



**Village of Bourbonnais
POLICE COMMITTEE MINUTES**

July 15, 2015

Trustee Greenlee held a police committee meeting on July 15, 2015 at 3:30 p.m. Present at the police committee meeting was Village President Shore, Trustee Amiano, Trustee Fischer, Trustee Greenlee, Trustee King, Trustee Keast, Village Treasurer Riebe, Chief Phelps, and Village Attorney Dunn.

1. APPROVAL OF MINUTES

Motion made by Trustee Keast and seconded by Trustee King to approve the committee meeting minutes from June 22, 2015. Motion passed on a voice vote of 5-0.

2. PRESENTATION BY BRADLEY POLICE DEPARTMENT FOR PROPOSAL FOR JOINT DISPATCH CENTER

Chief Kufner, Lieutenant Johnson, and Randy Kaminsky, Communications/911 Supervisory, appeared on behalf of the Bradley Police Department to speak about combining the Bourbonnais and Bradley dispatch centers into one joint center. Mr. Kaminsky spoke and gave a PowerPoint presentation regarding same. Mr. Kaminsky discussed the initial set up and future costs with the committee. Mayor asked who would receive the initial set up fees and costs. Trustee Greenlee asked if the towers are already in place. Mr. Kaminsky stated the towers are already in place. Chief Kufner commented that they updated and redeveloped their dispatch center recently which Mr. Kaminsky has expanded upon. Mayor stated that an intergovernmental agreement would have to be entered into between the two villages. Mayor asked both Chief Phelps and Chief Kufner how the day in and day out joint center will function. Chief Kufner and Chief Phelps commented. The committee then discussed how the dispatchers' contracts would have to be worked out for unity purposes. Mr. Kaminsky stated the dispatch center would be at the Bradley Dispatch Center. Mayor asked if Bourbonnais would answer Bourbonnais calls and Bradley would answer Bradley calls. Chief Kufner stated that after time each could answer each other calls. Mayor commented on the costs which should be reimbursed. Mayor asked what other monthly costs besides salaries will be shared between the villages. Mr. Kaminsky stated there may be some equipment, power supply costs, and replacement costs. Chief Phelps commented that ETSB will start implementing a per call fee regardless if the two villages unite or not, which is deferred until

this December, so that will be an additional fee from ETSB. Chief Phelps commented that the contracts will need to be upgraded soon and whether we are looking at a joint fund to update equipment. Mayor commented on the amount of calls Bradley receives versus Bourbonnais. Mr. Kaminsky said there is about a 500 phone call difference between Bradley and Bourbonnais. Bradley being higher. Chief Kufner stated that they record everything not just calls from citizens. Mayor is concerned about the big difference between the amounts of calls of the two communities. Mayor asked if there is a fair way to distribute those costs between the two communities rather than just dividing the costs in half. Mayor asked if the 911 cellular calls will still go through KanCom. Mr. Kaminsky said at this point in time all the 911 cellular calls will continue to go through KanCom. Mayor commented that the fees to KanCom will continue to rise. Mayor stated that at some point in time the division of the costs between the communities will need be divided on a fair basis. Trustee King asked about the initial infrastructure costs. Chief Phelps commented on needing a new radio system, the costs would be divided between the two communities. Trustee Keast asked about savings between the communities. Chief Phelps stated KanCom will also want to give a presentation at their location. Per the 911 bill passed, Chief Phelps stated a plan has to be outlined and in place for consolidation by July 1, 2016 regarding which direction the Village will implement for July 1, 2017. Mayor asked both Chief Phelps and Chief Kufner to prepare a list of costs for each community for the consolidation into one dispatch center. No action taken by the committee.

3. **DISCUSS STUTH VEHICLE FORFEITURE**

Trustee Greenlee asked Village Attorney Dunn for an update on the vehicle forfeiture. Village Attorney Dunn stated he spoke to the Assistant State's Attorney and informed him that the Village would like to settle. The Assistant State's Attorney said an offer was made by the Attorney representing the owner of the vehicle. Village Attorney Dunn said it sounds like the case should be settled soon. Chief Phelps commented this was a routine traffic stop. However, the citizen was wanted for two warrants. Subsequent to the arrest, drugs were discovered in the vehicle. The vehicle forfeiture process is handled through Illinois Statute, not through the Village's ordinance. No action needed by the committee.

