



# Village of Bourbonnais

REGULAR VILLAGE BOARD MEETING  
~ AGENDA ~

June 20, 2016

5:30 p.m.

CALL TO ORDER: President Paul Schore

PLEDGE OF ALLEGIANCE

1. ROLL CALL: Clerk Simeur
2. APPROVAL OF MINUTES: June 6, 2016
  - a. Regular Board Minutes
3. REPORTS FROM COMMISSIONS AND ADVISORY BOARDS
4. BIDS AND QUOTES
  - a. 2016 Non Motor Fuel Tax Street Improvements
5. CORRESPONDENCE
6. FINANCE COMMITTEE  
*Trustee Vera Amiano, Chair*
  - a. Consideration to Approve Accounts Payable June 20, 2016
7. POLICE COMMITTEE  
*Trustee Bruce Greenlee, Chair*
8. COMMUNITY & ECONOMIC DEVELOPMENT  
*Trustee Vera Amiano, Chair*
9. PUBLIC WORKS COMMITTEE  
*Trustee Bruce Greenlee, Chair*
10. PARKS & RECREATION COMMITTEE  
*Trustee Jeff Keast, Chair*
11. FRANCHISE, LICENSE & ADMINISTRATION  
*Trustee Rick Fischer, Chair*

This notice posted this  
17th day of June 2016  
in accordance with the  
Open Meetings Act.

12. **ANNEXATION, BUILDING & ZONING COMMITTEE**  
*Trustee Rick Fischer, Chair*
13. **COMMUNITY AFFAIRS & SERVICES COMMITTEE**  
*Trustee Vera Amiano, Chair*
14. **UTILITY COMMITTEE**  
*Trustee Jack Littrell, Jr., Chair*
15. **BUILDINGS & GROUNDS COMMITTEE**  
*Trustee Randy King, Chair*
16. **COMMITTEE MEETINGS SET** – See Calendars
17. **VILLAGE ADMINISTRATOR’S REPORT**  
*Michael Van Mill, Village Administrator*
18. **VILLAGE ATTORNEY’S REPORT**  
*Patrick Dunn, Attorney*
19. **VILLAGE PRESIDENT’S REPORT**  
*Paul Schore, Village President*
  - a. Resolution No. 16-1249 (A Resolution Appointing Various Officers and Officials)
20. **OLD BUSINESS**
21. **NEW BUSINESS**
22. **PUBLIC COMMENTS**
23. **ADJOURNMENT**



**Village of Bourbonnais**  
**VILLAGE BOARD MEETING**  
**~MINUTES~**  
Monday, June 6, 2016

**CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Village President Paul Schore. The Pledge of Allegiance was led by Katelyn and Matthew Anderson, children of Lt. David Anderson.

1. **ROLL CALL:** Village Clerk Brian Simeur called the roll with the following Trustees present: Trustee Vera Amiano, Trustee Bruce Greenlee, Trustee Rick Fischer, Trustee Jeff Keast and Trustee Jack Littrell. Also in attendance were Village Treasurer Ron Riebe, Village Attorney Patrick Dunn and Village Administrator Michael Van Mill. Absent was Trustee Randy King.

2. **APPROVAL OF MINUTES:**

a. **Public Hearing Minutes**

A motion was made by Trustee Amiano and seconded by Trustee Fischer to suspend the reading and approve the Public Hearing and the regular board meeting minutes from May 16, 2016. Motion passed on a voice vote of 5-0.

**OATH OF OFFICE:**

Lt. David Anderson was sworn in as the new Deputy Police Chief, by Police Chief Jim Phelps, replacing Deputy Chief Vern Mitchell who recently retired.

Patrolman Brent Barrie was sworn in as a new Lieutenant, by Police Chief Jim Phelps, replacing Lt. David Anderson who was promoted to Deputy Chief.

3. **REPORTS FROM COMMISSIONS AND ADVISORY BOARDS:** None.

