Village of Bourbonnais
FINANCE COMMITTEE MINUTES

August 31, 2016

Trustee Amiano at the regular board meeting held on August 15, 2016 scheduled a finance committee meeting to take place on August 31, 2016 at 4:00 p.m.

1. **Roll Call:**

   Village President Schore, Trustee Amiano, Trustee Greenlee, Trustee Fischer, Trustee Keast, Trustee King, Trustee Littrell, Village Treasurer Riebe, Finance Director Wolf, Police Chief Phelps are all present.

2. **Review and approve Committee minutes:**

   A motion was made by Trustee Keast and seconded by Trustee Greenlee to approve the committee meeting minutes from August 10, 2016 as presented. Motion passed on a voice vote of 6-0.

3. **Bills:**

   i. General funds bills reviewed: Committee approved.

   ii. Special fund bills reviewed: Committee approved.

   A motion was made by Trustee Keast and seconded by Trustee Greenlee to approve the bill lists as presented. Motion passed on voice vote of 6-0.

4. **Other:**

   - Approve Valley Glass Company proposal for Police Department Divider - Committee Approved proposal.
   - Review of July Operating Results - Information only.
   - Discussion and approval of Intergovernmental Agreement with Bourbonnais Township Park District - Committee reviewed and approved IGA.
   - Request for approval of Fall class schedule for Dan Johnson - Committee approved class schedule.
   - Discussion of Records Officer Job Description and Salary Range - After much discussion, the Committee approved an hourly range of $22-$26 per hour for the non-union position.
   - Discussion of engineering design work for the Burns Road Drainage resolution - Committee approved the design contract.
   - Request for advertising with the Kankakee Valley Symphony Orchestra - Committee declined participation.

- Request for sponsorship for 2016 Kankakee Holiday Tournament - Committee declined participation.
- Request for sponsorship for Duane Dean Annual Benefit Golf Outing - Committee declined participation.
- Request for sponsorship or donation to Bourbonnais Elementary PTA Walk-A-Thon. Committee agreed to make a $100 donation from the Community Fund.
- Other Items - None

5. **OLD BUSINESS**: None.

6. **NEW BUSINESS**: None.

7. **PUBLIC COMMENTS**: None.

8. **ADJOURNMENT AND TIME**:

A motion was made by Trustee Littrell and seconded by Trustee King to adjourn the committee meeting. Motion passed on a voice vote of 6-0 and the meeting adjourned at 5:40 p.m.

Respectfully Submitted by:

Vera Amiano

Trustee Vera Amiano,
Chair of Finance Committee