such other information as would inform the public of the business being conducted, that such meeting was held at a specified time and place, convenient to the public, that notice of such meeting was duly given to all news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the open meetings laws of the State of Illinois, as amended, that this ordinance was published in pamphlet form on the date written upon its face and that the Corporate Authorities have complied with all of the procedural rules of the Corporate Authorities.

IN WITNESS WHEREOF, I hereunto affix my official signature, and the Municipality’s seal, this _____ day of _____, 2016.

(SEAL)

Village Clerk

EXHIBIT "A"

AGREEMENT

AGREEMENT FOR PROFESSIONAL SERVICES AND ASSISTANCE
BY AND BETWEEN
THE VILLAGE OF BOURBONNAIS, ILLINOIS
AND
ECONOMIC DEVELOPMENT RESOURCES, L.L.C.

THIS AGREEMENT ("Agreement"), entered into this ____ day of _____, 2016 by and between the Village of Bourbonnais, Illinois (hereinafter referred to as the "Village"), and Economic Development Resources, L.L.C., (hereinafter referred to as "EDR"); and,

WHEREAS, the Village has need of assistance in review and analysis of a portion of the Village which includes properties approximately 580 acres of the immediate frontage along US 45/US 52 (Kennedy Dr./E Marsie St./N Convent St.) between 6000 N Rd./W Bourbonnais Pkwy. to the north and W North St. to the south as such review and analysis pertains to such area's eligibility, in whole or in part, as a Business District pursuant to the Business District Development and Redevelopment Law (the "Law"); and,

WHEREAS, EDR is duly experienced in providing such assistance,

NOW, THEREFORE, the Village and EDR, for the considerations and under the conditions hereinafter set forth, do mutually agree as follows.

SCOPE OF SERVICES

EDR will complete the following Task for the above area of the Village.

TASK A: Eligibility Analysis for Business District(s)

1. Determination of Area of Study
 - a) The Village and EDR have previously determined that the portion of the Village to be reviewed for its eligibility as a Business District generally includes approximately 580 acres of the immediate frontage along US 45/US 52 (Kennedy Dr./E Marsie St./N Convent St.) between 6000 N Rd./W Bourbonnais Pkwy. to the north and W North St. to the south.
2. Eligibility Analysis
 - a) EDR will prepare digital base maps of the Area, which will identify all properties within this portion of the Village to be reviewed.
 - b) EDR will complete the requisite fieldwork, and review of Village, County and other plans and documents, all as necessary to determine whether all or a portion of the properties identified in 1., above, meet the qualifying factors to be eligible for designation as a Business District.

For the portion of the Village reviewed in the Eligibility Analysis, EDR will:

- i. Provide an on-site analysis of each parcel, including an assessment of the physical conditions of buildings, structures and other site improvements;
 - ii. Obtain from the Village its building permits, code violation citations, information regarding the utility systems and other pertinent data;
 - iii. Obtain from the County the equalized assessed value of each parcel, and analyze the trend line of such values;
 - iv. Research other sources of information, including but not limited to the Environmental Protection Agency, Department of Natural Resources, Illinois Department of Transportation, and the U.S. Department of Transportation Federal Highway Administration.
- c) The Village will make available its staff, legal counsel, engineer and other similar professionals and their respective work (e.g. maps, reports, statistical analyses, et. al.), as may be required by EDR in its work on the Eligibility Analysis.
- d) EDR will use the definitions found in the Law in making its determination of the eligibility of individual properties, and the entire area (or portions thereof) under study.

3. Meeting with the Village

- a) The Village and EDR will meet to review the data compiled by EDR identifying the manner in which all, or a portion, of the properties under study have been found to be eligible for designation as a Business District.
- b) The Village and EDR will use these data, and other information as appropriate, to identify a final boundary(ies) for one or more Business Districts; the Village will confirm such boundary(ies) to be used by EDR in the Completion of the Eligibility Analysis.