4. **BIDS AND QUOTES: MFT Street Maintenance Program**

- a. Bid Group 7: Motion was made by Trustee Greenlee and seconded by Trustee Fischer to accept the low bid from Gallagher Asphalt Co. in the amount of \$169,222.08.

Roll call vote:        Trustee Amiano - Aye        Trustee King - Absent  
                             Trustee Fischer - Aye        Trustee Keast - Aye  
                             Trustee Greenlee - Aye        Trustee Littrell - Aye

Motion passed on a vote of 5-0-1

- b. Bid Group 8: Motion was made by Trustee Fischer and seconded by Trustee Greenlee to accept the low bid from Freehill Asphalt, Inc. in the amount of \$79,487.10.

Roll call vote:        Trustee Amiano - Aye        Trustee King - Absent  
                             Trustee Fischer - Aye        Trustee Keast - Aye  
                             Trustee Greenlee - Aye        Trustee Littrell - Aye

Motion passed on a vote of 5-0-1

- c. Bid Group 9: Motion was made by Trustee Amiano and seconded by Trustee Keast to accept the low bid from Grosso Trucking, Inc. in the amount of \$49,777.00.

Roll call vote:        Trustee Amiano - Aye        Trustee King - Absent  
                             Trustee Fischer - Aye        Trustee Keast - Aye  
                             Trustee Greenlee - Aye        Trustee Littrell - Aye

Motion passed on a vote of 5-0-1

- d. Bid Group 10: Motion was made by Trustee Amiano and seconded by Trustee Littrell to accept the low bid from Grosso Trucking, Inc. in the amount of \$10,025.00.

Roll call vote:        Trustee Amiano - Aye        Trustee King - Absent  
                             Trustee Fischer - Aye        Trustee Keast - Aye  
                             Trustee Greenlee - Aye        Trustee Littrell - Aye

Motion passed on a vote of 5-0-1

5. **CORRESPONDENCE:** None.

6. **FINANCE COMMITTEE:**

*Trustee Vera Amiano, Chair*

a. **Consideration to Approve Accounts Payable June 6, 2016:**

Motion made by Trustee Amiano and seconded by Trustee Greenlee to approve the bills as presented.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Absent
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 5-0-1

7. **POLICE COMMITTEE:**

*Trustee Bruce Greenlee, Chair*

Chief Phelps mentioned that some of the officers will be participating in the Special Olympics Law Enforcement Torch Run on Wednesday, June 8, 2016.

8. **COMMUNITY & ECONOMIC DEVELOPMENT:** None.

*Trustee Vera Amiano, Chair*

9. **PUBLIC WORKS COMMITTEE:** None.

*Trustee Bruce Greenlee, Chair*

10. **PARKS & RECREATION COMMITTEE:**

*Trustee Jeff Keast, Chair*

Trustee Keast noted the following:

- A section of fence at Marcotte Park has been repaired.
- Also, a drainage issue at the park has been addressed.

11. **FRANCHISE, LICENSE & ADMINISTRATION:**

*Trustee Rick Fischer, Chair*

a. **Ordinance No. 16-2020 (An Ordinance Authorizing and Approving a Development Agreement Between Meadowbrook of Bourbonnais, LLC, Citizens Equity First Credit Union and The Village of Bourbonnais). First Reading.**

Following the first reading of the Ordinance by Village Clerk Simeur, Village Attorney Pat Dunn gave an overview of what the Ordinance represented.

A motion was made was then made by Trustee Fischer and seconded by Trustee Greenlee to suspend the rules and have the second reading tonight. Motion passed on a voice vote of 5-0.

Motion was made by Trustee Fischer and seconded by Trustee Amiano to read said ordinance by title only. Motion passed on a voice vote of 5-0.

Motion made by Trustee Fischer and seconded by Trustee Amiano to adopt said ordinance.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Absent
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 5-0-1

12. **ANNEXATION, BUILDING & ZONING COMMITTEE:** None.

*Trustee Rick Fischer, Chair*

13. **COMMUNITY AFFAIRS & SERVICES COMMITTEE:** None.

