



Village of Bourbonnais
VILLAGE BOARD MEETING
-MINUTES-
March 7, 2016

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Village Clerk Brian Simeur.

Temporary Chairman: In the absence of Village President Paul Schore, a motion was made by Village Trustee Rick Fischer and seconded by Village Trustee Jeff Keast to appoint Trustee Bruce Greenlee as the Temporary Chairman to preside over tonight's board meeting. Motion passed on a voice vote 4-0.

The pledge of allegiance was led by Kaden Running, a 3rd grader in Mrs. Douglas' class at St. Paul's Lutheran Grade School in Bourbonnais.

1. **ROLL CALL:** Clerk Simeur called the roll with the following Trustees present: Trustee Greenlee, Trustee Fischer, Trustee Randy King and Trustee Keast. Also in attendance were Village Treasurer Ron Riebe, Village Attorney Patrick Dunn, and Village Administrator Michael Van Mill. Absent were Village President Schore, Trustee Vera Amiano and Trustee Jack Littrell.

2. **APPROVAL OF MINUTES:**

a. **Regular Board Minutes**

Motion made by Trustee Fischer and seconded by Trustee King to suspend the reading and approve the regular board meeting minutes from February 16, 2016. Motion passed on a voice vote of 4-0.

3. **REPORTS FROM COMMISSIONS AND ADVISORY BOARDS:**

- **Case 16-Z-001** - A request to remove the sign regulations from the Zoning ordinance and putting the language for sign regulations as a separate chapter.

Petitioner: Village of Bourbonnais. Representative: Patrick Dunn, Attorney, Village of Bourbonnais

Motion made by Trustee Fischer and seconded by Trustee Keast to concur with the Plan Commission and approve the request. Motion passed on a voice vote of 4-0.

- **Case 16-Z-002** - A request to revise the definition of Mortuary in the Zoning Ordinance.

Petitioner: Village of Bourbonnais. Representative: Patrick Dunn, Attorney, Village of Bourbonnais

Motion made by Trustee Fischer and seconded by Trustee King to concur with the Plan Commission and approve the request. Motion passed on a voice vote of 4-0.

- **Case 16-Z-003** - A request for a change in zoning from R1 to R5 with a requested special use permit for a Planned Unit Development, a petition for a Preliminary Plat, and variances for Arbor Grove Subdivision - 2nd Addition located on Career Center Road.

Petitioner: Reflection Homes / Justin Goselin & Dave Verkler

Motion made by Trustee Fischer and seconded by Trustee Keast to concur with the Plan Commission and approve the request. Motion passed on a voice vote of 4-0.

4. **BIDS AND QUOTES:** None.

5. **CORRESPONDENCE:** None.

6. **FINANCE COMMITTEE:**
Trustee Vera Amiano, Chair

a. **Consideration to Approve Accounts Payable March 7, 2016**

Motion made by Trustee Fischer and seconded by Trustee King to approve the bills as presented.

Roll call vote:	Trustee Amiano - Absent	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Absent

Motion passed on a vote of 4-0-2.

b. January 2016 Treasurer's report

A motion was made by Trustee Fischer and seconded by Trustee Keast to accept the unaudited Treasurer's report (copy attached). Motion passed on a voice vote 4-0.

7. POLICE COMMITTEE: None.
Trustee Bruce Greenlee, Chair

8. COMMUNITY & ECONOMIC DEVELOPMENT:
Trustee Vera Amiano, Chair

In the absence of Trustee Amiano, Trustee Greenlee announced that the Village's Easter egg hunt will be held on Saturday, March 19, 2016 at noon at Safety Town.

9. PUBLIC WORKS COMMITTEE:
Trustee Bruce Greenlee, Chair

Village Finance Director Mike Wolf reported that the village received a positive report from the state regarding our Motor Fuel Tax (MFT) fund. A motion was made by Trustee Keast and seconded by Trustee King to accept the report. Motion passed on a voice vote 4-0.

10. PARKS & RECREATION COMMITTEE:
Trustee Jeff Keast, Chair

Trustee Keast noted that Public Works department is starting to do Spring cleanup at the parks.

11. FRANCHISE, LICENSE & ADMINISTRATION:
Trustee Rick Fischer, Chair

a. Ordinance 16-2015 (An Ordinance Declaring Certain Property As Surplus and Authorizing It's Sale, in the Village of Bourbonnais, Kankakee County, Illinois). First Reading.

Following first reading by Clerk Simeur, a motion was made by Trustee Fischer and seconded by Trustee Greenlee to suspend the rules and have the second reading tonight. Motion passed on a voice vote 4-0.

Motion made by Trustee Fischer and seconded by Trustee Greenlee to read said Ordinance by title only. Motion passed on a voice vote 4-0.

Motion made by Trustee Fischer and seconded by Trustee Keast to adopt. Prior to the vote, Trustee King asked if the hard drives would be wiped clean. Assistant Village Administrator Wimberley said that they would be.

Roll call vote:	Trustee Amiano - Absent	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Absent

Motion passed on a vote of 4-0-2.

12. **ANNEXATION, BUILDING & ZONING COMMITTEE:** None.
Trustee Rick Fischer, Chair

13. **COMMUNITY AFFAIRS & SERVICES COMMITTEE:** None.
Trustee Vera Amiano, Chair

14. **UTILITY COMMITTEE:** None.
Trustee Jack Littrell, Jr., Chair

15. **BUILDINGS & GROUNDS COMMITTEE:**
Trustee Randy King, Chair

Trustee King reported the following:

- Generator and back flow preventer maintenance was recently completed.
- Landscape rock was added to Safety Town.

16. **COMMITTEE MEETINGS SET:**

- Monday, March 14, 2016 at 3:30 p.m. - Annexation/Building/Zoning in the board room at the Municipal Center
- Wednesday, March 16, 2016 at 4:00 p.m. - Finance at the Administration Building
- Saturday, March 19, 2016 at 8:00 a.m. - Franchise/License/Administration in the board room at the Municipal Center

17. **VILLAGE ADMINISTRATOR'S REPORT:**

Village Administrator Van Mill reported that the meeting on Saturday, March 19, 2016 will be a planning meeting with the board and the department heads.

18. **VILLAGE ATTORNEY'S REPORT:**

Patrick Dunn, Attorney

Request for an Executive Session to discuss collective bargaining -

Motion made by Trustee Keast and seconded by Trustee Fischer to adjourn into Executive Session following the Public Comments section of this meeting with no action to be taken following the Executive Session.

Roll call vote:	Trustee Amiano - Absent	Trustee King - Aye
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Absent

Motion passed on a vote of 4-0-2.

19. **VILLAGE PRESIDENT'S REPORT:** None.
Paul Schore, Village President

20. **OLD BUSINESS:** None.

21. **NEW BUSINESS:** None.

22. **PUBLIC COMMENTS:** None.

- Motion made by Trustee Keast and seconded by Trustee Fischer to move into the Executive Session. Motion passed on a voice vote 4-0.

23. **ADJOURNMENT:**

Following the board's return from Executive Session, a motion was made by Trustee Keast and seconded by Trustee King to adjourn the regular board meeting. Motion passed on a voice vote of 4-0 and the meeting adjourned at 6:07 p.m.

Respectfully Submitted by:



Brian Simeur, Village Clerk