4. Completion of the Eligibility Analysis

- a) EDR will revise all maps to identify all properties included within the final boundary of the Business District(s).
- b) For each such Business District, EDR will complete its analysis demonstrating EDR's conclusions regarding the manner in which such area is eligible for designation as a Business District.
- c) EDR will provide the Village with an Eligibility Analysis for each Business District.

5. Presentation to the Village

- a) EDR will present the Eligibility Analysis for each Business District to the Village.

FEE

The fee for the above work is \$37,500, plus actual out of pocket expenses incurred by EDR. Payment of the fee will be made in accordance with the following schedule:

Activity

Upon signing of this Agreement	\$2,500
Upon completion of the field work in 2	\$15,000
Upon meeting with the Village in 3	\$10,000
Upon provision of the Eligibility Analysis in 4	\$7,500
Upon presentation to the Village in 5.....	\$2,500

EDR anticipates that the Scope of Services can be completed within four months from the execution of the Agreement.

Actual out of pocket expenses consist of actual costs incurred by EDR for printing, mileage, photographic work, production, delivery charges, long distance telephone charges and any other similar expenses required to provide the above Scope of Services. Such expenses will be billed monthly to the Village at their direct and actual cost to EDR.

Payment of the current fee and out of pocket expenses will be made to EDR within 30 days of the receipt of the invoice concerning these items. Unpaid invoices will accrue interest of 1.5% per month until paid.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed this ____ day of _____, 2016.

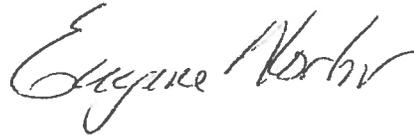
ATTEST:

VILLAGE OF BOURBONNAIS, ILLINOIS

Paul Schore
Mayor

ATTEST:

ECONOMIC DEVELOPMENT RESOURCES L.L.C.



Eugene Norber
President

VILLAGE OF BOURBONNAIS

ORDINANCE NO. 16 - 2042

**AN ORDINANCE AMENDING CHAPTER 2, ARTICLE V, DIVISION 2, SECTION 2-77
OF THE MUNICIPAL CODE OF THE VILLAGE OF BOURBONNAIS, ILLINOIS
REGARDING COMPETITIVE BIDDING**

**ADOPTED BY THE
BOARD OF TRUSTEES OF THE
VILLAGE OF BOURBONNAIS
THIS ____ DAY OF _____, 2016.**

Published in pamphlet form by authority of the Board of Trustees of the Village of Bourbonnais,
Kankakee County, Illinois this ____ day of _____, 2016.

ORDINANCE NO. 16 - 2042

**AN ORDINANCE AMENDING CHAPTER 2, ARTICLE V, DIVISION 2, SECTION 2-77
OF THE MUNICIPAL CODE OF THE VILLAGE OF BOURBONNAIS, ILLINOIS
REGARDING COMPETITIVE BIDDING**

WHEREAS, The President and Board of Trustees (the “Corporate Authorities”) of the Village of Bourbonnais, Kankakee County, Illinois, an Illinois Municipal Corporation, (the “Village”), desire to promote orderly and efficient open meetings; and

WHEREAS, The Illinois Municipal Code, 65 ILCS 5/1-1-1 et al, in general allows the Village to set procedures for purchasing goods and services, and more specifically in 65 ILCS 5/8-9-1 and 65 ILCS 5/8-9-2 authorizes the Village to follow and make certain procedures in purchasing services, supplies and public works; and

WHEREAS, The Corporate Authorities determine that Chapter 2, Article V, Division 2, Section 2-77 should be amended by deleting the following language that has a strikethrough and inserting the following underlined language:

Sec. 2-77. - Operating procedures.