*Trustee Vera Amiano, Chair*

14. **UTILITY COMMITTEE:**

*Trustee Jack Littrell, Jr., Chair*

Trustee Littrell reported that the pumps at the Briarcliff lift station have been installed.

a. **Resolution No. 16-1248 (A Resolution Accepting Specific Public Improvements Located in Meadowbrook Subdivision, Village Of Bourbonnais, Illinois)**

Motion was made by Trustee Littrell and seconded by Trustee Fischer to read said resolution by title only. Motion passed on a voice vote of 5-0.

Motion made by Trustee Littrell and seconded by Trustee Amiano to adopt said resolution. Prior to the vote, Village Attorney explained what the Resolution represented.

Roll call vote:	Trustee Amiano - Aye	Trustee King - Absent
	Trustee Fischer - Aye	Trustee Keast - Aye
	Trustee Greenlee - Aye	Trustee Littrell - Aye

Motion passed on a vote of 5-0-1

15. **BUILDINGS & GROUNDS COMMITTEE:** None

*Trustee Randy King, Chair*

16. **COMMITTEE MEETINGS SET:**

- Finance - Wednesday, June 15, 2016 at 4:00 p.m. at the Administration Building.

Trustee Fischer reminded the committee of the upcoming meeting:

- Franchise, License and Administration - Wednesday, June 13, 2016 at 4:00 p.m. at the Municipal Center.

17. **VILLAGE ADMINISTRATOR'S REPORT:**

Refer to the Village Administrator memo that is attached.

18. **VILLAGE ATTORNEY'S REPORT:** None.

*Patrick Dunn, Attorney*

19. **VILLAGE PRESIDENT'S REPORT:**

*Paul Schore, Village President*

Village President Paul Schore thanked the Village Attorney Pat Dunn for his efforts on the Meadowbrook Subdivision property agreement.

He also thanked Mike Van Mill and Laurie Wimberley for their efforts at the recent shopping center convention and that there is interest in the new I-57 interchange location.

The mayor also commented that the Kankakee River water trail designation is a significant step. There are only about 20 water ways in the U.S. with that designation.

20. **OLD BUSINESS:** None.

21. **NEW BUSINESS:** None.

22. **PUBLIC COMMENTS:** None.

23. **ADJOURNMENT:**

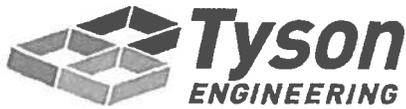
A motion was made by Trustee Littrell and seconded by Trustee Keast to adjourn the regular board meeting. Motion passed on a voice vote of 5-0 and the meeting adjourned at 5:54 p.m.

***Respectfully Submitted by:***

*~~~ Pending Board Approval ~~~*

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***Brian Simeur, Village Clerk***



David A. Tyson, PE  
Office Phone: (815) 932-7406  
E-mail: dtyson@tysoneng.com

June 15, 2016  
Project No. 16-T0051.01

President and Board of Trustees  
Village of Bourbonnais  
600 Main Street, NW  
Bourbonnais, IL 60914

RE: VILLAGE OF BOURBONNAIS  
2016 NON MOTOR FUEL TAX STREET IMPROVEMENTS  
AWARD RECOMMENDATION

Gentlemen:

Bids were opened on June 15, 2016, at 10:00 a.m. at the Village Hall for the referenced project. Following are the results of the bid opening.

**2016 Non Motor Fuel Tax Street Improvements**

Engineer's Estimate	\$119,755.00
Kankakee Valley Construction Company, Inc., Kankakee, IL	118,243.55
Gallagher Asphalt Corporation, Thornton, IL	124,221.05

It is recommended that the Village Board award a contract in the amount of \$118,243.55 to Kankakee Valley Construction Company, Inc.

If the proposal is approved, please have the Village President and Clerk be authorized to sign the contract documents in order to be able to proceed with contracts in a timely manner.

Should you have any questions or require additional information, please contact this office.

Very truly yours,

TYSON ENGINEERING, INC.

A handwritten signature in black ink that reads "David A. Tyson" with a stylized flourish at the end.

