



**Village of Bourbonnais
POLICE COMMITTEE MEETING**

December 2, 2015

Trustee Greenlee at the regular board meeting held on November 16, 2015 scheduled a police committee meeting to take place on December 2, 2015 at 3:30 p.m.

1. ROLL CALL

Trustee Greenlee called the police committee meeting to order. Present was Village President Shore, Trustee Amiano, Trustee Greenlee, Trustee Fischer, Trustee King, Trustee Keast, Trustee Littrell, Village Treasurer Riebe, Finance Director Wolf, Village Attorney Dunn, and Chief Phelps.

2. APPROVAL OF MINUTES: November 10, 2015

A motion was made by Trustee Keast and seconded by Trustee Littrell to approve the minutes as presented. Motion passed on a voice vote of 6-0.

3. OTHER

Chief Phelps (hereinafter referred to as "Chief") reported that he obtained coverage for the Village's Christmas party, so the police department can attend including dispatch. Information purposes only.

Chief reported that the tasers have been ordered through Risk Management along with the ones donated from the Dunn family but have not arrived yet. Information purposes only.

Chief reported that dispatch consolidation discussion are still taking place and he is continuing to put data together. Chief stated he is still moving forward with everything and is working on obtaining hard numbers from both Bradley and Kancom. No action taken by the committee.

Chief reported he has been using in-house training on the nuisance and modifications to the ordinance. Chief reported he is trying to get the annual active duty scenarios put together without causing overtime issues. Information purposes only.

Chief reported ordinance tickets versus citations are still being discussed. Chief is still trying to obtain data and working with Village Attorney Dunn. Information purposes only.

Chief reported there is some minor squad car damage. He reported that one of the defenders backed into a squad car for a total of \$551.73. Chief recommends not having it replaced unless he can receive restitution through the court.

Chief reported that over the weekend, a defender vomited in one of the squad cars. Chief had the car cleaned but stated he is still seeking restitution. Information purposes only.

Chief reported on the Life saver recognition. Chief is putting something together for the lifesavers. Chief already prepared a letter of recommendation. Mayor wants to do a formal recognition at the board meeting. The fire department stated Riverside was the driving force. Information purposes only.

Chief stated that the east door at police department needs a key pad. The key pad door was taken off some time ago. Chief stated there was an incident one evening where there was a combative drunk who came through the first door. Dispatch was called by the cleaning people. There was contact in the little space between the doors between the officers and defender.

Chief stated we need to start getting our squad car video servers and software updated. The current ones have not been updated since 2009. They are at the end of their lives. Chief presented quotes to the committee. Duratech gave a partial quote because they cannot provide the software and transfer data and would have to rely on CBS to complete the other half of the project. Mayor asked if we can put on the next budget year. Chief said he just wanted to put it on the committee's radar for the future. A separate component is that CBS provides a yearly service agreement for technical support 24/7. Chief stated that there is a lot of time where the systems need to be worked on. Chief stated the service agreement is for all the equipment in the car, not the server. Mayor asked if they can prorate the current agreement. No action taken by the committee.

Chief discussed the overtime issue and presented documents from January through October. Chief said the biggest source of overtime comes from the supervisors which was approximately \$38,000.00. Chief reported the difference between the next person on the list for a promotion is approximately \$4,000.00 per year. The new promotor would be implemented into a power shift to float to fill supervisor's spots. This will potentially save the village approximately \$29,000.00. Mayor asked what happens with the ranks for police

man. Chief stated we will still have the same number of officers, but just one more person. Chief stated this will definitely reduce overtime by 75-80%. Chief stated it adds a layer of flexibility. Chief stated the upcoming numbers will be higher because of the holidays that were approved last January. Director Wolf asked about the old vacation policy. The new vacation policy may take care of some of the \$38,000.00 instead of doing a promotion. Mayor stated he would like to know for sure about the new vacation policy. Chief needs to reach out to Attorney Dunn. Mayor said we need to fast track this issue. Finance Director Wolf commented on vacation times. Finance Director Wolf stated an overtime budget was created for emergencies and sickness. Committee tabled.

4. **OLD BUSINESS**

None

5. **NEW BUSINESS**

None

6. **PUBLIC COMMENTS**

None

7. **ADJOURNMENT AND TIME**

A motion was made by Trustee Littrell and seconded by Trustee Keast to adjourn the committee meeting. Motion passed on a voice vote of 6-0 and the meeting adjourned at 5:04 p.m.

Respectfully Submitted by:

A handwritten signature in blue ink that reads "A. Bruce Greenlee". The signature is written in a cursive style and is positioned above a horizontal line.

**Trustee Bruce Greenlee,
Chair of Police Committee**

Committee Meeting: Police

Date: 12-2-15 @ 3:30 p.m.

Name	Signature
Mayor Paul Schore	
Vera Amiano	
Bruce Greenlee	
Rick Fischer	
Randy King	
Jeff Keast	
Jack Littrell	
Ron Riebe	
Mike Wolf	
Pat Dunn	
Chief Phelps	
Laurie Wimberly	
Mike Chamness	
Victoria Senesac	
Dave Tyson	