- (a) All departments shall henceforth submit purchase orders to the village manager administrator as the first step in procuring supplies, materials, services, or equipment.
- (b) The village manager administrator shall review each request form, have the authority to consult the requesting department, and make any necessary revisions. The designee must communicate with the requesting department before making any decision that deviates from the original request.
- ~~(c) When the estimated cost of materials, supplies, and contractual services, except as otherwise provided herein, exceeds \$20,000.00, they shall be purchased by sealed bids, formal bidding procedures, and from the lowest and best bidder after an adequate period of public notice.~~
 - ~~(1) Public notice shall be published in at least one newspaper of general circulation and shall be published at least five days prior to bid closing. The newspaper notice required herein will include at a minimum: A brief description of the item to be purchased or sold, where bid blanks and specifications may be secured, the time and place for bid opening, and a rejection rights clause.~~
 - ~~(2) The purchasing designee shall also solicit sealed bids from all responsible prospective suppliers, vendors, and contractors. The designee shall have the authority to prequalify any potential contractor or vendor.~~
 - ~~(3) Bid deposits required by the board shall be furnished in the amount specified by the bid announcement. Unsuccessful bidders shall be entitled to a full refund within ten working days after the award of contract.~~
 - ~~(4) All sealed bids shall be submitted at the place and time specified in the public notice. A tabulation of all bids and quotes shall be posted and made available for public inspection for at least five working days after award.~~
 - ~~(5) The corporate authorities may, by two-thirds vote of the trustees then holding office, on any aforesaid expenditure not exceeding \$50,000.00 or by a five-sixths vote on any expenditure not exceeding \$100,000.00, authorize waiver of public aid requirements as specified in paragraph (c), above, when it is found and determined that:~~

- a. ~~An item or service is of such a unique or uncommon nature that only a single supplier, contractor, or vendor can reasonably meet necessary specifications; or~~
- b. ~~That the purchase in question is essential to the operation of the local government, and failure to complete said purchase prior to the minimum time required for public bid could prove deleterious to the health, safety and welfare of the people of the Village of Bourbonnais; or~~
- c. ~~That procurement of a particular item, piece of equipment or service absent a public, sealed bid will result in a substantial and verifiable cost savings for the local government~~
- (6) ~~For the purposes of this section, "contractual services" do not include agreements with public utilities for the benefit of village residents when fees for such services are paid directly to the public utility by the residents. Public utilities for the purpose of this section are defined as these legal entities providing to village residents electricity, gas, telephone, water, cable television and garbage service.~~
- (d) ~~The village manager, with consent of the governing body, shall have the authority to reject any or all sealed or quoted bids.~~
 - (1) ~~Contracts shall be awarded to the "lowest responsible bidder." In addition to initial purchase price, other considerations will include: the skill of the vendor, capacity of vendor to complete the contract in time, character and experience of the bidder, and ability of the bidder to provide future maintenance and service work, and the lifecycle cost.~~
 - (2) ~~If the contract is awarded to a bidder other than the lowest, a written statement of reasons shall be prepared and placed into the public record.~~
- (e) ~~Purchases of materials, supplies, and contractual services with an estimated value of less than \$20,000.00 may be made on the open market without public advertisement, and the requirements of the formal bid procedures are not applicable.~~
 - (1) ~~Open market purchases costing between \$500.00 and \$20,000.00 shall be based on three competitive bids, whenever possible, and shall be solicited by mail, phone, and bulletin board notice.~~
 - (2) ~~Open market purchases in excess of \$100.00 shall be based on the "lowest responsible bidder," whenever feasible.~~
- (f) ~~Emergency purchases not greater than \$200.00 may be made in order to protect the life, health, or safety of citizens. Those permitted to purchase emergency materials shall be identified by the village manager and be required to submit a monthly record of emergency purchases. All emergency purchases must be approved by the governing body as required by state law.~~
- (g) ~~All contracts to which this government is party shall contain a nondiscrimination in employment clause which provides, "The contractor shall not discriminate against any employee or applicant because of race, creed, sex, color, or national origin throughout the contract period."~~
- (h) ~~The department head, or an authorized representative, shall assist in the inspection or supervise the inspection of all deliveries or contractual services to determine adherence to advertised specifications.~~
- (i) ~~The village manager shall have full responsibility to analyze the feasibility of cooperative purchasing with other units of government, associations, or public agencies. The board encourages any cooperative arrangements but maintains the right to reject any or all such agreements.~~
- (j) ~~The village manager shall be vested with the authority to require the prompt reporting and subsequent reassignment of any surplus materials, supplies, or equipment. These transfer capabilities include, but are not limited to, obsolete items, surplus items, and items no longer in use.~~
- (k) ~~Petty cash. The village manager shall be vested with the authority to prepare and implement procedures for minor purchasing transactions.~~