David A. Tyson, PE, IPLS  
President

/mc

Y:\Tyson\16-T0051.01\Village Award Letter Recommendation - 06-14-16

xc: Mr. Mike VanMill, Village Administrator, Village of Bourbonnais  
Ms. Laurie Wimberly, Assistant Village Administrator, Village of Bourbonnais  
Mr. Mike Wolf, Finance Department, Village of Bourbonnais  
Mr. Mike Chamness, Director, Village of Bourbonnais Department of Public Works

# Events Calendar

Monthly View

17 June 2016

4 May		17 June 2016					July	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
22	29	30	31	1	2	3	4	
5	6	7	8	9	10	11		
23	05:30pm Board Meeting							
12	13	14	15	16	17	18		
24				06:30pm Planning Commis ...				
19	20	21	22	23	24	25		
25	05:30pm Board Meeting							
26	27	28	29	30				
26					1	2		

Default | Holiday | Board Meetings | All Categories ..

# Events Calendar

Monthly View

July 2016

◀ June			July 2016			August ▶		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
26	27	28	29	30	1	2		
3	4	5	6	7	8	9		
27	Independence Da ...	05:30pm Board Meeting		08:30am Submittal Deadl ...				
10	11	12	13	14	15	16		
28								
17	18	19	20	21	22	23		
29	05:30pm Board Meeting							
24	25	26	27	28	29	30		
30				06:30pm Planning Commits ...				
31								
31	1	2	3	4	5	6		

Default | Holiday | Board Meetings | All Categories ..

**VILLAGE OF BOURBONNAIS, ILLINOIS**

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**RESOLUTION NO. 16-1249**

**A RESOLUTION APPOINTING VARIOUS OFFICERS AND OFFICIALS**

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**ADOPTED BY THE  
BOARD OF TRUSTEES OF THE  
VILLAGE OF BOURBONNAIS  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016**

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**RESOLUTION NO. 16-1249**

**A RESOLUTION APPOINTING VARIOUS OFFICERS AND OFFICIALS**

**WHEREAS**, the President of the Village of Bourbonnais, an Illinois Municipal Corporation, hereinafter referred to as "the Village" is allowed to appoint certain and various officers and officials necessary to carry into effect the powers conferred upon municipalities; and

**WHEREAS**, the appointment of said various and certain officers and officials requires the advice and consent of the Corporate Authorities of the Village; and

**WHEREAS**, the Village President, after much thought, has determined that the individuals listed on the attachment hereto, marked as Exhibit "A" and made part hereof, are necessary to carry into effect the powers conferred upon the Village and further that all said people meet the qualifications of said appointments and therefore the President requests the Corporate Authorities advise and consent to said appointments; and

**WHEREAS**, the Corporate Authorities after a thorough review of the listed individuals and having considered the qualifications of said individuals hereby determine and grant their advice and consent by approving of said appointments; and

**WHEREAS**, the Corporate Authorities hereby determine that it is in the best interests of the Village to approve and consent to said appointments.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF BOURBONNAIS, KANKAKEE COUNTY, ILLINOIS, AS FOLLOWS:**

Section One: The corporate authorities of the Village hereby find that all of the recitals contained in the preamble to this Resolution are true, correct and complete, and are hereby incorporated by reference hereto and made part hereof.

Section Two: The corporate authorities of the Village hereby approve and consent to the appointments listed on Exhibit "A" attached hereto for various terms listed upon the exhibit.

Section Three: This resolution shall be in full force and effect from and after its passage and publication in pamphlet form as required by law.