4. **CORNERSTONE SERVICES, INC. VOLUNTEER**

The committee discussed the volunteer currently working at the police department including the letter received from Cornerstone Services and Chief's response letter to the committee. Trustee Greenlee commented that Chief Phelps does not believe there is 12 hours of work per week for the volunteer. Chief Phelps said he does a good job, but would only recommend 2-3 hours per week.

Trustees: Amiano, Fischer, Greenlee, Keast, and King declined to hire the volunteer as an employee.

5. DISCUSSION OF NEW POLICE OFFICER RECRUITS

Trustee Greenlee discussed that one of our patrol officers is being reassigned to the Bourbonnais Upper Grade Center as a School Resource Officer, so our police department will be short a patrol officer. Mayor commented that the officer is being reassigned and will be gone for most of the year. Trustee Keast commented on overtime. Chief Phelps stated that if the police department does not increase its staffing, it will create a lot of overtime or in the alternative he would have to reduce the police department's staffing levels. Mayor commented on the overtime with the current patrol officers. Mayor commented if we can use the new officer and the School Resource Officer to compensate for officers receiving additional overtime, then hiring a new officer is feasible. Chief Phelps stated he issued a new policy last week regarding overtime. Chief Phelps also commented on the contractual constraints regarding the approval of benefit time off. Chief Phelps stated he is seeking a significant decrease in overtime. Mayor stated the Board of Trustees have always wanted to make sure the police department obtains what they need for our citizens to be safe. Chief Phelps reiterated the change in policy he made whereby there is now only one person who approves overtime and benefit time. Chief suggests this issue is tabled for a few weeks to make sure the new policy is being implemented with the current patrol officers. Mayor expressed his concern of losing the top candidate on the list. Committee tabled.

6. OTHER

DOORS FOR POLICE DEPARTMENT

Trustee Greenlee raised the issue on the new doors for the police department. Committee reviewed additional estimates.

Trustees: Amiano, Fischer, Greenlee, Keast, and King recommend purchase to finance.

CROSSING GUARDS

Mayor commented that a joint release needs to be drafted for the general public regarding the crossing guards. Chief Phelps stated he will draft a joint release for the Board's review. Chief Phelps stated he will also prepare a letter to the crossing guards for the Board's review.

Trustee King asked Chief Phelps how traffic complains are handled regarding speeding and traffic stops. Chief Phelps said to direct all complaints to him. Chief Phelps stated the police department takes immediate action on any issue presented to them. Mayor suggested that the citizens obtain the license plate number.

Chief Phelps commented that he received the refund check from Gregg Spathis for the deficit rifle ammunition. Accordingly, Chief Phelps stated the police department needs to purchase ammunition. Chief Phelps stated he obtained a new invoice for the ammunition needed which has been given to finance. Committee approved the purchase of the ammunition.

Trustees: Amiano, Fischer, Greenlee, Keast, and King recommend purchase to finance.

7. ADJOURNMENT:

A motion was made by Trustee King and seconded by Trustee Keast to adjourn the regular board meeting. Motion passed on a voice vote of 5-0 and the meeting adjourned at 5:17 p.m.

Respectfully Submitted by:



**Trustee Bruce Greenlee,
Chair of Police Committee**

Committee Meeting: Police

Date: 7-15-15 @ 3:30 pm

Name	Signature
Mayor Paul Schore	
Vera Amiano	
Bruce Greenlee	
Rick Fischer	
Randy King	
Jeff Keast	
Jack Littrell	
Ron Riebe	
Mike Wolf	
Pat Dunn	
Chief Phelps	
Laurie Cyr	
Mike Chamness	
Victoria Senesac	

Adjourned at 5:17