(c) Competitive bidding required. Any work or other public improvement that is not to be paid for in whole or in part by special assessment or special taxation, and all purchases of and contracts for supplies, materials, and services shall, except as specifically provided herein, be based whenever possible on competitive bids.

(1) Formal contract procedure. All work or other public improvement that is not to be paid for in whole or in part by special assessment or special taxation, and all purchases, orders, or contracts for supplies, materials, equipment, or contractual services except as otherwise provided herein, when the estimated cost thereof shall exceed \$20,000.00, shall be purchased from the lowest responsible bidder, after due notice inviting bids, unless competitive bidding is waived by a vote of two thirds of the trustees then holding office.

(2) Advertisements for bids. A notice inviting bids shall be published at least once in a newspaper with general circulation within the Village. The Village shall also advertise all pending work or purchases by posting a notice on the public bulletin board in the Village Administration Building.

(3) Scope of notice. The newspaper notice required herein shall include a general description of the work to be performed or the articles to be purchased, shall state where specifications may be secured, and shall specify the time and place for opening bids.

(4) Bid deposits. When deemed necessary by the board of trustees, bid deposits shall be prescribed in the public notices inviting bids. Unsuccessful bidders shall be entitled to the return of their bid deposits upon the award of the contract by the board of trustees. A successful bidder shall forfeit any bid deposit required by the board of trustees upon failure on its part to enter into a contract within ten days after the award. Such bid deposit may be in the form of a certified check, bond, or letter of credit in an amount as specified in the advertisement for bids to ensure finalization of the contract and to indemnify the Village against all loss, damages, and claims that may accrue against the Village as a consequence of the granting of the contract.

(5) Bid opening procedure.

(a) Sealed. Bids shall be submitted sealed to the Village and shall be identified as bids on the envelope.

(b) Opening. Bids shall be opened in public at the time and place stated in the public notice.

(c) Tabulation. A tabulation of all bids received shall be made by the board of trustees or by a Village employee, in which event a tabulation of the bids shall be furnished to the board of trustees at its next regular meeting.

(6) Rejection of bids. The Village, through its corporate authorities, shall have the authority to reject all bids or parts of all bids when the public interest will be served thereby.

(7) Bidders in default to Village. The Village shall not accept the bid of a contractor, or the bid of a contractor that is at least 50% owned by any person, who is in default on the payment of taxes, licenses, or other money due the Village.

(8) Award of contract.

(a) Authority in Village. The board of trustees shall have the authority to award contracts within the purview of this section.

(b) Lowest responsible bidder. Contracts shall be awarded to the lowest responsible bidder on the basis of the bid that is in the best interests of the Village to accept. In awarding the contract, in addition to price, the board of trustees may consider:

1. the ability, capacity, and skill of the bidder to perform the contract to provide the service required;
2. whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference;
3. the character, integrity, reputation, judgment, experience, and efficiency of the bidder;
4. the quality of the performance of previous contracts or services with the bidder and the Village;
5. the previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
6. the sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
7. the quality, availability, and adaptability of the supplies or contractual services to the particular use required;
8. the ability of the bidder to provide future maintenance and service for the use of the subject of the contract; and
9. the number and scope of conditions attached to the bid.