**PASSED AND APPROVED** by the President and Board of Trustees of the Village of Bourbonnais, Kankakee County, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by the following vote:

Trustee Amiano	Aye - _____	Nay - _____	Absent - _____
Trustee Greenlee	Aye - _____	Nay - _____	Absent - _____
Trustee Fischer	Aye - _____	Nay - _____	Absent - _____
Trustee King	Aye - _____	Nay - _____	Absent - _____
Trustee Keast	Aye - _____	Nay - _____	Absent - _____
Trustee Littrell	Aye - _____	Nay - _____	Absent - _____
<b>TOTALS:</b>	<b>AYE - _____</b>	<b>NAY - _____</b>	<b>ABSENT- _____</b>

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PAUL SCHORE  
Village President

ATTEST:

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BRIAN SIMEUR  
Village Clerk

STATE OF ILLINOIS            )  
  )        SS.  
COUNTY OF KANKAKEE    )

**CERTIFICATION OF RESOLUTION**

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk for the Village of Bourbonnais, Kankakee County, Illinois (the "Municipality"), and that as such official I am the keeper of the records and files of the Municipality and its President and Board of Trustees (the "Corporate Authorities").

I do further certify that the foregoing is a full, true and complete excerpt from the proceedings of the meeting of the Corporate Authorities held on the \_\_\_\_\_ day of \_\_\_\_\_ 2016, insofar as the same relates to the adoption of a Resolution numbered and entitled:

**RESOLUTION NO. 16-1249**

**A RESOLUTION APPOINTING VARIOUS OFFICERS AND OFFICIALS**

a true, correct and complete copy of which Resolution as adopted at such meeting appears in the proceedings of such meeting.

I do hereby further certify that the deliberations of the Corporate Authorities on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly and was preceded by a public recital of the matter being considered and such other information as would inform the public of the business being conducted, that such meeting was held at a specified time and place, convenient to the public, that notice of such meeting was duly given to all news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the open meetings laws of the State of Illinois, as amended, and that the Corporate Authorities have complied with all of the procedural rules of the Corporate Authorities.

IN WITNESS WHEREOF, I hereunto affix my official signature, and the Municipality's seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

(SEAL)

\_\_\_\_\_  
Village Clerk

**EXHIBIT A**

**A LIST OF APPOINTMENTS ALONG WITH THEIR TERMS**

**EXHIBIT "A"**



**Village of Bourbonnais**

600 Main Street NW • Bourbonnais Illinois 60914

(815) 937-3570

Fax (815) 937-3467

[www.villageofbourbonnais.com](http://www.villageofbourbonnais.com)

<b>Position</b>	<b>Name</b>	<b>Term</b>
Village Administrator	Mike Van Mill	5/1/16 - 4/30/17
Village Treasurer	Ron Riebe	5/1/16 - 4/30/17
Chief of Police	Jim Phelps	5/1/16 - 4/30/17
Village Attorney	Patrick Dunn	5/1/16 - 4/30/17
Village Engineer	Tyson Engineering	5/1/16 - 4/30/17
Electrical Inspector	Bob Steinke	5/1/16 - 4/30/17
Electrical Inspector Assistant	Barry Gadbois	5/1/16 - 4/30/17
Plumbing Inspector	Michael Magruder	5/1/16 - 4/30/17
Backup Plumbing Inspector	Rick Lewis	5/1/16 - 4/30/17
Backup Plumbing Inspector	Chris Clark	5/1/16 - 4/30/17
HVAC Inspector	Patrick McConnell	5/1/16 - 4/30/17
HVAC Inspector Assistant	Emmett Zumwalt	5/1/16 - 4/30/17
HVAC Inspector Assistant		5/1/16 - 4/30/17
Inspector-Fire Safety	Jim Keener, Deputy Chief	5/1/16 - 4/30/17
Village Historian	Vic Johnson	5/1/16 - 4/30/17
Kankakee Valley Airport	Jerry Kuntz	5/1/16 – 4/30/21
PC/ZBA – Chair	Ed Hayes	5/1/16 – 4/30/21
KCCVB Board	Laurie Wimberly	6/18/16 – 4/30/18
Park Advisory Board Member		5/1/16 – 4/30/20
Park Advisory Board (Chair)	Jeff Gindy	5/1/16 – 4/30/20
Park Advisory Board (Secretary)	Chris Deschand	5/1/16 – 4/30/20
Park Advisory Board Member	Todd Dersein	5/1/16 – 4/30/20