(9) Performance bonds. The board of trustees shall have the authority to require a performance bond before entering into a contract, in such amounts as it shall find reasonably necessary to protect the best interests of the Village and to conform to the statutory requirements for such bonds.

(10) Open market procedure. All work and purchases of supplies, materials, and services of less than the estimated value of \$20,000.00 shall be made in the open market, without newspaper advertisement and without observing the procedure prescribed by this section for the award of formal contracts in such a manner so as to ensure the best interests of the public after solicitation of bids on proposals by mail, telephone, facsimile transmission, or otherwise.

(11) Professional services exempt from bidding requirements. All contracts for professional services, including, but not limited to, attorneys, engineers, economic advisors, real estate appraisers, and architects, and any other profession whose ethical code involved prohibits or discourages involvement in normal bidding procedures, may be entered into by the Village without observing the bidding procedures prescribed by this section for the award of formal contracts. Regular employment contracts in the municipal service shall likewise be exempt from the provisions of this ordinance.

(12) Emergency purchases. In case of an apparent emergency that requires immediate work or purchase of supplies, materials, or services, the board of trustees shall be empowered to secure by open market procedure as herein set forth, at the lowest obtainable price, any work, supplies, materials, or services regardless of the amount of the expenditure. A finding of such an emergency shall be made in an affirmative vote of at least two thirds of the board of trustees at the time of such emergency contract or no later than the first regular Village board meeting thereafter.

(13) Cooperative purchasing. The Village shall have the authority to join and/or use the pricing obtained by other units of government in cooperative purchasing plans, including but not limited to the state purchase plan, the National Joint Powers Alliance and the Northwest Municipal Conference which do not require following bidding procedures under this Section 22-77, when the best interests of the Village would be served thereby.

WHEREAS, the Corporate Authorities of the Village find that it is necessary, appropriate and in the best interests of the Village and its citizens to amend the above section by deleting language with a strikethrough and inserting the underlined language as written above.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BOURBONNAIS, KANKAKEE, COUNTY, ILLINOIS AS FOLLOWS:

SECTION ONE: The foregoing recitals shall be and are hereby incorporated into and made part of this Section One as though they were fully set forth in this Section One.

SECTION TWO: Chapter 2, Article V, Division 2, Section 2-77 of the Code of Ordinances of the Village of Bourbonnais, Kankakee County, Illinois should be amended to read as follows:

Sec. 2-77. - Operating procedures.

- (a) All departments shall henceforth submit purchase orders to the village administrator as the first step in procuring supplies, materials, services, or equipment.
- (b) The village administrator shall review each request form, have the authority to consult the requesting department, and make any necessary revisions. The designee must communicate with the requesting department before making any decision that deviates from the original request.
- (c) Competitive bidding required. Any work or other public improvement that is not to be paid for in whole or in part by special assessment or special taxation, and all purchases of and contracts for supplies, materials, and services shall, except as specifically provided herein, be based whenever possible on competitive bids.

(1) Formal contract procedure. All work or other public improvement that is not to be paid for in whole or in part by special assessment or special taxation, and all purchases, orders, or contracts for supplies, materials, equipment, or contractual services except as otherwise provided herein, when the estimated cost thereof shall exceed \$20,000.00, shall be purchased from the lowest responsible bidder, after due notice inviting bids, unless competitive bidding is waived by a vote of two thirds of the trustees then holding office.

(2) Advertisements for bids. A notice inviting bids shall be published at least once in a newspaper with general circulation within the Village. The Village shall also advertise all pending work or purchases by posting a notice on the public bulletin board in the Village Administration Building.

(3) Scope of notice. The newspaper notice required herein shall include a general description of the work to be performed or the articles to be purchased, shall state where specifications may be secured, and shall specify the time and place for opening bids.

(4) Bid deposits. When deemed necessary by the board of trustees, bid deposits shall be prescribed in the public notices inviting bids. Unsuccessful bidders shall be entitled to the return of their bid deposits upon the award of the contract by the board of trustees. A successful bidder shall forfeit any bid deposit required by the board of trustees upon failure on its part to enter into a contract within ten days after the award. Such bid deposit may be in the form of a certified check, bond, or letter of credit in an amount as specified in the advertisement for bids to ensure finalization of the contract and to indemnify the Village against all loss, damages, and claims that may accrue against the Village as a consequence of the granting of the contract.

(5) Bid opening procedure.

(a) Sealed. Bids shall be submitted sealed to the Village and shall be identified as bids on the envelope.

(b) Opening. Bids shall be opened in public at the time and place stated in the public notice.

(c) Tabulation. A tabulation of all bids received shall be made by the board of trustees or by a Village employee, in which event a tabulation of the bids shall be furnished to the board of trustees at its next regular meeting.

(6) Rejection of bids. The Village, through its corporate authorities, shall have the authority to reject all bids or parts of all bids when the public interest will be served thereby.

(7) Bidders in default to Village. The Village shall not accept the bid of a contractor, or the bid of a contractor that is at least 50% owned by any person, who is in default on the payment of taxes, licenses, or other money due the Village.

(8) Award of contract.

(a) Authority in Village. The board of trustees shall have the authority to award contracts within the purview of this section.

(b) Lowest responsible bidder. Contracts shall be awarded to the lowest responsible bidder on the basis of the bid that is in the best interests of the Village to accept. In awarding the contract, in addition to price, the board of trustees may consider:

1. the ability, capacity, and skill of the bidder to perform the contract to provide the service required;

2. whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference;

3. the character, integrity, reputation, judgment, experience, and efficiency of the bidder;

4. the quality of the performance of previous contracts or services with the bidder and the Village;

5. the previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;

6. the sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;

7. the quality, availability, and adaptability of the supplies or contractual services to the particular use required;

8. the ability of the bidder to provide future maintenance and service for the use of the subject of the contract; and

9. the number and scope of conditions attached to the bid.

(9) Performance bonds. The board of trustees shall have the authority to require a performance bond before entering into a contract, in such amounts as it shall find reasonably necessary to protect the best interests of the Village and to conform to the statutory requirements for such bonds.

(10) Open market procedure. All work and purchases of supplies, materials, and services of less than the estimated value of \$20,000.00 shall be made in the open market, without newspaper advertisement and without observing the procedure prescribed by this section for the award of formal contracts in such a manner so as to ensure the best interests of the public after solicitation of bids on proposals by mail, telephone, facsimile transmission, or otherwise.

(11) Professional services exempt from bidding requirements. All contracts for professional services, including, but not limited to, attorneys, engineers, real estate appraisers, and architects, and any other profession whose ethical code involved prohibits or discourages involvement in normal bidding procedures, may be entered into by the Village without observing the bidding procedures prescribed by this section for the award of formal contracts. Regular employment contracts in the municipal service shall likewise be exempt from the provisions of this ordinance.

(12) Emergency purchases. In case of an apparent emergency that requires immediate work or purchase of supplies, materials, or services, the board of trustees shall be empowered to secure by open market procedure as herein set forth, at the lowest obtainable price, any work, supplies, materials, or services regardless of the amount of the expenditure. A finding of such an emergency shall be made in an affirmative vote of at least two thirds of the board of trustees at the time of such emergency contract or no later than the first regular Village board meeting thereafter.

(13) Cooperative purchasing. The Village shall have the authority to join and/or use the pricing obtained by other units of government in cooperative purchasing plans, including but not limited to the state purchase plan, the National Joint Powers Alliance and the Northwest Municipal Conference which do not require following bidding procedures under this Section 22-77, when the best interests of the Village would be served thereby.

SECTION THREE: Should any provision or section of this Ordinance be declared invalid by any Court of competent jurisdiction, such declaration shall not affect the validity of this Ordinance as a whole or any part hereof other than the part so declared to be invalid.

SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as required by law.

[The remainder of this page is intentionally left blank, vote tally and signature page to immediately follow]

PASSED AND APPROVED by the President and Board of Trustees of the Village of Bourbonnais, Kankakee County, Illinois this _____ day of _____, 2016 by the following vote:

Trustee Amiano	Aye	_____	Nay	_____	Absent	_____	Abstain	_____
Trustee Greenlee	Aye	_____	Nay	_____	Absent	_____	Abstain	_____
Trustee Fischer	Aye	_____	Nay	_____	Absent	_____	Abstain	_____
Trustee King	Aye	_____	Nay	_____	Absent	_____	Abstain	_____
Trustee Keast	Aye	_____	Nay	_____	Absent	_____	Abstain	_____
Trustee Littrell	Aye	_____	Nay	_____	Absent	_____	Abstain	_____
TOTAL:	Aye	_____	Nay	_____	Absent	_____	Abstain	_____

PAUL SCHORE, Village President

ATTEST:

BRIAN SIMEUR, Village Clerk

STATE OF ILLINOIS)
)
COUNTY OF KANKAKEE) SS.

CERTIFICATION OF ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk for the Village of Bourbonnais, Kankakee County, Illinois (the "Municipality"), and that as such official I am the keeper of the records and files of the Municipality and its President and Board of Trustees (the "Corporate Authorities").

I do further certify that the foregoing is a full, true and complete excerpt from the proceedings of the meeting of the Corporate Authorities held on the _____ day of _____ 2016, insofar as the same relates to the adoption of an ordinance numbered and entitled:

ORDINANCE NO. 16-2042

**AN ORDINANCE AMENDING CHAPTER 2, ARTICLE V, DIVISION 2, SECTION 2-77
OF THE MUNICIPAL CODE OF THE VILLAGE OF BOURBONNAIS, ILLINOIS
REGARDING COMPETITIVE BIDDING**

a true, correct and complete copy of which ordinance as adopted at such meeting appears in the proceedings of such meeting.

I do hereby further certify that the deliberations of the Corporate Authorities on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly and was preceded by a public recital of the matter being considered and such other information as would inform the public of the business being conducted, that such meeting was held at a specified time and place, convenient to the public, that notice of such meeting was duly given to all news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the open meetings laws of the State of Illinois, as amended, that this was published in pamphlet form on the date written upon the face of this Ordinance, and that the Corporate Authorities have complied with all of the procedural rules of the Corporate Authorities.

IN WITNESS WHEREOF, I hereunto affix my official signature, and the Municipality's seal, this _____ day of _____, 2016.

(SEAL)

Village Clerk

Events Calendar

Monthly View

15 December 2016

	4 November			15 December 2016			January ▶		
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
48	27	28	29	30	1	2	3		
49		5 05:30pm Board Meeting	6	7	8	9	10		
50	11	12	13	14	15 06:30pm Planning Commis ...	16	17		
51	18	19 05:30pm Board Meeting	20	21	22	23	24		Christmas Eve
52	25 Christmas Day	26 Christmas Day H ...	27	28	29	30	31		

Default

Holiday

Board Meetings | All Categories ..

Events Calendar

Monthly View

January 2017

	◀ December			January 2017			February ▶		
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
1		2	3	4	5	6	7		
2	8	9	10	11	12	13	14		
3	15	16	17	18	19	20	21		
4	22	23	24	25	26	27	28		
5	29	30	31		1	2	3	4	

Default | Holiday | Board Meetings | All Categories ..

Craig M. King
Sergeant
Bourbonnais Police Department
700 Main, NW
Bourbonnais, Illinois

OATH OF OFFICE

I, Craig M. King, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the Office of Police Sergeant according to the best of my ability.

Signed: _____
Craig M. King

Dated: December 19, 2016

Subscribed and sworn to before me this 19th Day of December, 2016

Brian Simeur, Village Clerk

James A. Phelps, Chief of Police